

Regular Meeting Agenda  
Governing Board  
North Star Charter School  
October 26, 2016

**PUBLIC SESSION:** This session is a public session for the purpose of conducting school district business in public, patron comment will be provided for in accordance with the established agenda. The Board will consider the regular monthly agenda. This meeting is held at North Star Charter School, 839 N. Linder Rd, Eagle, Idaho.

**OPENING OF MEETING 6:00 P.M.**

- |    |   |               |
|----|---|---------------|
| A. | Call Meeting to Order                     | Chair Russell |
| B. | Roll Call                                 | Clerk         |
| C. | Flag Salute                               | Chair Russell |
| D. | Approval of Agenda<br>(Discussion/Action) | Chair Russell |

**CONTINUING SCHOOL BUSINESS**

- |    |                            |                              |
|----|----------------------------|------------------------------|
| A. | School Report<br>• Lottery | Andersen/Davis/Drain         |
| B. | Development Report         | Joanna O'Donnell             |
| C. | PTO Report                 | PTO President-Katie Upchurch |

**BOARD BUSINESS**

- |    |  |               |
|----|--|---------------|
| A. | Board Training - update                          | Chair Russell |
| B. | Academic Excellence Committee - update           | Admin Team    |
| C. | November & December<br>Board Meetings – reminder | Chair Russell |
| D. | Succession Planning                              | Chair Russell |

**BOARD COMMITTEE REPORTS**

- |    |                   |                  |
|----|-------------------|------------------|
| A. | Finance Committee | Director Dukelow |
|----|-------------------|------------------|

- |    |                                      |               |
|----|--------------------------------------|---------------|
| B. | Policy Committee                     | Legal Counsel |
|    | • Second Reading for Policy No 505.0 |               |
| C. | Academic Excellence Committee update | Chair Russell |

**CONSENT AGENDA\***  
**(Discussion/Action)**

The Governing Board reviews the enclosures under Consent Agenda. If a Board Member elects, any Consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

A. Contracts

B. 9/28/16 Minutes

*\*For items in the consent agenda: the originator of the item must provide a brief paragraph pertaining to the item explaining key details. This description will accompany the materials.*

**ADJOURNMENT**

**Note: The Governing Board meets on the fourth Wednesday of each month at 6:00 p.m. On holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meetings will be held without at least a twenty-four hour meeting and agenda notice.**

**EXECUTIVE SESSION – Closed to the public**

*Executive Session to be held pursuant to Idaho Code 74-206 to address issues of: Personnel, Legal Issues and matters relating to individual student matters.*

***Purpose of this session:***

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

# North Star Charter



October 26, 2016

## All School Highlights:

- Lottery Presentation and Tour Dates are tentatively set for 1/17, 2/8, 3/9, and 3/21.
- Parent/Teacher Conferences are this week, October 27-28.
- Scholastic Book Fair October 24-28th
- Had a Shelter in Place on 10/21- quick reaction, some changes made from experience
- Lisa Lande met with elementary staff through Friday PLC's and secondary staff through staff meeting the first week of October. Focus was assessment as well as Voice.
- Admin team attended special education conference run by Sesta.

## Secondary School Highlights:

- Girls Basketball Dodgeball Tournament raised \$600 to help defray cost of uniforms.
- IB Coordinator, Danica Hare hosted a well-attended parent informational meeting about the State's Advanced Opportunities Program for students in grades 8-12.
- Middle School and High School Movie Nights were on 10/21 and 10/22 respectively. The first was a fundraiser for the secondary PBIS program, and the high school night was a fundraiser for DECA.
- North Star Volleyball and girls' Cross Country were named Academic State Champions in our 1A Division with a Grade Point Average of 3.970 and 3.945 respectively.

## Elementary School Highlights:

- Some changes made to parent drop off- progress being made
- Teachers setting professional goals based around math and PBIS
- 5 elementary classes featured on the radio saying pledge. WOW 104.3

# North Star Charter School

## Early Enrollment and Waitlist Report 2016-17

Grade	10/24/16			Change	At Start of School 2016-17	
	Final 2015-16	2016-17 Budget	Var		As of 10/24/2016	As of 10/24/2016
K	78	88	2	0	88	88
1	90	84	0	0	84	84
2	90	90	0	0	90	90
3	96	96	0	0	96	96
4	96	96	0	0	96	96
5	105	96	0	0	96	96
6	105	105	0	0	105	105
<b>Total K - 6</b>	<b>660</b>	<b>655</b>	<b>2</b>	<b>0</b>	<b>655</b>	<b>655</b>
7	95	95	17	(2)	102	102
8	81	86	10	(2)	88	88
9	33	49	17	(1)	59	59
10	26	27	10	(1)	35	35
11	24	24	(2)	0	20	20
12	25	25	2	0	22	22
Foreign Ex	6	10	(2)	0	9	9
<b>Total 7 - 12</b>	<b>290</b>	<b>316</b>	<b>52</b>	<b>0</b>	<b>335</b>	<b>335</b>
<b>Totals</b>	<b>950</b>	<b>971</b>	<b>54</b>	<b>0</b>	<b>996</b>	<b>990</b>

  

Grade	Waitlist 2016-17	
	10/24/16	08/22/16
K	89	93
1	47	43
2	58	60
3	58	57
4	84	83
5	73	70
6	2	11
<b>K - 6</b>	<b>411</b>	<b>417</b>
7	1	0
8	0	0
9	3	5
10	0	0
11	0	0
12	0	0
FE	0	0
<b>7 - 12</b>	<b>4</b>	<b>5</b>
<b>Total</b>	<b>415</b>	<b>422</b>

(\*) Per Power School 10/24/16

(\*\*) Per waitlist data 10/24/16

North Star Charter School  
 Monthly Financials Operating Results  
 Thru **9/30/16 (unaudited)**

**HIGHLIGHTS**

<b>Student Data:</b>	
Budget Enrollment	971
Current Enrollment	971
ADA	932
ADA Attendance %	1

**SUMMARY**

Receipts:	Total funding	811,051	818,917	99%	-7,866	-0.96%
	Total other sources	75,357	35,000	215%	40,357	115.30%
Total Receipts		886,408	853,917	104%	32,491	3.80%
Disbursements:	Certified Salaries	375,484	384,425	98%	8,941	2.38%
Compensation and benefits:	Admin & Office Salaries	144,266	143,321	101%	-945	-0.66%
	Para Salaries	44,748	52,169	86%	7,421	16.59%
	Total Staff compensation	564,498	579,915	97%	15,417	2.73%
	Comp change %					
	Benefits - FICA & Persi	109,747	106,893	103%	-2,854	-2.60%
	Benefits - Health, Dental, Life	46,558	53,952	86%	7,394	15.88%
	Total staff expense	720,803	740,760	97%	19,957	2.77%
	Total classroom/teaching expenses	185,558	168,859	110%	-16,700	-9.00%
	Total facility expenses	73,877	59,456	124%	-14,421	-19.52%
	Total administrative expenses	26,724	31,236	86%	4,512	16.88%
Total Disbursements		1,006,962	1,000,311	101%	-6,651	-0.66%
Operating Surplus (deficit)		-120,554	-146,394	82%	25,840	17.65%
Debt Service (P&I)	Debt service ratio	-1	-1	82%	0	0.00%
Net Surplus (deficit)		124,060	124,060	100%	0	0.00%
		-244,614	-270,454	90%	25,840	9.55%

NSCS Operating Results YTD - 9/30/16 (Unaudited)			
Year to Date Through		Actual as a % of Budget	
9/30/16		YTD	100%
Actual	Budget	Dollar Variance	
		\$	%

971	971	100%	0	1.96%
990	971	102%	19	1.96%
950	932	102%	18	1.96%
1	1	100%	0	

811,051	818,917	99%	-7,866	-0.96%
75,357	35,000	215%	40,357	115.30%
886,408	853,917	104%	32,491	3.80%
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185,558	168,859	110%	-16,700	-9.00%
73,877	59,456	124%	-14,421	-19.52%
26,724	31,236	86%	4,512	16.88%
1,006,962	1,000,311	101%	-6,651	-0.66%
-120,554	-146,394	82%	25,840	17.65%
-1	-1	82%	0	0.00%
124,060	124,060	100%	0	0.00%
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North Star Charter School  
 Monthly Financials Operating Results  
 Thru 9/30/16 (unaudited)

Year to Date Through		9/30/16		Actual as a % of Budget		Dollar Variance	
Actual	Budget	YTD	100%	\$	%		

DETAIL

Funding sources:		9/30/16 (Unaudited)		Actual as a % of Budget		Dollar Variance	
		YTD	100%	\$	%		
Foundation Payment		676,974	99%	-10,029	-1.48%		
Benefits Allocation		85,606	99%	-1,268	-1.48%		
MSD Spc Ed		0	-	0	-		
Transportation Allocation		41,337	99%	-612	-1.48%		
Other State Revenue		19,044	127%	4,044	26.96%		
<b>Total funding</b>		<b>811,961</b>	<b>99%</b>	<b>-7,866</b>	<b>0.96%</b>		
Other revenue sources:							
Grants		0	-	0	-		
Fund Raising/Donations		13,314	-	13,314	-		
Local Revenue		41,009	117%	6,009	17.17%		
Earnings on Investments		0	-	0	-		
Athletic Department Fund		-461	-	-461	-		
Other Funds		21,493	-	21,493	-		
<b>Total other revenue sources</b>		<b>75,357</b>	<b>215%</b>	<b>40,357</b>	<b>115.30%</b>		
<b>Total Receipts</b>		<b>886,408</b>	<b>104%</b>	<b>32,491</b>	<b>3.80%</b>		
Compensation and benefits:							
Certified Salaries		375,484	98%	8,941	2.38%		
Admin, Office Salaries & Facilities		144,265	101%	-945	-0.66%		
Para Salaries		44,748	86%	7,421	16.59%		
<b>Total Staff compensation</b>		<b>564,498</b>	<b>97%</b>	<b>15,417</b>	<b>2.73%</b>		
Comp change %		579,915	-				
Benefits - FICA & Persl		109,747	103%	-2,854	-2.60%		
Benefits - Health, Dental, Life		46,558	86%	7,394	15.88%		
<b>Total staff expense</b>		<b>720,803</b>	<b>97%</b>	<b>19,957</b>	<b>2.77%</b>		

North Star Charter School  
 Monthly Financials Operating Results  
 Thru 9/30/16 (unaudited)

Year to Date Through		9/30/16		Actual as a % of Budget		Dollar Variance	
Actual	Budget	YTD	100%	\$	%		
71,133	70,621		101%	-512	-0.72%		
46,525	44,002		106%	-2,527	-5.43%		
12,302	22,105		56%	9,803	79.69%		
4,786	2,934		163%	-1,852	-38.70%		
34,051	10,151		335%	-23,900	-70.19%		
2,776	5,000		56%	2,224	80.11%		
7,200	0		-	-7,200	-		
1,131	1,545		73%	415	36.70%		
5,651	12,500		45%	6,849	121.21%		
185,258	168,859		110%	-16,700	-9.00%		
18,162							
35,991	18,162		88%	2,171	13.58%		
4,264	575		742%	-3,689	-86.52%		
16,086	12,356		130%	-3,730	-23.19%		
37,536	28,363		132%	-9,173	-74.44%		
0	0		-	0	-		
73,877	59,456		124%	-14,421	-19.52%		
8,698	9,121		95%	423	4.87%		
2,889	7,650		38%	4,761	164.81%		
8,200	8,200		100%	0	0.00%		
6,373	5,926		108%	-447	-7.01%		
119	339		35%	220	184.74%		
445	0		-	-445	-		
26,724	31,236		86%	4,512	16.88%		
1,006,962	1,000,311		100.7%	-6,651	-0.66%		
-120,554	-146,394		82%	25,840	17.65%		

Classroom/ teaching expense:	
Transportation	
Textbooks	
Supplies	
Science	
Equipment	
IB	
IDHW - Net SPED expense	
Music	
Staff Development	
Total classroom/teaching expenses	
Facility expenses	
Utilities	
Contracted Services	
Technology	
Facilities	
Property Lease	
Total facility expenses	
Administrative expenses	
Insurance	
Legal Pub/Advertisement	
Audit	
Marketing	
Merchant services	
Miscellaneous recruitment	
Total administrative expenses	
Total Disbursements	
Operating Surplus (deficit)	

**North Star Charter School**  
**Monthly Financials Operating Results**  
**Thru 9/30/16 (unaudited)**

NCS Operating Results YTD - 9/30/16 (Unaudited)		9/30/16 (Unaudited)	
Year to Date Through		Actual as a % of Budget	
9/30/16		YTD	
Actual	Budget	YTD	%
-120,554	-146,394	82%	17.65%
-1	-1	82%	0.00%
124,060	124,060	100%	
-246,514	-270,434	90%	9.55%

Operating Surplus (deficit)	Debt service ratio
Debt Service (P&I)	
Net Surplus (deficit)	



REFR #	VENDOR	AMOUNT	DATE	DESCRIPTION
17039	PARKER PORTRAITS INC	60	9/2/2016	DONATION FOR 6 KIDS TO PURCHASE
17040	CASEY HAWKINS	247.57	9/2/2016	REIMBURSE MATH SHACK SUPPLIES
17041	ROCKY MOUNTAIN AUDIO VISUAL	60	9/6/2016	RENTAL OF 12X12 PROJ SCREEN BTOSN
17042	*** DISBURSEMENT***	0	9/7/2016	** VOID **
17043	*** DISBURSEMENT***	63.75	9/7/2016	DEVELOPMENT- POSTERS
17044	*** DISBURSEMENT***	25	9/7/2016	REGISTRATION FEES REIMBURSED
17045	*** REIMBURSEMENT***	48.45	9/7/2016	TEXTBOOKS SECONDARY
17046	*** REIMBURSEMENT***	399.9	9/7/2016	CBM
17047	*** DISBURSEMENT***	77.27	9/7/2016	DEVELOPMENT REIMBURSEMENT
17048	FISHERS	770.45	9/7/2016	COPY CHARGES
17049	INTERMOUNTAIN GAS CO.	37.26	9/7/2016	MONTHLY UTILITY BILL
17050	PAIGE MECHANICAL	150	9/7/2016	SERVER ROOM AC CHECK
17051	PEARSON EDUCATION	847.48	9/7/2016	SOCIAL STUDIES TEXTBOOKS
17052	STATE INSURANCE FUND	3548	9/7/2016	WORKERS COMP INSURANCE
17053	VERITAS MAINTENANCE INC	785	9/7/2016	GROUNDS FOR MODULAR
17054	HOLLI PUCKETT	322.48	9/9/2016	PAYROLL ADVANCE 09-2016
17055	TRACEY MEAD	328.98	9/9/2016	PAYROLL ADVANCE 09-2016
17056	JENIFER DAVIS	741.81	9/9/2016	PAYROLL ADVANCE 09-2016
17057	SARADA ARAVAPALLI	304.17	9/9/2016	PAYROLL ADVANCE 09-2016
17058	HOME DEPOT	500	9/13/2016	REFILL GIFT CARD FOR MAINTENANCE
17059	HOME DEPOT	0	9/13/2016	** VOID **
17060	REPUBLIC SERVICES #884	544.77	9/14/2016	TRASH SERVICE
17061	ANDERSON JULIAN & HULL	14.5	9/14/2016	LEGAL FEES
17062	AUDIO VIDEO PROFESSIONALS	3560	9/14/2016	2016 MAIN WIRE BLDG PROJECT
17063	BLUE RIDER MUSIC	330.5	9/14/2016	MUSIC SCORES
17064	BOISE STATE UNIVERSITY	5000	9/14/2016	TRAINING FOR PRO DVLP
17065	BORTON LAW OFFICES	1300	9/14/2016	LEGAL FEES
17066	CITY OF EAGLE	327.05	9/14/2016	WATER BILL
17067	COBRA HELP	42	9/14/2016	COBRA ADMINISTRATION
17068	DUNKLEY MUSIC	1000	9/14/2016	TROMBONES
17069	EAGLE SEWER	544	9/14/2016	SEWER BILL
17070	J. W. PEPPER & SON INC.	205.49	9/14/2016	BAND MUSIC
17071	OFFICE DEPOT	460.34	9/14/2016	PAPER
17072	PACIFIC BACKFLOW	111	9/14/2016	TEST
17073	CENTURY LINK	339.25	9/14/2016	TELEPHONE CHARGES
17074	SAGE PUBLICATIONS	1238.88	9/14/2016	PD VOICE BOOKS
17075	TATES RENTS	545.64	9/14/2016	CHAIR RENTALS FOR PORTABLE
17076	U.S. BANK EQUIPMENT FINANCE	845.85	9/14/2016	COPIER LEASE
17077	VERITAS MAINTENANCE INC	5034.63	9/14/2016	MISC GROUNDS WORK FOR MODULAR
17078	WAXIE SANITARY SUPPLY	667.94	9/14/2016	MAINTENANCE SUPPLIES
17079	SILVERBACK	9800	9/14/2016	MILEPOSTS SUBSCRIPTION
17080	KELLY WILLIAMS MS CCC-SLP	1155	9/14/2016	SPED SERVICES AUGUST 2016
17081	KAREN TOERNE PLLC	762.5	9/14/2016	SCHOOL PYSCHOLOGY SERVICES
17082	FIREXPRT INC	177	9/14/2016	FIRE EXTINGUISHERS
17083	SCHOOL HEALTH CORPORATION	773.08	9/14/2016	DISINFECTANT WIPES ELEM
17084	BAILEY & COMPANY CHARTERED	1450.6	9/14/2016	CONTRACTED ACCOUNTING SERVICES
17085	SERVICE EXPERTS	1189.18	9/14/2016	HVAC REPAIRS
17086	CHILDREN'S CRANIOFACIAL ASSOC	322	9/14/2016	WONDER BOOKS
17087	BRECKON LAND DESIGN INC	2160	9/14/2016	3D VISUALIZATION
17088	SOFTERWARE	1176	9/14/2016	DONOR PERFECT
17089	SNAKE RIVER MICROSCOPES LLC	168.75	9/14/2016	MICROSCOPE REPAIR
17090	TCI	3408.1	9/14/2016	ONLINE STUDENT/TEACHER HISTORY SUB
17091	*** REIMBURSEMENT***	108.15	9/14/2016	BEAN BAG FOR STUDENTS
17092	*** REIMBURSEMENT***	19.98	9/14/2016	IB SUPPLIES
17093	DAN CONTI	133.92	9/14/2016	MILEAGE REIMBURSEMENT
17094	*** REIMBURSEMENT***	80.46	9/20/2016	SUPPLIES FOR PORTABLE
17095	*** REIMBURSEMENT***	247.89	9/20/2016	ALL DAY KINDER SUPPLIES

17096	MELISSA ANDERSEN	75.64	9/20/2016	REIMBURSE FOR PBIS PRIZES
17097	CASEY HAWKINS	197.46	9/20/2016	MATH SHACK REIMBURSEMENT
17098	ANTHONY HAFEN	380	9/20/2016	LOFT FOR KINDER
17105	BROWN BUS	22470.35	9/23/2016	AUGUST 2016 TRANSPORTATION
17106	DELTA EDUCATION	1139.23	9/23/2016	SCIENCE SUPPLIES SECONDARY
17107	OFFICE DEPOT	1053.95	9/23/2016	START UP TEACHER SUPPLIES
17108	QUALITY ART INC.	1251.6	9/23/2016	ELEMENTARY ART SUPPLIES- CRAIG
17109	WAXIE SANITARY SUPPLY	452.44	9/23/2016	MAINTENANCE SUPPLIES
17110	EVERBANK	202.2	9/23/2016	COPIER LEASE
17111	TRINITY LOGISTICS INC	1200	9/23/2016	TURF DELIVERY CHARGE
17112	V-SQUARED CREATIVE LLC	339.15	9/23/2016	IMPACT REPORT
17113	VOYAGER SOPRIS LEARNING	111.83	9/23/2016	REWARDS WORKBOOKS
17114	DESIGN WEST	6797.25	9/23/2016	Modular Project
17115	DANIEL MORGAN	91.8	9/23/2016	MILEAGE REIMBURSEMENT
17116	ANA MAMANI	501	9/23/2016	MS GIRLS VBALL COACH FEE
17117	JADEAN ENZLER	668	9/23/2016	MS GIRLS VBALL COACH
17118	DISCOVERY TECHNOLOGY	500	9/26/2016	MICRON/STEM ASSEMBLY
17119	WALTER BASHAW	561.2	9/26/2016	XX COACH FEES
17134	BLUE SHIELD OF IDAHO	0	9/27/2016	** VOID **
17135	HEALTH EQUITY INC	2646	9/27/2016	HSA EMPLOYER CONTRIBUTION
17136	PUBLIC EMPLOYEE RETIREMENT	34665.2	9/27/2016	EMPLOYER PERSI
17137	WELLS FARGO BANK	22292.83	9/27/2016	EMPLOYER SHARE FICA
17138	ALARM STAR CO	153	9/27/2016	SERVICE FOR FOB ACCESS NOT WORKING
17139	CURTIS CLEAN SWEEP INC	150	9/27/2016	ARROW AND FIRE LANE PAINTING
17140	FISHERS	252	9/27/2016	STAPLES FOR COPIERS
17141	IDAHO POWER	0	9/27/2016	***VOID***
17142	INTERNATIONAL BACCALAUREATE	0	9/27/2016	***VOID***
17143	PAIGE MECHANICAL	0	9/27/2016	***VOID***
17144	HEINEMANN	0	9/27/2016	***VOID***
17145	IDAHO POWER	4754.32	9/27/2016	MONTHLY POWER BILL
17146	INTERNATIONAL BACCALAUREATE	600	9/27/2016	REGISTRATION FOR RAU
17147	PAIGE MECHANICAL	112.5	9/27/2016	TROUBLE SHOOT RTU #21
17148	HEINEMANN	0	9/27/2016	** VOID **
17149	INVOLTA	1318	9/27/2016	FIBER WTF
17150	WEST VALLEY TECHNICAL SERVICES	3750	9/27/2016	TECHNOLOGY SUPPORT SEPT
17151	LIFEMAP ASSURANCE COMPANY	2157	9/28/2016	DENTAL INSURANCE
17152	UNITED HERITAGE	508.22	9/28/2016	LIFE INSURANCE
17153	CASEY HAWKINS	94.94	9/29/2016	MATH SHACK SUPPLIES
17154	SHAY DAVIS	26.91	9/29/2016	TABLE CLOTHS FOR NUT ALLERGIES
17155	*** DISBURSEMENT***	30	9/29/2016	REIMBURSE BOOK ART FEE- WITHDRAWAL
17156	*** DISBURSEMENT***	11.25	9/29/2016	REIMB BUSINESS REG FEE WITHDRAWAL
17157	2M DATA SYSTEMS	520	9/29/2016	PHONE SUPPORT 2016-17 YEAR
17158	FISHERS	56.95	9/29/2016	STAPLES FOR COPIER
17159	PAIGE MECHANICAL	992	9/29/2016	HVAC LABOR AND MATERIALS
17160	PITNEY BOWES	320.97	9/29/2016	POSTAGE
17161	GYM OUTFITTERS	8472.71	9/29/2016	GYM EQUIPMENT
17162	A.J. DAVIDSEN	20	9/29/2016	ALL NORTHWEST AUDITION FEE