

**MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
July 23, 2009**

I. ANNUAL MEETING

- A. Meeting called to order: by Trustee Herrold at 7:00 p.m.
- B. Roll Call: Trustee Herrold, Trustee Pipal, Trustee Carroll, Trustee Wiskerchen and Trustee McCarthy were present.

Trustee Herrold entertained a motion to recess into Executive Session at 7:00 p.m. for the purpose authorized in Section 67-2345 (1) (a) Idaho Code to consider hiring a public officer, employee, staff member or individual agent; and Section 67-2345 (1) (b) Idaho Code to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. A motion was made by Trustee Pipal and seconded by Trustee McCarthy. Motion passed 5-0.

EXECUTIVE SESSION

At 7:15 p.m. a motion was made by Trustee Carroll to recess into Public Session which was seconded by Trustee Pipal. Motion passed 5-0.

II. MEETING PRELIMINARIES

Roll Call: Trustee Herrold, Trustee Pipal, Trustee Carroll, Trustee Wiskerchen and Trustee McCarthy were present.

- A. Approval of Agenda: Trustee Herrold requested a motion to approve the agenda. Trustee Pipal requested that approval of a new committee be added to the agenda. Trustee Pipal motioned to approve the amended agenda and the motion was seconded by Trustee Carroll. Motion passed 5-0.

Persons wishing to speak to an Agenda Item: None.

Persons wishing to speak to a Non-Agenda Item: Gayann DeMordaunt, Kathy Pennisi

III. BOARD REORGANIZATION

- A. Oath of Office: The oath of office was given to North Star's newly elected board members, Var Reeve for the parent position and Don Waniata for the community member position.

B. Appointment of Temporary Chair: Trustee Herrold appointed the Clerk as the Temporary Chair.

C. Election of Board Chair: Clerk requested nominations for Board Chair. Trustee Pipal nominated Trustee Herrold for Chairperson of the Board. The motion was seconded by Trustee McCarthy. Motion passed 6-0.

D. Election of Vice Chair: Chairperson Herrold requested nominations for Vice-Chair. Trustee Wiskerchen nominated Trustee Pipal for Vice-Chair. The motion was seconded by Trustee McCarthy. Motion passed 6-0.

E. Election of Treasurer: Chairperson Herrold requested nominations for Treasurer. Trustee Pipal nominated Trustee Wiskerchen for Treasurer. The motion was seconded by Trustee Waniata. Motion passed 6-0.

F. Election of Secretary: Chairperson Herrold requested nominations for Secretary. Trustee Carroll nominated Trustee Reeve for Secretary. The motion was seconded by Trustee Waniata. Motion passed 6-0.

G. Authorization to sign checks: Trustee Carroll motioned to add Trustee Pipal and Trustee Reeve as signers on the bank accounts. The motion was seconded by Trustee Waniata. Motion passed 6-0.

H. Establish Regular Meeting Date: Chairperson Herrold requested a motion to establish the regular meeting date as the second Thursday of every month, with a 5:30 to 7:30 work session and a 7:30 to 9:00 regular meeting. Trustee Pipal made the motion and it was seconded by Trustee Carroll. Motion passed 6-0.

I. Designation of Public Places for Posting of Public Notices: Chairperson Herrold requested that the clerk state where the public notices are currently posted. The Eagle Library, Meridian Library, Meridian School District, North Star Charter School physical address and website are where the public notices are currently posted. Trustee Pipal motioned to have the public notice postings remain the same. The motion was seconded by Trustee McCarthy. Motion passed 6-0.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under the consent agenda. A motion to approve the consent agenda for accounts payable for the month of June, 2009 in the amount of \$120,061.68 was made by Trustee Pipal and seconded by Trustee Carroll. Motion passed 6-0.

V. CONTINUING BUSINESS

A. Update on Construction Project/Approval of Requisition Payment: Jeff Davis with Kreizenbeck gave the update on the construction project during the work session. Chairperson Herrold gave a short update to the people attending the meeting. Chairperson Herrold reported that the school is getting very close to being completed and everyone is excited. Touch up on the rooms is being completed this week and certificate of temporary occupancy is expected next week. There was a lot of help from parents to get the school moved and Chairperson Herrold expressed gratitude on behalf of the board for all of the help received. Trustee Carroll motioned to approve the requisition payment. The motion was seconded by Trustee Pipal. Motion passed 6-0.

VI. NEW BUSINESS

A. Principals' State of the School Address: Principal Smith gave the state of the school address (see attached). The last board retreat was August 1, 2008. At that time, the board came up with the mission statement that is being used today. Parents have indicated that the teachers are the number one value proposition. Principal Smith commented on how big of a help Ken Tucker has been to this whole project and how much he is appreciated for his dedication and hard work. In service for teachers will be for three days this year, August 26-28. There will be an expert on block scheduling to train teachers on one of those days. Ribbon cutting ceremony is August 27, 2009. Trustee McCarthy told Principal Smith that she appreciates that a day is being set aside for training to work on the climate of the school, the first weeks of school will set the tone for the year. Chairperson Herrold asked if there is going to be an orientation for the new school. Principal Smith stated that one is in the works. Trustee Wiskerchen asked Principal Smith what she foresees as the top challenges for the school in the next 90 days. Principal Smith stated that consistency and implementation. Chairperson Herrold stated that the board needs to try and protect the time of Principal Smith and Principal Wold so they have time to deal with all of the challenges of opening the new school. Chairperson Herrold asked if the Harbor Method was going to be followed in the middle school, Principal Smith stated that it will.

B. Adoption of 2009-2010 Proposed Budget: Trustee Carroll motioned to adopt the 2009-2010 proposed budget. The motion was seconded by Trustee Pipal. Motion passed 6-0.

C. Board Contract and New Application: Trustee Carroll presented a contract for all board members to sign which outlines the expectation of board members. Trustee Carroll motioned to approve the contract and it was seconded by Trustee Pipal. Motion passed 6-0.

D. Road and Plumb/Legacy: There is nothing to report at this time.

E. Minute and Agenda Posting: Trustee Carroll motioned to approve the minutes as part of the consent agenda and to have the regular meeting times

posted only once a year as required by state code, unless a change is required. The motion was seconded by Trustee Pipal. Motion passed 6-0.

F. Formation of New Committee: Trustee Pipal stated that he felt a CPE (customer/partner experience) committee should be formed so the board can see what is being done well and what needs to be worked on. Culture, communications and customer satisfaction are the things that would most likely be worked on. Customer satisfaction would consist of parents, students and administration. Trustee Pipal would like to have at least three board members on the committee. Trustee Carroll would like to see more information on the committee before he makes a decision. A motion was made by Trustee Pipal to approve the formation of the CPE committee. The motion was seconded by Trustee Reeve. Motion passed 3-2 with Trustee Carroll and Trustee Waniata voting nay and Trustee McCarthy abstaining. Trustee McCarthy stated that if just the approval of the committee was being voted on, she is for it.

VII. REPORTS AND DISCUSSION

A. Financial Dashboard: Trustee Wiskerchen presented the financial dashboard. The first advance payment is due at the end of July for the new fiscal year.

B. Process and Procedure Manual Update: Trustee Carroll stated that a lot of work has been done working on the first draft of the process and procedure manual by the board and administration. Next month the by-laws and instruction portion will be worked on. Trustee Carroll asked that the board and administration read the information prior to the work sessions.

C. Fundraising Committee: Chairperson Herrold stated that she met with a group of ladies who are interested in forming a fundraising committee under the board. They will be writing up a plan to present to the board. This committee will do the big fundraising for big items for the school.

VIII. QUESTION & ANSWER/CONCERN SESSION

Gayann deMordaunt and Kathy Pennisi signed up to speak on non-agenda items.

Gayann deMordaunt stated that there were several people under the impression that the Harbor Method was not being implemented in the new expanded middle school. She presented documentation on the Harbor Method to make available to the new board members. She also complimented the board on their efficiency.

Kathy Pennisi read a letter to the Board of Directors (see attached). She wants to know how parents can be more involved in the decisions of the school. She also expressed her concern about the block schedule and would like to know why grades 5, 6 and 7 couldn't stay in the middle school wing and let them stay on a

traditional schedule, move the 8th graders with the high school and let the 8th through 11th grade do the block schedule. Chairperson Herrold thanked Kathy for her input. Trustee Pipal stated that the policy approval process may be something to add to the agenda for the next meeting.

IX. ADJOURNMENT

Chairperson Herrold asked for a motion for adjournment. After a full and complete discussion upon a motion made by Trustee Pipal and seconded by Trustee Carroll, the meeting adjourned at 8:45 p.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Clerk

North Star Board of Directors,

I'd like to address the Process and Procedures item on the agenda. I think this may provide an excellent opportunity for the Board to address the issue of the process by which decisions involving the direction and/or policies of our school are made. One of the most cherished attributes of a Charter School is the ability of parents to be part of the conversation when it comes to important decisions regarding the education of our children. I'd like for the Board to address whether a defined process currently exists, and if not, if they would be willing to direct Principal Smith to convene a committee of stakeholders - parents, board members and administrators - to craft a policy to be approved by the Board.

Kathy Pennisi – 7/23/09