

Minutes
North Star Charter School
Board of Directors
August 23, 2017

Regular Meeting

- A. The regular meeting was called to order at 6:22pm by Chair Russell.
- B. Roll Call:
 - a. Present: Chair Russell, Director Gittings, Director Balch, Director Visser, Director Dukelow arrived at 6:34
 - b. Not Present: Director Lloyd
- C. Approval of Agenda
 - a. Changes to agenda: No executive session needed tonight
 - b. **Motion to approve the agenda with above change, Director Visser. Seconded by Director Gittings. All in favor. Motion passes.**

CONTINUING SCHOOL BUSINESS

- A. School Report:
 - a. Ms. Andersen reported that school started this week. Numbers in the secondary school are looking good, and it has been a busy week. Ms. Andersen also reported that she has been getting a lot of positive feedback about the new Athletic Director. The AD is doing a great job getting students excited for sports. This year there are three volleyball teams and cross-country has doubled in size.
 - b. Ms. Davis and Ms. Andersen spoke of two-day professional development for teachers the week before school started. Focus this year is on reviewing Teacher Voice, Love & Logic, and Growth Mindset. Has invited trainers back to do “touch-in” services with existing programs.
 - c. The elementary school had a 5th grade informational night to familiarize parents with compartmentalized program. Back to School Night for other grades coming up in September.
 - d. Office remodel is almost complete. Lots of progress on different projects this summer: Gym bleachers are now motorized, Kiln installation is in progress, SPED offices were split into two separate rooms. Ms. Jedry thanked Butte Fence for their generous discount for materials. They will receive a brick in the new Sports Complex.
- B. Enrollment Report

- a. Currently budget for 974 students: 528 elementary and 446 secondary. As of today, elementary is full and secondary is at 437 students, with 11 offers out. Chair Russell reminded new board members that this is the norm, and enrollment numbers typically change the first month of school. Administration is confident about current numbers.
- C. Development Report
 - a. Ms. O'Donnell met with Brecken and Kreizenbeck this week. Currently in bidding stages, and looking to break ground in September to begin Phase 1 of the Sports Complex and Playground Campaign. Playground equipment is being ordered in the next week.
 - b. Ms. O'Donnell showed the board the finished promotional video and newly printed brochures to be used with this year's marketing of the campaign.
- D. PTO Report
 - a. PTO is currently planning the Fall Festival.
 - b. Nominations are in for all PTO Offices. Elections are August 31st. New PTO President will take office Friday, September 1st.

BOARD BUSINESS

- A. Meeting Dates
 - a. Meeting dates are subject to change as needed to obtain a quorum.
 - b. Tentative dates are as follows: September 27, November 1, November 29, January 24, February 28, March 21, April 25, May 23, June 27, July 24
 - c. **Motion to approve the above dates for the meeting of the board, director Dukelow. Seconded by Director Gittings. All in favor. Motion passes.**
 - d. Clerk of the Board will send dates to board members.
- B. Busing Routes for 2017-2018 School Year
 - a. Chair Russell spoke about Brown Bus and reported that Brown Bus has been with North Star for 10+ years, and has been a loyal friend to North Star throughout those years.
 - b. Brown Bus works hard to make bus routes a good balance between cost (determined by mileage), and convenience to students.
 - c. **Motion to approve Brown Bus schedule/Routes, Director Visser. Seconded by Director Dukelow. All in favor. Motion passes.**

BOARD COMMITTEE REPORTS

- A. Policy Committee: second reading and approval of the two policies below. Both edited to better reflect North Star's practice.

- a. Policy No. 602.9 Online Learning Opportunities
 - i. **Motion to approve Policy No. 602.90, Director Gittings. Decoded by Director Balch. All in favor. Motion passes.**
 - b. Policy No. 603.20 High School Credits and Graduation
 - i. **Motion to approve Policy No. 603.20, Director Gittings. Decoded by Director Balch. All in favor. Motion passes.**
- B. Finance Committee
- a. Director Lloyd and Ms. Jedry tasked with looking at current check writing policy. Ms. Jedry gave summary of current process for writing checks, and a recommendation for best practice. Checks will be reviewed by one additional person before they are sent out to to make sure vendors are credible and it fits the budget.
 - b. Ms. Jedry reported two opportunities where the school has been able to save money: Dental insurance and Flex Spending Account. Both save employees and the school money annually.

CONSENT AGENDA

- A. Contracts
- B. Check Register
- C. Minutes 7-26-17

Motion to approve the consent agenda, Director Dukelow. Seconded by Director Balch. All in favor. Motion passes.

ADJOURNMENT

Motion to adjourn, Director Visser. Seconded by Director Dukelow. All in favor. Motion passes.

The regular meeting of the board was adjourned at 7:15pm.

Chair of the Board

Clerk of the Board