

**MINUTES  
NORTH STAR CHARTER SCHOOL  
GOVERNING BOARD  
May 14, 2009**

**I. REGULAR MEETING**

- A. Meeting called to order: by Trustee Herrold at 5:38 p.m.
- B. Roll Call: Trustee Herrold, Trustee Wiskerchen, Trustee Pipal. Trustee Carroll and PTO President Susan Madsen were present.

Trustee Herrold entertained a motion to recess into Executive Session at 5:39 p.m. for the purpose authorized in Section 67-2345 (1) (a) Idaho Code to consider hiring a public officer, employee, staff member or individual agent. A motion was made by Trustee Pipal and seconded by Trustee Carroll. Motion passed 5-0. (Trustee Walton came in at 5:39 p.m.)

**EXECUTIVE SESSION**

At 5:59 p.m. a motion was made by Trustee Pipal to recess into Question and Answer session which was seconded by Trustee Carroll. Motion passed 5-0.

**II. QUESTION & ANSWER/CONCERN SESSION**

None.

**III. MEETING PRELIMINARIES**

Roll Call: Trustee Herrold, Trustee Wiskerchen, Trustee Pipal, Trustee Carroll, Trustee Walton and PTO President Susan Madsen were present.

A. Approval of Agenda: Trustee Herrold requested a motion to approve the agenda. Trustee Carroll requested that Board Election results be added to the Agenda. Trustee Pipal motioned to approve the amended agenda. The motion was seconded by Trustee Walton. Motion passed 5-0.

B. Approval of Minutes: Trustee Herrold requested a motion to approve the Board Meeting Minutes for 4-16-09 and 4-29-09. Trustee Carroll made a motion to approve the 4-16-09 and 4-29-09 minutes which was seconded by Trustee Wiskerchen. Motion passed 5-0.

Persons wishing to speak to an Agenda Item: Kathy Pennisi.

Persons wishing to speak to a Non-Agenda Item: Christie Haley. She feels like there is no time or energy put into discipline at the school. She knows that staff is

busy, but she feels that discipline is lacking in the classroom and she feels it at home.

#### **IV. CONTINUING BUSINESS**

A. Daycare/All Day Kindergarten: Principal Smith stated that the staff members that brought this to the board last month have decided to table this idea.

B. Construction Update: Joe Saucerman with Kreizenbeck gave the update on the construction project. Mechanical, electric and plumbing, rough in. Areas A and B are all painted, cabinets are in, waiting for flooring in Area C. Drywall is almost complete, carpet to be in at the end of the month. Gymnasium painting is done up to 10 feet. Basketball backstops and other gymnasium equipment is scheduled to show up next week. On the outside of the building, the first section of the parking lot has been paved, getting ready to pave the north side of the parking lot next week, weather permitting. Still working on permits from ACHD for right of way. Everything in on schedule. Trustee Pipal asked about the electrical layout, some of the electrical outlets are behind the smart boards and will need to be moved. Another concern is that every classroom only has one light switch so you can't turn off part of the lights in a room. Kreizenbeck stated that the lights are on a motion sensor by code, they will check on whether some of the lights can be turned off in a room. Trustee Wiskerchen asked what the tentative completion date is. Kreizenbeck stated that it is the end of July; it may be sooner, depending on the road work. Ken Tucker stated that it may be a good idea to sit down and go through the finances again.

#### **V. NEW BUSINESS**

A. Addition of Classes: Principal Smith presented a revenue comparison chart, see attached. The school needs to be as full as possible in order to bring in the revenue to pay for the new school. Bringing in an additional 6th, 7th and 8th grade will help get the building up to capacity and bring in the necessary revenue. This is a one time addition. The high school teachers will teach down a grade to accommodate the addition of the proposed classes. The apportionment portion of state funds that the school receives pays for salaries and North Star has not spent more on salaries than the state has given the school. 57% of North Star's budget is spent on salaries. Kathy Pennisi read an email received from Gayann DeMordaunt, see attached. Trustee Herrold asked for a motion to approve the additional 6th, 7th and 8th grade classes. The motion was made by Trustee Pipal and seconded by Trustee Carroll. Motion passed 5-0.

B. Board Election Results: Jennifer Butler reported on the Board Election. It was a very close election. There were 124 ballots returned, 5 were invalid. The final count was 62 for Var Reeve and 60 for Ken Tucker. The returning board members all received over 100 votes. Trustee Herrold introduced Don Waniata, North Star's newest community board member.

C. Scheduling of Next Work Session: Trustee Herrold asked the board to look at their calendars and come up with a date for the next work session. Thursday, May 28th at 5:00 p.m. at Group One in Eagle is the next work session.

D. Approval of Requisition Payment: Trustee Wiskerchen presented the requisition payment for the board to approve for the construction project. Trustee Carroll motioned to approve the requisition payment. The motion was seconded by Trustee Pipal. Motion passed 4-0. (Trustee Walton left at 6:56 p.m.)

## **VI. REPORTS AND DISCUSSION**

A. Financial Dashboard: Trustee Wiskerchen presented the financial dashboard. A meeting has been scheduled for Monday at Wells Fargo with Trustee Wiskerchen, Principal Smith and the clerk regarding the bond requirements. The amended and proposed budget will be worked on in the next couple of weeks.

B. Principal's Report: Principal Smith reported that there was theft at the high school. There is a lead; police were able to get an I.P. address from one of the machines that is being used. ISATS and IRI tests have just finished. There was a teacher take down last Friday to raise money for Capital Campaign and it was a lot of fun.

C. PTO Report: Trustee Madsen reported that teacher appreciation week was last week and it went well. Box lunches were provided and were wonderful. Trustee Madsen also brought fudge from the PTO for the board thanking them for the time that they put in for the school. The carnival is the first Monday in June. School supply kits are being offered again this year. The PTO had their board elections, no president ran, Trustee Madsen was released from being PTO president.

D. Technology Report: Trustee Pipal reported that 34 laptops and a bunch of other equipment had been stolen. Alex MacDonald has been doing a fantastic job getting bids for the new school and making sure costs are in line. Wiring is being completed and voice over IP is going to need to be at the new school.

E. Process and Procedure Manual Update: Trustee Carroll is waiting for two more areas to be submitted and it should be done by the first of the next school year.

## **VII. CONSENT AGENDA**

The Governing Board reviewed the enclosures under the consent agenda. A motion to approve the consent agenda for accounts payable for the month of April, 2009 in the amount of \$129,885.11 was made by Trustee Pipal and seconded by Trustee Wiskerchen. Motion passed 4-0.

**VIII. ADJOURMENT**

Trustee Herrold asked for a motion for adjournment. After a full and complete discussion upon a motion made by Trustee Carroll and seconded by Trustee Pipal, the meeting adjourned at 7:21 p.m. with all members voting aye.

**The above minutes represent a true and accurate summary of this meeting.**

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Chairman

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Clerk