

Minutes
North Star Charter School
Board of Directors
January 25, 2017

REGULAR MEETING

- A. The regular meeting called to order at 6:00pm by Chair Russell
- B. Roll Call:
 - a. Present: Chair Russell, Vice Chair Cross, Director Gittings, Director Lloyd, Director Dukelow (6:15 arrival due to basketball game)
- C. Approval of Agenda
 - a. Changes to Agenda
 - i. Add Executive Session to the agenda pursuant to Idaho Code 74-204 A and 74-206 B.
 - ii. Add time for Carolyn Sharette to address the Board under the School Report.
 - iii. Delete Board Business- C., and School Business A-b
 - b. **Motion to amend and approve agenda as described, Director Lloyd, seconded by Director Gittings. All in favor. Motion passes.**

EXECUTIVE SESSION

- A. **Motion to move to Executive Session pursuant to code 74-206 A and 74-206 B Vice Chair Cross, Seconded by Director Lloyd.**
 - a. Executive Session called to order at 6:03pm.
- B. **Motion to adjourn Executive Session, Director Gittings, Seconded Vice Chair Cross. All in favor. Motion passes.**
 - a. Executive Session adjourned 7:02pm

BOARD BUSINESS

- A. Ms. Carolyn Sharette, from APA Preparatory School, was introduced. Ms. Sharette spent the day with the school and NSAT. She provided suggestions to the NSAT about ways to continue improve. Loves North Star and seeing how it has changed over the years.
- B. Succession Planning:
 - a. NS Board given the opportunity to meet with NSATs recommended candidate for the Business Manager position.
 - b. Chair Russell recommendation before the Board for Marcia Jedry to be hired for the Business Manager position.
 - c. **Motion to approve the recommendation to the NSAT to hire Marcia Jedry as Business Manager Director Lloyd, Seconded by Director Gittings. All in favor. Motion passes.**
- C. Snow Day Make-Up Plan
 - a. NSAT put forward proposal for snow day make-up plan. With student learning in mind, decided February was the ideal time to make up school days.

- b. Required to make up three out of six total snow days.
- c. NSAT recommended to shorten Winter Break IN February. Students will have Monday 2/20/17, and Tuesday 2/21/17 off school, and will return 2/22/17 for the remaining three days of the week.
 - i. NSAT understands that some families may have prearranged trips and will handle absences as they come up.
- d. **Motion to approve NSATs recommendation to make up three snow days the last three days of Winter Break, Vice Chair Cross, Seconded by Director Gittings. All in favor. Motion Passes.**

CONTINUING SCHOOL BUSINESS

- A. School Report
 - a. Math Club Proposal- High School math teacher Analee Reseigh and high school students interested in starting math club at North Star.
 - b. Proposed *Mu Alpha Theta: National High School and Two-Year College Mathematics Honor Society*
 - c. **Motion to approve High School Math Club, Director Gittings. Seconded by Vice Chair Cross. All in favor. Motion passes.**
- B. Carolyn Sharette invited to speak to board about her time at North Star.
 - a. Spent the day with NSAT, Chair Russell, and Ms. O'Donnell.
 - b. Ms. Sharette spoke of the expertise level of the NSAT, and provided some examples of how their expertise could be used in a better way by allocating some responsibilities to enable them to focus on the core business.
 - c. **Action Item: Chair Russell suggested the NSAT consider what Ms. Sharette suggested, and come back to the February Board Meeting with a recommendation of changes.**
- C. Ms. Davis reported that the elementary held their first tour/presentation night for potential families.
- D. Development Report
 - a. Ms. O'Donnell showed press release from last year's tech campaign, and resubmitted press for the NASA group. Hoping to get it picked up by larger publications.
 - b. The Sports Complex and Playground Campaign has raised just over \$163,000 as of 1/25/17. Joanna shared infographic from campaign so far, with data broken up and explained.
 - c. Next steps: Ms. O'Donnell and Mr. Coburn meeting soon with landscape architect to discuss next steps, meeting with local businesses in March, and another push for Brick Naming.
 - d. Ms. O'Donnell met with Mayor Ridgeway of Eagle for a second time.

BOARD COMMITTEE REPORTS

- A. Policy Committee

- a. Ms. Andersen asked Director Lloyd to review Commercial Tours Policy No. 503.7
 - i. Ms. Andersen will work with Joe Borton and draft revisions
 - b. Trampolines and Rebounding Devices Policy No. 704.10
 - i. Recommendation by Director Lloyd to eliminate the policy, requiring that future instances be subject to approval
 - ii. Motion to revoke Policy No. 704.10, Director Gittings, Seconded Director Lloyd.**
 - 1. In favor: Vice Chair Cross, Director Lloyd, Director Gittings, Director Dukelow
 - 2. Opposed: Chair Russell
 - 3. Motion Passes**
- B. Finance Committee
- a. Quarterly Financials
 - i. Mr. Coburn sent financials by email prior to board meeting
 - ii. Enrollment Report-currently at 984 students
 - 1. Waitlist is strong in elementary
 - iii. Motion to approve the financials as presented, Director Lloyd, Seconded Vice Chair Cross. All in favor. Motion Passes**
 - b. Academic Excellence Committee
 - i. Chair Russell asked Ms. Drain to be the chair of this committee
 - ii. Vice Chair Cross and Director Dukelow will be on this committee based on their expertise and experience.
 - iii. Action Item: This team will meet and report back next meeting.**

CONSENT AGENDA

The governing board reviews the enclosures under the Consent Agenda. If a board Member elects, and Consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- A. Contracts
- B. Check Register
- C. Minutes 12-14-16
- D. Motion to approve the consent agenda, Director Lloyd. Seconded by Director Dukelow. All in favor. Motion passes.**

ADJOURNMENT

Motion to adjourn, Director Gittings. Seconded by Director Dukelow. All in favor. Motion Passes.

The regular meeting of the Board was adjourned at 8:06pm.

Chair of the Board

Clerk of the Board