**NORTH STAR CHARTER SCHOOL JOB OPENING**

**POSITION:** 4th grade Paraprofessional

**FTE:** PT (18.75hrs/week)

**RESPONSIBILITIES:**

* Assists teacher with conducting lessons, managing the classroom and developing materials  
  to track student progress during the school year
* Empower students through programs designed to enhance their academic and social achievements
* Work with computers and specialized equipment to make these resources available to the teacher during lessons
* Act as a nurturing and encouraging influence for students during lessons
* Monitor the classroom and minimize distractions and disruptions
* Supervision both in the classroom and on the playground
* Be flexible to levels of change due to COVID-19 pandemic (traditional, hybrid, remote)

**APPLICATION:** Classified Application on North Star website under Employment Opportunities

**CLOSING DATE**: until filled

**CONTACT:** Please send cover letter and resume to Shay Davis [sdavis@northstarcharter.org](mailto:sdavis@northstarcharter.org) and Joanna O’Donnell – [jodonnell@northstarcharter.org](mailto:jodonnell@northstarcharter.org)