

**Minutes**  
**North Star Charter School**  
**Board of Directors**  
**January 24, 2018**

**Regular Meeting**

- A. The regular meeting was called to order at 6:04pm by Chair Russell.
- B. Roll Call:
  - a. Present: Chair Russell, Director Gittings, Director Balch, Director Dukelow, Director Lloyd
  - b.
- C. Approval of Agenda
  - a. Changes to agenda:
    - i. Items A, B, C, G under *Board Business* defer to next meeting. Move item D under *Board Business* to bottom of agenda.
    - ii. Discuss Personnel Matters as discussed in Executive Session before *Continuing School Business* on agenda.
    - iii. Item C under *Committee Reports* deferred to next meeting.
    - iv. In Consent Agenda, will vote on items subject to some conditions.
  - b. Motion to approve the agenda with above change by Director Dukelow. Seconded by Director Gittings. All in favor. Motion passes.**

**EXECUTIVE SESSION** – Closed to the public

*Executive Session to be held pursuant to **Idaho Code 74-206** to address issues of: Personnel, Legal Issues and matters relating to individual student matters.*

- A. Motion to enter into executive session by Director Gittings. Seconded by Director Lloyd.
- B. Roll Call
  - a. Present: Chair Russell, Director Gittings, Director Balch, Director Dukelow, Director Lloyd
- C. The board entered into executive session at 6:07pm to discuss items pursuant to Idaho Code 74-206 (a), (f)

**D. Motion to adjourn executive session and enter back into public session by Director Gittings. Seconded by Director Dukelow. All in favor. Motion passes. 6:43pm.**

## **CONTINUING SCHOOL BUSINESS**

***Motion to appoint George Coburn as Interim Business Manager by Director Dukelow. Seconded by Director Balch. All in favor. Motion passes.***

### **A. Development Report**

- a. Ms. O'Donnell gave update on Sports Complex and Playground Campaign currently and what's coming up
- b. Ribbon Ceremony to open up playground and workout area
- c. Daddy-Daughter Dance in February

### **B. School Report**

- a. Ms. Andersen and Ms. O'Donnell reported findings on Parent-Survey
- b. Ms. Andersen discussed ways to increasing interest in North Star's High School program
- c. Elementary talent show was a success.
- d. Administration team getting ready for presentations for prospective families. Online applications this year.

### **C. PTO Report**

- a. PTO President Katie Upchurch reports results of Fall Festival Fundraiser and how the funds were spent
- b. +\$1,800 from Box Tops. This month went back into classrooms.

## **BOARD BUSINESS**

- |               |                              |             |
|---------------|------------------------------|-------------|
| <del>A.</del> | <del>Positive Pay</del>      | Jedry       |
| <del>B.</del> | <del>990</del>               | Jedry       |
| <del>C.</del> | <del>Yearbook Contract</del> | Jedry       |
| D.            | Accounting Outsourcing       | Jedry-Lloyd |
- a. Moved to bottom of agenda. Chair Russell stepped out of room for discussion.
  - b. Board discussed options presented to them. Board will read through options and continue discussion at a later date.

- c. Mr. Coburn to have Administrative Rights. Director Dukelow will contact bank.
  
- F. Marketing Update Andersen
  - a. A few new approaches to marketing this year.
    - i. Online registration for lottery has been a big time and appears to be a success with amount of applications coming in.
    - ii. Lots of new families hearing about North Star through Social Media
  
- ~~G. Health Insurance Broker~~ ~~Russell/Jedry~~

## BOARD COMMITTEE REPORTS

- A. Academic Excellence Committee
  - a. Committee discussed evaluation procedures, and performance measures.
  - b. Ongoing conversations about surveys.
  
- B. Policy Committee
  - a. 602.10 Multimedia Learning Resources
    - i. Bring back to February meeting
  
  - b. 401.3 - Teacher Evaluations
    - i. First read. Board will read and send comments to Director Lloyd. Will continue discussion in February.
  
  - c. 401.31 - Principal Evaluations
    - i. First read. Board will read and send comments to Director Lloyd. Will continue discussion in February.
  
- ~~C. Finance Committee~~

## CONSENT AGENDA

- A. Contracts
- B. Check Register
  - a. Chair Russell would like Mr. Coburn to review these documents. Will approve conditionally on Mr. Coburn's approval.
  - b. 2nd Quarter Financials deferred to next meeting.

- c. **Motion to conditionally approve contracts and check register subject to Mr. Coburn's approval by Director Dukelow. Seconded by Director Gittings. All in favor Motion passes.**

C. Minutes

**Motion to approve the minutes by Director Balch. Seconded by Director Lloyd. All in favor. Motion passes.**

**ADJOURNMENT**

**Motion to adjourn, Director Dukelow. Seconded by Director Gittings. All in favor. Motion passes.**

The regular meeting of the board was adjourned at 8:09pm.

---

Chair of the Board

---

Clerk of the Board