

# NORTH STAR CHARTER SCHOOL

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IB World School – International School of Business & Economics

## **NORTH STAR CHARTER SCHOOL JOB OPENING**

**POSITION:** IB Business Management

**FTE:** PART TIME (one class -- .16 contract)

### **QUALIFICATIONS:**

Idaho Teacher Certification in Secondary Education.

Bachelor degree required in area of major study.

*Experience teaching this subjects preferred.*

### **RESPONSIBILITIES:**

- \* To teach IB Business Management class to pupils in a classroom utilizing the course of study adopted by the Board of Education and IBO.
- \* To participate in IB Business Management training and curriculum development programs as required.
- \* To instruct pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- \* To develop lesson plans and instructional materials and provide individualized and small group instruction in order to adapt the curriculum to the needs of each pupil.
- \* To collaborate with teachers to deliver services in the least restrictive environment.
- \* To translate lesson plans into learning experiences so as to best utilize the available time for instruction.
- \* To establish and maintain standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- \* To evaluate pupil's academic and social growth, keep appropriate records, and prepare progress reports.
- \* To communicate with parents through conferences and other means to discuss pupil's progress and interpret the school program.
- \* To identify pupil needs and cooperate with other professional staff members in assessing and helping pupils solve health, attitude and learning problems.
- \* To create an effective environment for learning through functional and attractive displays, bulletin boards and interest centers.
- \* To maintain professional competence through in-service education activities provided by the district and self-selected professional growth activities.
- \* To participate cooperatively with the appropriate administrator to develop the method by which the teacher will be evaluated in conformance with the district guidelines.
- \* To select and requisition books and instructional aids; maintain required inventory records.

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- \* To supervise pupils in out-of-classroom activities during the assigned working day.
- \* To participate in faculty committees and the sponsorship of pupil activities.

**Application available at:** [Certified Teacher Application](#)

**CLOSING DATE:** Until filled

**CONTACT:** Ms. Melissa Andersen- secondary principal, North Star Charter School  
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