

**Regular Meeting Agenda
Governing Board
North Star Charter School
January 27, 2016**

PUBLIC SESSION: This session is a public session for the purpose of conducting school district business in public, patron comment will be provided for in accordance with the established agenda. The Board will consider the regular monthly agenda. This meeting is held at North Star Charter School, 839 N. Linder Rd, Eagle, Idaho.

OPENING OF MEETING 6:15 P.M.

- | | | |
|----|-----------------------|---------------|
| A. | Call Meeting to Order | Chair Reberry |
| B. | Roll Call | Clerk |

EXECUTIVE SESSION – Closed to the public

Executive Session to be held pursuant to Idaho Code 74-206 to address issues of: Personnel, Legal Issues and matters relating to individual student matters.

Purpose of this session:

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Reconvene Public Session at 6:45 P.M.

- | | | |
|----|---|---------------|
| C. | Flag Salute | Chair Reberry |
| D. | Approval of Agenda
(Discussion/Action) | Chair Reberry |

Persons Wishing to Speak on an Agenda Item: Chairperson Reberry will ask patrons present if they want to address an item on the agenda. If a patron wishes to address the Board on an agenda item, stand and ask the Chair to be recognized at this time. The Chair will direct the Clerk to record the name(s) of the person(s) who wish to speak. The Chair will give time for these patrons during the "Discussion" portion of this action item, after the Board has completed its preliminary review of the topic.

Patron Speaking Guidelines:

The patron that is recognized by the Chair will follow the following guidelines:

- Given 2 minutes to speak and present their case
- Allow for 3 additional patrons, maximum, to support their presentation
- Presentation must be just that – a presentation, not a question or list of questions.
- Understand that The Board reserves the right to limit, terminate, or increase the time allotted or patrons allowed to speak during the “Discussion” section of this item.

CONTINUING SCHOOL BUSINESS

- | | | |
|----|--|----------------------|
| A. | School Report | Andersen/Davis/Drain |
| B. | Development Report | Joanna O’Donnell |
| C. | PTO Report | PTO President |
| D. | Carolyn Sharette’s visit | George Coburn |
| E. | Building Modification
Wall within music suite | George Coburn |

BOARD BUSINESS

- | | | |
|----|--|------------------|
| A. | Proposed Academic Excellence Committee | Melissa Andersen |
|----|--|------------------|

BOARD COMMITTEE REPORTS

- | | | |
|----|---|-----------------------------------|
| A. | Policy Committee | Director Lloyd |
| B. | Finance Committee
Bank of the Cascades signing authority | Director Ledesma
George Coburn |

CONSENT AGENDA*
(Discussion/Action)

The Governing Board reviews the enclosures under Consent Agenda. If a Board Member elects, any Consent Agenda item may be pulled and discussed at the

meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- A. Contracts
- B. Quarterly Financials
- C. Health Insurance Renewal
- D. Minutes

**For items in the consent agenda: the originator of the item must provide a brief paragraph pertaining to the item explaining key details. This description will accompany the materials.*

ADJOURNMENT

Note: The Governing Board meets on the fourth Wednesday of each month at 6:00 p.m. On holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meetings will be held without at least a twenty-four hour meeting and agenda notice.

North Star Charter School Principal Report



January 27, 2016

All School Highlights:

- Veteran's Day Assembly on November 11 was a great success.
- Draft of 2016-2017 calendar is attached. One proposed change is moving Fall Break up two weeks. The change coordinates with Idaho Teacher In-service days which occur the first Thursday and Friday of October every year. Teachers who wish to attend are able to do so without having to worry about finding subs. A second change is decreasing secondary P/T Fall Conferences from two days to one. Teachers have indicated two days is too much time.
- Formal evaluations are progressing well.
- Shay and Melissa attended a Student Records Seminar.
- Sheri continued her training of the Danielson model by attending Teachscape training.
- In December, teachers had a review of the basic principles of Love and Logic.
- Also in December, our professional development meeting was hosted by Lisa Lande from Teacher Voice. She brought surprise guest Dr. Russ Quaglia to North Star. It was a wonderful meeting!
- All school Talent Show showcased many student talents from elementary through high school on January 16.
- In January Melissa, Shay and Sheri received the administration training from Silverback solutions regarding the new student data management system. Sheri has started to train Elementary teachers last month in thier PLC's and will begin training the secondary staff next month in monthly staff meetings. The whole school will receive more in depth training during Professional Development Days in August.
- Shay and Melissa hosted the first North Star Information Night for families interested in attending our school.

Secondary School Highlights:

- RTI in the areas of math and ELA are in full swing.

- Band and Choir Christmas Program was December 11.
- Math teachers meet once a month to discuss curriculum alignment and CPM (College Preparatory Math) implementation. All secondary math teachers will attend CPM training in February.

Elementary School Highlights:

- We had our first Character Counts assembly in November. Danica Hare, the elementary counselor, and several students ran the assembly. Parents were invited and we had a great turn out. The assembly was a great opportunity to recognize the importance of developing student character in each of our students.
- The Character Theme for the month of January is perseverance. Danica teaches lessons and recognizes student success each month.
- Our 1st and 2nd grade music program was a huge success in December. We had standing room only in the gym.

North Star Charter School Weekly Enrollment and Waitlist Report

Date: 01/25/16

Grade	ENROLLMENT 2015-16 (*)		
	01/04/16	Annual	Delta
	Actual	Budget	Delta
K	77	78	(1)
1	90	90	0
2	90	90	0
3	96	96	0
4	96	96	0
5	105	105	0
6	105	105	0
Total K - 6	659	660	(1)
7	95	95	0
8	81	83	(2)
9	35	54	(19)
10	29	37	(8)
11	24	33	(9)
12	25	22	3
Foreign Exc.	7	0	7
Total 7 - 12	296	324	(28)
Totals	955	984	(29)

Summary at	1/25/16
Enrolled K-6	660
Enrolled 7-12	292
Total Enrolled	952

Enrollment Change from last report	
Net Enrolled K-6	1
Net Enrolled 7-12	(4)
Total Enrolled	(3)

(*) Per Power School 01/25/16
(**) Per waitlist data 01/25/16

Waitlist (**)

Grade	01/04/16		01/25/16	Report Change
	Total	Wait List		
K	176	104	72	(12)
1	58	60	2	2
2	46	47	1	1
3	62	62	0	0
4	77	75	2	(2)
5	44	29	15	(15)
6	25	25	0	0
K - 6	428	402	26	(26)
7	0	0	0	0
8	0	0	0	0
9	0	0	0	0
10	0	0	0	0
11	0	0	0	0
12	0	0	0	0
FE	0	0	0	0
7 - 12	0	0	0	0
Total	428	402	26	(26)

Enrollment At 01/25/16		Vs last Mo.
Enrolled K-6	659	1
Enrolled 7-12	296	0
Total Enrolled	955	(3)

MEMORANDUM

To: Board
From: Administration
Date: 1-26-16
Subj: Proposed School Calendars for 2016-17

Please find enclosed the proposed school calendars for the school year 2016-17:

- Proposed Calendar 2016-17 – Secondary School (Grades 6-12)
- Proposed Calendar 2016-17 - Elementary School (Grades K -5)

These calendars represent no change to the Elementary School and add one teaching day to the Secondary School, resulting from the elimination of one day of parent teacher conferences in October 2016.

The total number of contract days for teachers for each school will be identical. Currently, the plan is for teacher contracts to be the same for 2016-17 as 2015-16 – 177 days. The total contract days will be reviewed during the budgeting process and brought forward to the Board for approval in late spring 2016.

Financial Overview
(Unaudited)
December 31, 2015

	YTD	
	11/30/15	12/31/15

<u>Operating Surplus YTD -</u>	<u>12/31/15</u>
Operating Surplus (deficit)	-\$5
Less - Budget Operating Surplus thru	-\$14
Net Variance	\$9

Detail Variances:

* Total State funding	\$5	-\$1
* Other local income	\$35	\$28
Total income	\$40	\$27

* Compensation	-\$26	-\$15
* Transportation	\$1	\$2
* Supplies	-\$22	-\$22
* SPED, net expense	-\$2	-\$2
* Classroom	-\$13	-\$5
* Technology	\$15	\$5
* Facilities	-\$23	-\$12
* Administrative	\$34	\$30
* Rounding	\$0	\$0
Total expenses	-\$37	-\$18

Net Variance

\$3	\$9
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North Star Char School
 Monthly Financials Operating Results
 Thru 12/31/15 (unaudited)

HIGHLIGHTS

Student Data:

Budget Enrollment	984	984	984
Current Enrollment	959	984	984
ADA	921	915	915
ADA Attendance %	96%	95%	95%

SUMMARY

Receipts:	Total funding	2,390,734	2,391,790	100%	-1,057	-0.04%
Total Receipts	Total other sources	78,763	50,813	155%	27,951	55.01%
Disbursements:	Certified Salaries	1,105,417	1,118,070	99%	12,653	1.14%
Compensation and benefits:	Admin & Office Salaries	285,309	283,105	101%	-2,204	-0.77%
	Para Salaries	123,154	103,518	119%	-19,636	-15.94%
	Total Staff compensation	1,513,881	1,504,694	101%	-9,187	-0.61%
	Comp change %					
	Benefits - FICA & Persi	274,737	271,488	101%	-3,249	-1.18%
	Benefits - Health, Dental, Life	142,121	139,696	102%	-2,424	-1.71%
	Total staff expense	1,930,738	1,915,878	101%	-14,860	-0.77%
	Total classroom/teaching expenses	326,597	300,276	109%	-26,321	-8.06%
	Total facility expenses	174,310	167,139	104%	-7,171	-4.11%
	Total administrative expenses	43,251	73,589	59%	30,338	70.14%
Total Disbursements		2,474,897	2,456,883	101%	-18,014	-0.73%
Operating Surplus (deficit)		-5,400	-14,280	38%	8,880	62.18%
Debt Service (P&I)	Debt service ratio	0	0	38%	0	0.00%
Net Surplus (deficit)		247,189	247,189	100%	0	0.00%
		-252,590	-261,470	97%	8,880	3.40%

NCS Operating Results YTD - 12/31/15 (Unaudited)		Actual as a % of Budget		Dollar Variance	
Year to Date Through		YTD		Variance	
Actual	Budget	YTD	100%	\$	%
984	984	100%	100%	0	-2.54%
959	984	97%	97%	-25	0.60%
921	915	101%	101%	6	
96%	95%	100%	100%	0	
2,390,734	2,391,790	100%	100%	-1,057	-0.04%
78,763	50,813	155%	155%	27,951	55.01%
2,469,497	2,442,603	101%	101%	26,894	1.10%
1,105,417	1,118,070	99%	99%	12,653	1.14%
285,309	283,105	101%	101%	-2,204	-0.77%
123,154	103,518	119%	119%	-19,636	-15.94%
1,513,881	1,504,694	101%	101%	-9,187	-0.61%
274,737	271,488	101%	101%	-3,249	-1.18%
142,121	139,696	102%	102%	-2,424	-1.71%
1,930,738	1,915,878	101%	101%	-14,860	-0.77%
326,597	300,276	109%	109%	-26,321	-8.06%
174,310	167,139	104%	104%	-7,171	-4.11%
43,251	73,589	59%	59%	30,338	70.14%
2,474,897	2,456,883	101%	101%	-18,014	-0.73%
-5,400	-14,280	38%	38%	8,880	62.18%
0	0	38%	38%	0	0.00%
247,189	247,189	100%	100%	0	0.00%
-252,590	-261,470	97%	97%	8,880	3.40%

North Star Cha School
 Monthly Financials Operating Results
 Thru 12/31/15 (unaudited)

Year to Date Through		12/31/15		12/31/15 (Unaudited)	
Actual		Budget		Dollar Variance	
				Variance	
				%	
				YTD	
				100%	
Classroom/ teaching expense:	171,673	173,543	99%	1,870	1.09%
Transportation	26,228	18,319	143%	-7,909	-30.15%
Textbooks	61,561	40,009	154%	-21,552	-35.01%
Supplies	6,418	3,198	201%	-3,220	-50.17%
Science	4,363	5,047	86%	684	15.67%
Equipment	11,321	18,568	61%	7,247	64.02%
IB	15,761	13,828	114%	-1,933	-12.27%
IDHW - Net SPED expense	5,104	2,765	185%	-2,339	-45.83%
Music	24,168	25,000	97%	832	3.44%
Staff Development	326,597	300,276	109%	-26,321	-8.06%
Total classroom/teaching expenses					
Facility expenses	30,782	34,382	90%	3,600	11.70%
Utilities	2,633	1,127	234%	-1,505	-57.18%
Contracted Services	37,029	41,576	89%	4,547	12.28%
Technology	103,867	90,055	115%	-13,812	-13.30%
Facilities	0	0		0	
Property Lease	174,310	167,139	104%	-7,171	-4.11%
Total facility expenses					
Administrative expenses	21,920	20,163	109%	-1,758	-8.02%
Insurance	11,086	31,800	35%	20,714	186.84%
Legal Pub/Advertisement	8,000	8,000	100%	0	0.00%
Audit	1,889	11,750	16%	9,861	521.96%
Marketing	275	677	41%	401	145.78%
Merchant services	80	1,200	7%	1,120	1400.00%
Miscellaneous recruitment	43,251	73,589	59%	30,338	70.14%
Total administrative expenses					
Total Disbursements	2,474,897	2,456,883	101%	-18,014	-0.73%
Operating Surplus (deficit)	-5,400	-14,280	38%	8,880	62.18%

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North Star Cha School
 Monthly Financials Operating Results
 Thru **12/31/15** (unaudited)

NCS Operating Results YTD - 12/31/15 (Unaudited)					
Year to Date Through		Actual as a % of Budget		Dollar Variance	
12/31/15		YTD		Variance	
Actual	Budget	YTD	100%	\$	%
-5,400	-14,280	38%	38%	8,880	62.18%
0	0	38%	38%	0	0.00%
247,189	247,189	100%	100%	0	0.00%
-252,590	-251,470	97%	97%	8,880	3.40%

Operating Surplus (deficit)	
Debt Service (P&I)	Debt service ratio
Net Surplus (deficit)	

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REFR#	VENDOR	AMOUNT	DATE	DESCRIPTION
015821	SUMMER LAWNS INC.	650.00	10/06/15	REPLACE CHECK #15521
015823*	IMEA - WEB MASTERS	5.00	10/08/15	ALL STATE AUDITION FEES
015824	HOLLI PUCKETT	260.72	10/08/15	PAYROLL ADVANCE 10-10-15
015825	LORI SAXTON	260.72	10/08/15	PAYROLL ADVANCE 10-10-15
126	TRACEY MEAD	260.72	10/08/15	PAYROLL ADVANCE 10-10-15
327	YVE EVANS	350.00	10/08/15	CHOIR- GUEST SPEAKER
015830*	*** REIMBURSEMENT***	0.00	10/30/15	** VOID **
015831	*** DISBURSEMENT***	0.00	10/30/15	** VOID **
015832	Joanna ODonnell	359.18	10/30/15	FUNDRAISING MAIL EXPENSE
015833	*** DISBURSEMENT***	60.00	10/30/15	REF OF ACTIVITY CARD FEE D. JESSE
015835*	NASSP	385.00	10/31/15	JUNIOR HONOR SOCIETY-ANDERSEN
015912*	REPUBLIC SERVICES #884	602.88	10/14/15	TRASH SERVICE
015913	STATE INSURANCE FUND	3,660.00	10/14/15	REPLACE CK#15863, 15864, 15909
015918*	STATE INSURANCE FUND	3,660.00	10/15/15	
015976*	BLUE SHIELD OF IDAHO	16,022.61	10/25/15	HEALTH INSURANCE - 102015
015980*	CHRISTINE VEON	900.00	10/22/15	COACH - MS VB, GIRLS BB
015990*	HEALTH EQUITY INC	2,908.18	10/25/15	HSA EMPLOYER CONTRIBU - 102015
016000*	LIFEMAP ASSURANCE COMPANY	2,150.96	10/25/15	DENTAL INSURANCE - 102015
016004*	PUBLIC EMPLOYEE RETIREMENT	30,465.74	10/25/15	EMPLOYER PERSI - 102015
016010*	INVOLTA	0.00	10/22/15	** VOID **
016013*	UNITED HERITAGE	493.00	10/25/15	LIFE INSURANCE - 102015
016015*	WALTER BASHAW	500.00	10/22/15	HEAD COACH - TRACK - HS/MS
016018*	WELLS FARGO BANK	19,484.60	10/25/15	EMPLOYER SHARE FICA - 102015
016036*	JEFF DAVIS	1,000.00	10/22/15	VARSITY HS BASKETBALL COACH
016037	IDAHO SCHOOL BOARD ASSOCIATION	2,386.53	10/29/15	ISBA Charter Dues 7-15 TO 6-16
016038	ALARM STAR CO	746.88	10/29/15	CRASH BAR INSTALLATION
016039	DAN CONTI	499.68	10/29/15	MILEAGE REIMBURSEMENT
016040	DORSEY MUSIC	0.00	10/29/15	** VOID **
016041	INTERNATIONAL BACCALAUREATE	0.00	10/29/15	** VOID **
016042	JOSTENS	145.36	10/29/15	DIPLOMAS
016043	OFFICE DEPOT	177.11	10/29/15	OFFICE SUPPLIES-SHREDDER
016044	INTERNATIONAL BACCALAUREATE	10,540.00	10/29/15	2015 ANNUAL IB FEES
016045	Lakeshore Learning Materials	150.18	10/29/15	Full Day Kinder Material
016052*	ALARM STAR CO	409.50	10/31/15	GROUND FAULT/PHONE SUPPORT
016053	AT CONFERENCE	5.67	10/31/15	CONFERENCE CALLING
016054	BORTON LAW OFFICES	1,300.00	10/31/15	LEGAL FEES
016055	CITY OF EAGLE	787.73	10/31/15	WATER BILL
016056	EAGLE SEWER	544.00	10/31/15	SEWER BILL
016057	FISHERS	3,478.36	10/31/15	COPY CHARGES/STAPLES
016058	JOSTENS	3,560.00	10/31/15	YEARBOOK DEPOSIT
016059	KELLY SERVICES INC	1,023.84	10/31/15	ADMIN SUPPORT
016060	OFFICE DEPOT	834.44	10/31/15	OFFICE SUPPLIES
016061	CENTURY LINK	516.52	10/31/15	TELEPHONE CHARGES
016062	SCHOLASTIC BOOK FAIRS	4,042.62	10/31/15	FALL 2015 BOOK FAIR
016063	SHERWIN WILLIAMS	449.70	10/31/15	PAINT & SUPPLIES
016064	TERMINIX PROCESSING CENTER	120.00	10/31/15	PEST CONTROL OCT 2015
016070*	DELANA YOUNG	108.15	10/31/15	PAYROLL ADVANCE CORECTION
016071	RUTHANN FAHL	45.60	10/31/15	PAYROLL ADVANCE CORRECTION
016072	JENIFER DAVIS	78.00	10/31/15	PAYROLL ADVANCE CORRECTION
016073	PAMELA MACDONALD	54.08	10/31/15	PAYROLL ADVANCE CORRECTION
***	TOTAL	116,443.26		

REFR#	VENDOR	AMOUNT	DATE	DESCRIPTION
015836	*** REIMBURSEMENT***	306.98	11/03/15	READING MATERIALS ELEM ENRICH
015837	*** DISBURSEMENT***	44.00	11/03/15	REFUND REGISTRATION FEES
015838	ALARM STAR CO	0.00	11/03/15	** VOID **
015839	AT CONFERENCE	0.00	11/03/15	** VOID **
340	BOGUS BASIN	100.00	11/03/15	SKI CLUB
341	BORTON LAW OFFICES	0.00	11/03/15	** VOID **
015842	CASEY HAWKINS	22.26	11/03/15	MATH SHACK REIMBURSEMENT
015843	CITY OF EAGLE	0.00	11/03/15	** VOID **
015844	COUNTERTRADE PRODUCTS	972.00	11/03/15	GOOGLE MANAGEMENT CONSOLE
015845	DELTA EDUCATION	7.65	11/03/15	SCIENCE SUPPLIES
015846	EAGLE SEWER	0.00	11/03/15	** VOID **
015847	FISHERS	0.00	11/03/15	** VOID **
015848	JOSTENS	0.00	11/03/15	** VOID **
015849	KELLY SERVICES INC	0.00	11/03/15	** VOID **
015908*	OFFICE DEPOT	0.00	11/03/15	** VOID **
015910*	QUALITY ART INC.	43.13	11/03/15	ELEMENTARY ART SUPPLIES
015911	CENTURY LINK	0.00	11/03/15	** VOID **
015914*	SCHOLASTIC BOOK FAIRS	0.00	11/03/15	** VOID **
015915	SHAY DAVIS	70.31	11/03/15	PARA WHISTLES
015916	SHERWIN WILLIAMS	0.00	11/03/15	** VOID **
015917	TERMINIX PROCESSING CENTER	0.00	11/03/15	** VOID **
016046*	MONDO	4,057.00	11/03/15	SPECIAL ED TEST BOOKLETS
016047	KAREN TOERNE, PLLC	2,606.25	11/03/15	SCHOOL PSYCHOLOGICAL SERVICES
016048	SCIENTIFIC LEARNING	1,200.00	11/03/15	WEB SUBSCRIPTIONS
016049	TEACHER VOICE & ASPIRATIONS	4,500.00	11/03/15	PROFESSIONAL DEVELOPMENT
016050	MISTY OSTROWSKI	199.35	11/03/15	ART SUPPLIES REIMBURSEMENT
016051	TIDES CENTER	15,500.00	11/03/15	SSEP PAYMENTS
016065*	PACIFIC STEEL & RECYCLING	0.00	11/10/15	** VOID **
016066	TRACEY MEAD	260.72	11/11/15	payroll advance
016067	HOLLI PUCKETT	260.72	11/10/15	Payroll Advance
016068	LORI SAXTON	260.72	11/10/15	Payroll Advance
016069	PACIFIC STEEL & RECYCLING	1,205.00	11/10/15	LENOVO T520 LAPTOP
016074*	*** REIMBURSEMENT***	501.30	11/12/15	ALL DAY KINDER EXPENSES
016075	NATIONAL HISTORY BEE & BOWL	165.00	11/12/15	REGISTRATION FOR QUIZ TEAM
016076	EAGLE CHURCH OF THE NAZARENE	0.00	11/12/15	** VOID **
016077	*** REIMBURSEMENT***	43.80	11/12/15	MATH SHACK
016078	STEPHANIE CIRrito	33.66	11/12/15	ART SUPPLIES
016079	*** REIMBURSEMENT***	24.69	11/12/15	GRATITUDE LESSONS
016080	*** REIMBURSEMENT***	13.75	11/12/15	PHOTO CELL
016081	*** DISBURSEMENT***	75.00	11/13/15	REFUND REG FEES HS
016082	*** REIMBURSEMENT***	158.70	11/13/15	MILEAGE REIMBURSEMENT OCT
016083	*** REIMBURSEMENT***	164.20	11/13/15	KINDER FULL DAY CURRICULUM
016084	*** REIMBURSEMENT***	56.25	11/13/15	POSTERS AND LUNCH
085	*** REIMBURSEMENT***	33.82	11/13/15	MINDSET BOOKS
087*	ADVANCE EDUCATION	750.00	11/16/15	ACCREDITATION FEES 2015-16
016088	REPUBLIC SERVICES #884	543.84	11/16/15	TRASH SERVICE
016089	AT CONFERENCE	10.28	11/16/15	CONFERENCE SERVICES
016090	BROWN BUS	34,208.78	11/16/15	OCTOBER TRANSPORTATION
016091	CREATIVE COMMUNICATION	540.00	11/16/15	LOVE AND LOGIC TRAINING
016092	D & A DOOR & SPECIALTIES INC	1,289.00	11/16/15	CLASSROOM DOOR
016093	DORSEY MUSIC	12.00	11/16/15	REPAIR CLARINET
016094	EAGLE SEWER	544.00	11/16/15	SEWER BILL
016095	JOSTENS	11,543.95	11/16/15	HS YEARBOOK 2014-15
016096	KALI KURDY	230.00	11/16/15	MINDSET BOOK STUDY
016097	KELLY SERVICES INC	2,148.00	11/16/15	ADMINISTRATIVE SUPPORT
016098	OFFICE DEPOT	293.35	11/16/15	OFFICE SUPPLIES-K. WALSH
016099	QUALITY ART INC.	410.80	11/16/15	ART SUPPLIES- S. OSTROWSKI
016100	INVOLTA	1,318.00	11/16/15	FIBER-WTF NOVEMBER
016101	U.S. BANK EQUIPMENT FINANCE	2,906.51	11/16/15	COPIER LEASE
016102	VERITAS MAINTENANCE INC	3,875.50	11/16/15	JANITORIAL SERVICE
016103	WAXIE SANITARY SUPPLY	2,369.27	11/16/15	SUPPLIES
016104	WEST VALLEY TECHNICAL SERVICES	3,500.00	11/16/15	TECHNOLOGY SUPPORT OCT 2015
016105	KELLY WILLIAMS, MS CCC-SLP	3,105.00	11/16/15	SPED SERVICES OCTOBER
016106	KAREN TOERNE, PLLC	0.00	11/16/15	** VOID **
016107	IDAHO CHARTER SCHOOL NETWORK	1,341.67	11/16/15	MARC CARIGNAN
016108	ken-a-vision	97.00	11/16/15	SCIENCE SUPPLIES
016109	MILLINGTON ZWYGGART	8,000.00	11/16/15	2015 ANNUAL AUDIT FEES
016110	TECH4LEARNING	560.00	11/16/15	FRAMES 6 LICENSES
016144*	BLUE SHIELD OF IDAHO	15,286.93	11/18/15	HEALTH INSURANCE - 112015
016145	HEALTH EQUITY INC	2,908.18	11/18/15	HSA EMPLOYER CONTRIBU - 112015
016146	LIFEMAP ASSURANCE COMPANY	2,150.96	11/18/15	DENTAL INSURANCE - 112015
016147	PUBLIC EMPLOYEE RETIREMENT	30,641.43	11/18/15	EMPLOYER PERSI - 112015
016148	UNITED HERITAGE	485.75	11/18/15	LIFE INSURANCE - 112015
016149	WELLS FARGO BANK	19,623.59	11/18/15	EMPLOYER SHARE FICA - 112015
016150	LIFEMAP ASSURANCE COMPANY	3,390.06	11/19/15	PAYMENT TO CATCH UP ARREARS
016151	NORTHSTAR/MED FLEX	112.50	11/19/15	NOV FLEX PAYMENT
016152	IDAHO SELF STORAGE	415.80	11/19/15	THREE MONTHS STORAGE UNIT RENTAL
016153	ALL STATE/IMEA	240.00	11/19/15	ALL STATE BAND PARTICIPATION
016154	BURSAR- UNIVERSITY OF IDAHO	1,000.00	11/19/15	MCCALL SCIENCE DEPOSIT
016156*	CHRISTINE VEON	900.00	11/20/15	GIRLS BBALL COACH PAYMENT 3 OF 4
016157	WALTER BASHAW	500.00	11/20/15	HS/MS X COUNTRY PAYMENT 4 OF 10
158	JEFF DAVIS	1,000.00	11/20/15	VARSITY BB COACH PAYMENT 2 OF 4
159	TIM CHANDLER	600.00	11/20/15	JV BBALL COACH PAYMENT 1 OF 4
016160	SCOTT CONNORS	600.00	11/20/15	ASST VARSITY BBALL PAYMENT 1 OF 4
016161	DECA INC	560.00	11/30/15	MEMBERSHIP DUES
016163*	LIFEMAP	2,150.96	11/30/15	DENTAL INSURANCE
016164	LIFEMAP	0.00	11/30/15	** VOID **
*** TOTAL		195,049.37		

REFR#	VENDOR	AMOUNT	DATE	DESCRIPTION
016162	BRODIE TYLER	290.00	12/01/15	SUBSCRIPTION CHARGES
016165*	LIFEMAP	1,472.26	12/02/15	DEC 2015 DENTAL INSURANCE
016166	*** REIMBURSEMENT***	19.84	12/04/15	ALBERTSONS- PARA FOOD
016167	*** REIMBURSEMENT***	112.13	12/04/15	MILEAGE
168	*** REIMBURSEMENT***	54.44	12/04/15	MATH SHACK
169	*** REIMBURSEMENT***	9.70	12/04/15	MAINTENANCE SUPPLIES
016170	*** REIMBURSEMENT***	370.93	12/04/15	ALL DAY KINDER REIMBURSEMENT
016171	*** DISBURSEMENT***	25.00	12/04/15	REFUND MOSS Z. YOUNGMAN
016172	IDAHO ASSOCIATION OF SCHOOL	80.00	12/04/15	2015-2016 ANNUAL SUBSCRIPTION
016173	IDAHO POWER	3,030.72	12/04/15	MONTHLY POWER BILL
016174	STATE INSURANCE FUND	2,932.00	12/04/15	INSTALLMENT PREMIUM 7/17-7/16
016175	INTERMOUNTAIN GAS CO.	606.90	12/04/15	MONTHLY UTILITY BILL
016176	WAXIE SANITARY SUPPLY	1,560.79	12/04/15	SUPPLIES
016177	TRACEY MEAD	246.23	12/10/15	PAYROLL ADVANCE 12/10/15
016178	HOLLI PUCKETT	246.23	12/10/15	PAYROLL ADVANCE 12/10/15
016179	LORI SAXTON	246.23	12/10/15	PAYROLL ADVANCE 12/10/15
016180	ADA COUNTY TREASURER	13.50	12/10/15	2015 PROPERTY TAX FEE
016181	REPUBLIC SERVICES #884	543.84	12/10/15	TRASH SERVICE
016182	AUDIO VIDEO PROFESSIONALS	700.00	12/10/15	MUSIC ROOM, PARTS AND LABOR
016183	BORTON LAW OFFICES	1,300.00	12/10/15	LEGAL FEES
016184	BROWN BUS	37,416.65	12/10/15	NOVEMBER TRANSPORTATION
016185	D & B BRITE LITES	39.98	12/10/15	SMALL LAMINATING POUCHES
016186	DECKER EQUIPMENT	442.15	12/10/15	SECONDARY SCIENCE- CHAIR GLIDES
016187	DECA INC	16.00	12/10/15	CHAPTERS MEMBERSHIP
016188	DELTA EDUCATION	12.10	12/10/15	SCIENCE SUPPLIES
016189	EAGLE SEWER	544.00	12/10/15	SEWER BILL
016190	FLINN SCIENTIFIC, INC	549.95	12/10/15	SECONDARY SCIENCE SUPPLIES
016191	FISHERS	770.45	12/10/15	COPY CHARGE NOV
016192	IDLA	75.00	12/10/15	FALL 2015 FLEX A SESSION H. DAVIS
016193	INTERNATIONAL BACCALAUREATE	15,028.00	12/10/15	IB EXAM RESULTS
016194	OFFICE DEPOT	738.08	12/10/15	ART SUPPLIES
016195	PAIGE MECHANICAL	234.67	12/10/15	HVAC LABORMATERIALS FOR COIL
016196	PEARSON	87.50	12/10/15	GFTA-3 RECORD FORMS
016197	PRECOM	170.00	12/10/15	TELEPHONY SERVICES NOV 2015
016198	QUALITY ART INC.	0.00	12/10/15	** VOID **
016199	INVOLTA	1,318.00	12/10/15	FIBER- WTF REPLACE INV 27670
016200	VERITAS MAINTENANCE INC	3,440.25	12/10/15	JANITORIAL SERVICES NOV 2015
016201	WAXIE SANITARY SUPPLY	9.27	12/10/15	SUPPLIES
016202	WEST VALLEY TECHNICAL SERVICES	3,500.00	12/10/15	TECHNOLOGY SUPPORT NOV 2015
016203	KELLY WILLIAMS, MS CCC-SLP	3,405.00	12/10/15	SPED SERVICES NOV 2105
016204	KAREN TOERNE, PLLC	2,176.25	12/10/15	SCHOOL PSYCHOLOGY SERVICES
016205	CAMBIUM LEARNING GROUP	217.69	12/10/15	SPED READING MATERIALS
016206	WIRELESS VENTURES LLC	329.90	12/10/15	WALKIE TALKIES
016207	CREATIVE MUSIC CLASSROOMS	71.00	12/10/15	MUSIC CURRICULUM
016208	QUALITY ART INC.	524.67	12/10/15	ELEMENTARY SUPPLIES M. OSTROWSKI
016209	CHRISTINE VEON	900.00	12/18/15	GIRLS BBALL COACH PAYMENT
016210	WALTER BASHAW	500.00	12/18/15	HS/MS X COUNTRY PAYMENT
016211	JEFF DAVIS	1,000.00	12/18/15	VARSITY BBALL COACH PAYMENT
016212	TIM CHANDLER	600.00	12/18/15	JV BBALL COACH PAYMENT
016213	SCOTT CONNORS	600.00	12/18/15	ASST VARSITY BBALL COACH PAYMENT
016240*	*** REIMBURSEMENT***	0.00	12/18/15	** VOID **
016241	*** REIMBURSEMENT***	44.50	12/18/15	CASEY HAWKINS
016242	*** REIMBURSEMENT***	225.99	12/18/15	FUNDRAISING SUPPLIES
016243	*** REIMBURSEMENT***	125.33	12/18/15	KINDER LISTENING CENTER SUPPLIES
016244	*** REIMBURSEMENT***	34.99	12/18/15	KNOWLEDGE COURSE MATERIALS
016245	*** REIMBURSEMENT***	28.72	12/18/15	KINDER SCIENCE SUPPLIES
016246	YOUNG HEARTS EDUCATION	320.00	12/22/15	CPR CERTIFICATION
016247	*** DISBURSEMENT***	37.68	12/22/15	COSTUME MATERIALS
016248	DISCOUNT SCHOOL SUPPLY	189.30	12/23/15	ALL DAY KINDER SUPPLIES
016249	BLUE SHIELD OF IDAHO	0.00	12/23/15	** VOID **
016250	HEALTH EQUITY INC	2,908.18	12/23/15	HSA EMPLOYER CONTRIBU - 122015
016251	LIFEMAP ASSURANCE COMPANY	2,284.47	12/23/15	DENTAL INSURANCE - 122015
016252	PUBLIC EMPLOYEE RETIREMENT	0.00	12/23/15	** VOID **
016253	UNITED HERITAGE	500.25	12/23/15	LIFE INSURANCE - 122015
016254	WELLS FARGO BANK	20,040.93	12/23/15	EMPLOYER SHARE FICA - 122015
016256*	PUBLIC EMPLOYEE RETIREMENT	30,846.83	12/28/15	EMPLOYER PERSI 122815
016257	FISHERS	56.95	12/29/15	STAPLES
016258	IDAHO POWER	2,788.37	12/29/15	MONTHLY POWER BILL
016259	IDAHO SPORTING GOODS	270.00	12/29/15	DECA T-SHIRTS
016260	INTERMOUNTAIN GAS CO.	1,967.88	12/29/15	MONTHLY UTILITY BILL
016261	OFFICE DEPOT	532.60	12/29/15	COPY PAPER
016262	QUALITY ART INC.	41.13	12/29/15	CREDIT MEMO
016263	CENTURY LINK	19.58	12/29/15	TELEPHONE CHARGES CLOUD FAX
016264	STATE INSURANCE FUND	1,799.00	12/29/15	WORKERS COMPENSATION INSURANCE
016265	WAXIE SANITARY SUPPLY	791.29	12/29/15	SUPPLIES
016266	FIREXPERT, INC	59.00	12/29/15	RECHARGE FIRE EXTINGUISHERS
016267	SCHOOL HEALTH CORPORATION	807.96	12/29/15	DISINFECTANT WIPES ELEM
016268	LIFEMAP ASSURANCE COMPANY	228.73	12/29/15	STALLONES/LEATHERMAN
	*** TOTAL	155,526.96		

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Bank of the Cascades
 BOTC Bank Account...
 as of 1-27-16

General Bank Resolution		
(for all accounts)	Named agents (any one of the three agents)	Open accounts, Share accounts, endorser checks, open safe deposit box, withdraw or transfer funds ACH Transfers and On line access available to E Bates and G Coburn
	Sherawn Reberry Bruce Dukelow James Miller	

Bank Accounts:		
BOTC General Operating Account <i>(to manage day to day operations)</i>	Authorized check signers	Make deposits and sign checks
ACH wire limits:		
BOTC Savings <i>(inactive, put earn interest on excess State Funds)</i>	Authorized check signers	Make deposits and sign checks
BOTC Merchant Services <i>(to receive credit card via website)</i>	Authorized check signers	Make deposits and sign checks
BOTC Cafeteria Plan <i>(to pay Section 125 benefits)</i>	Authorized check signers	Make deposits and sign checks
BOTC Development Fundraising <i>(Accept and disburse development funds)</i>	Authorized check signers	Make deposits and sign checks

MEMORANDUM

To: Board
 From: GSC
 Date: 1-26-16
 Subj: Contracts

1. The following is a list of vendor contracts for Board action on 1-27-16.

<u>Vendor</u>	<u>Service</u>	<u>Date</u>	<u>Term</u>	<u>Amount</u>	<u>Action</u>
Children's Therapy Place	OT Services	11/15/15	2 years	\$75/hour	Ratify
Kreizenbeck Contractors	Building Modification		1 time	\$ 7,434	Approve
Blue Shield - Regence	PPO – Innova Plan	2/1/16	1 year	\$425,520	Approve
Blue Shield – Regence	HAS. 2.0 Plan	2/1/16	1 year	\$310,162	Approve
Veritas Maintenance	Janitorial	1/1/16	1 year	\$ 551.25 /Wk	Approve
Veritas Maintenance	Grounds	1/1/16	1 Year	\$11,400	Approve
Eagle Life Church	Hall Rental	12/11/15	1 time	\$350.00	Ratify

2. The following is a list of coach contracts for Board action on 1-27-16.

Tim Chandler (coach)	BBB Head JV	11/13/15	1 season	\$ 2,400	Ratify
Scott Connors (coach)	BBB Asst Varsity	11/13/15	1 Season	\$ 2,400	Ratify
Jason Chan (coach)	BBB MS	12/08/15	1 Season	\$ 750	Ratify

3. The following is a facility usage contract for Board Action on 1-27-16.

Peak Volleyball	Gym usage	1/11/16	summer	\$600.00	Approve
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