

Minutes
North Star Charter School
Board of Directors
March 21, 2018

Regular Meeting

- A. The regular meeting was called to order at 6:00pm by Chair Russell.
- B. Roll Call:
 - a. Present: Chair Russell (via phone), Director Gittings, Director Balch, Director Dukelow
 - b. Not present: Director Lloyd
- C. Approval of Agenda.
 - a. **Motion to approve the agenda by Director Balch. Seconded by Director Gittings. All in favor. Motion passes.**

EXECUTIVE SESSION

- A. No Executive Session tonight

CONTINUING SCHOOL BUSINESS

- A. School Report
 - a. Ms. Andersen and Ms. Davis provided updates on what is happening in both the elementary and secondary schools. Details included upcoming ISAT Testing, 6th grade MOSS Camp, Teacher Evaluations, upcoming Lottery, and Charter Commission.
- B. Development Report
 - a. Ms. O'Donnell provided summary of designated gifts, explained a breakdown of donations over the past three years, and discussed family participation.
- C. PTO Report- None tonight

BOARD BUSINESS

- A. Annual Enrollment Capacity PCSC 18-19

- a. Mr. Coburn explained projected enrollment for 18-19 school year.
 - b. Motion to approve enrollment and affirm maximum of 1,032 students broken into gradel grade levels as presented, Director Balch. Seconded by Director Gittings. All in favor. Motion passes.**
- B. Appointment of Lottery Commissioner
- a. Motion to approve Victor Villegas as Full Day Kindergarten and K-12 Lottery Commissioner, and as Board Elections Commissioner, Director Gittings. Seconded by Director Balch. All in favor. Motion passes.**
- C. Board Recruitment or Alternatives
- a. Board discussed open seats on the board, and seats up for election this year.
- D. Board Election Timeline
- a. Motion to approve the Board Election Timeline Director Balch. Seconded by Director Gittings. All in favor. Motion passes.**
- E. Budget Timeline
- a. Motion to approve the budget process for 2018-2019, Director Gittings. Seconded by Director Balch.**
 - b. Discussion on contracts- April Board Meeting NSAT will ask for approval to issue contracts.
 - c. All in favor. Motion passes.**
- F. Finance Update
- a. Mr. Coburn provided an update of January and February Financial highlights. Will be going back to Monthly financial updates, and quarterly formal approval.
- G. Elementary School Calendar Modification
- a. Elementary teachers concerned with dates of Parent-Teacher Conferences. Proposal to move dates from April to March, towards the end of the 2nd Trimester.
 - b. Motion to approve the calendar change for the elementary school calendar amended 3/21/18, Director Gittings. Seconded by Director Balch. All in favor. Motion passes.**
- H. Performance Certificate Renewal- Idaho Public Charter School
- a. Chair Russell explained that North Star was approved, and renewed for another five years.

BOARD COMMITTEE REPORTS

- A. Academic Excellence Committee
 - a. No update tonight. Committee meeting after Spring Break.

- B. Safety Task Force Update
 - a. Director Gittings provided summary of the last Safety Team Meeting. Director Lloyd and Mr. Borton are working on necessary policies. More information will be provided at the April meeting.

CONSENT AGENDA

- A. Contracts
- B. Check Register
- C. Minutes

Motion to approve the Consent Agenda by Director Balch. Seconded by Director Gittings. All in favor. Motion passes.

ADJOURNMENT

Motion to adjourn, Director Gittings. Seconded by Director Balch. All in favor. Motion passes.

The regular meeting of the board was adjourned at 6:55.

Chair of the Board

Clerk of the Board