

Minutes
North Star Charter School
Board of Directors
June 28, 2017

REGULAR MEETING

- A. The regular meeting was called to order at 6:10 by Chair Russell
- B. Roll Call
 - a. Present: Chair Russell, Director Lloyd, Director Dukelow (by phone)
 - b. Not Present: Vice Chair Cross, Director Gittings
- C. Approval of Agenda
 - a. Chair Russell requested the following amendments to the agenda
 - i. Oath of Office for New Board Member (Item A under *Board Business*) to be done immediately after the approval of the agenda
 - ii. Healthcare Broker (Item C under *Board Business*) to be discussed in July Board Meeting and be taken off this agenda
 - iii. Add “Administration and Staff Contracts” as an item to be discussed following Teacher Contracts
 - iv. Add *North Star Charter School Naming Policy & Playground and Sports Complex Campaign Naming Opportunities* to agenda under Board Committee Reports
 - v. **Motion to approve agenda with above changes, Director Lloyd. Seconded by Director Dukelow. No discussion. All in favor. Motion passes.**

OATH OF OFFICE

- A. Oath of Office: Jennifer Visser was given the oath of office and welcomed to the Board of Directors.

EXECUTIVE SESSION

- A. **Motion to adjourn public and enter into executive session to discuss personnel matters pursuant to Idaho Code 74-206, Director Dukelow. Seconded by Director Lloyd. Motion passes. 6:22pm.**
 - a. Present in Executive session: Chair Russell, Director Lloyd, Director Dukelow, Director Visser
 - b. Not present: Director Gittings, Director Cross
- B. Entered back into public session at 7:06pm.

CONTINUING SCHOOL BUSINESS

- A. School Report: Secondary school has made all new hires, with the exception of a part-time PE teacher. Ms. Andersen reported on some coaching changes and looking to foster growth within current programs and expand athletics at North Star.
- B. Development Report: Ms. O'Donnell is currently working on marketing materials for the campaign. She has been working on contracts with Breckon and Kreizenbeck, and submitting grants. Has been awarded one grant through the Eagle Arts Commission and is currently planning an event for Summer 2018 with North Star Music Teacher, Ms. Van Pa
- C. PTO Report: PTO Report on page 3 of the Agenda Packet. PTO is on a hiatus through July.

BOARD BUSINESS

- A. Oath of Office for New Board Member
- B. 2017-2018 Budget Hearing: Mr. Coburn and Ms. Jedry presented on the 2017-2018 budget. Provided summary of packet items: Key Budget Assumptions, Projected Enrollment, Summer Project Information, Debt Recap, Proposed Budget.
 - a. Chair Russell explained that the budget hearing is public and anyone is free to speak. Chair Russell made the floor available to the public for comments. Let the minutes reflect that there were no comments.
 - b. **Motion to approve the 2017-2018 budget as presented to the board, Director Lloyd. Seconded by Director Dukelow.**
 - c. **Motion to approve the 2016-2017 amended school budget, Director Dukelow. Seconded by Director Lloyd. All in favor. Motion passes.**
- C. Health Care Broker
- D. Teacher Contracts: Explained that teacher contracts are reflected in the approved budget. **Motion to approve teacher contracts and allow chairman to sign contracts to offer to teachers, Director Visser. Seconded by Director Lloyd. All in favor. No discussion. Motion passes.**
- E. Administration and Staff Contracts
 - a. **In regards to Employee B, motion to approve salary level discussed in executive session, Director Dukelow. Seconded Director Visser. All in favor. Motion passes.**
 - b. **In regards to Employee C, motion to approve salary level discussed in executive session, Director Dukelow. Seconded Director Lloyd. All in favor. Motion passes.**
 - c. **In regards to Employee D, motion to approve salary level discussed in executive session, Director Visser. Seconded Director Lloyd. All in favor. Motion passes.**

- d. **In regards to Employee A, motion to approve alternate certification program, Director Dukelow. Seconded by Director Lloyd. All in favor. Motion passes.**
- e. **Motion to create a committee to review administration and determine metrics, Director Dukelow. Seconded by Director Abe. Chair Russell appoints Director Gittings to head this committee. All in favor. Motion passes.**

BOARD COMMITTEE REPORTS

- A. Academic Excellence Committee: Sheri Drain reported on the most recent Academic Excellence Committee meeting, and ISAT and IRI results. North Star continues to improve and is performing well compared to Idaho schools. IRI is difficult to read growth because the test in the Fall is different than the test in the Spring. Committee compared testing results to last year's and began discussion on Administration goals and objectives.
- B. Policy Committee
 - a. EDGAR Compliance Policy No. 808.1: reviewed by NSAT and edited to be North Star specific. Adopting Policy 808.1 and complete Edgar Manual in regards to state compliance. **Motion to adopt Policy 808.1 as proposed, Director Lloyd. Seconded by Director Visser. All in favor. Motion Passes.**
 - b. NSCS Policies and Procedures Manual Approval: **Motion to approve the NSCS Policies and Procedures Manual, Director Visser. Seconded by Director Dukelow. All in favor. Motion passes.**
- C. Naming Policy: **Motion to adopt the North Star Charter School Naming Policy & Playground and Sports Complex Campaign Naming Opportunities, Director Dukelow. Seconded by Director Lloyd. All in favor. Motion passes.**

CONSENT AGENDA

- A. Contracts
- B. Check Register
- C. Minutes 5-17-17

Motion to approve the consent agenda, Director Dukelow. Seconded by Director Lloyd. All in favor. Motion Passes.

ADJOURNMENT

Motion to adjourn, Director Lloyd Seconded by Director Dukelow. All in favor. Motion passes.

The Regular Meeting of the Board and Budget Hearing was adjourned at 8:13pm.

Chair of the Board

Clerk of the Board