

MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
REGULAR MEETING
JULY 15, 2021

Madam Chair Balch called the meeting to order at 6:03 pm with Roll Call. Directors Balch, Broadbent, Elledge, Forman were all present, Directors Dumas and Young were absent.

Modifications to the agenda included the removal of Executive Session, not needed, moving item D Board Officers/Committees to next month due to the absence of two Directors, adding item H Account Signers to Board Business, and modifying item B of Continuing School Business to an Action item.

Motion to approve the modified agenda as noted by Director Elledge. Second by Director Forman. Vote taken, all in favor. Motion passes.

BOARD BUSINESS

Current Summer Mask Policy

Madam Chair Balch gave approval at the beginning of summer to allow office staff to go without their masks. She would like to extend this approval to all summer meetings.

Motion to approve that office staff and summer meetings go without masks by Director Forman. Second by Director Broadbent. Vote taken, all in favor. Motion passes.

School Operations Plans

No motion, no vote taken. Directors Young and Elledge will join the Social Distancing committee in formulating policy for the upcoming year. This would include removing current policy or updating the existing policy. Currently other school districts in the area are having masks wearing being an option. The latest CDC recommendation includes those under the age of 12 still wear a mask and those over 16 and not vaccinated wear a mask. The CDC will be issuing new guidance on July 19, 2021.

Oath Swearing of Officers

Sheri Craig, Board Clerk, swore in Jenna Balch.

Administration Contracts

Contracts to the administration have been issued.

Motion to approve Administration contracts by Director Forman. Second by Director Broadbent. Vote taken, all in favor. Motion passes.

Board Meeting Schedule

Motion to continue Board meeting on the third Thursday of each month at 6 pm by Director Broadbent. Second by Director Elledge. Vote taken, all in favor. Motion passes.

Brown Bus Stops/Safety Review

Safety Review falls within the guidelines of State Policy. Shay Davis will look into a concern regarding different numbers on the Safety Review compared to the bus routes.

Motion to approve the Brown Bus Stops/Safety Review by Director Forman. Second by Director Elledge. Vote taken, all in favor. Motion passes.

Account Signers

At the previous meeting Jenna Balch, Paul Broadbent and Blythe Forman were added to the Bank Account, however, Bill Russell and Bruce Dukelow former Board members were not removed.

Motion to remove Bill Russell and Bruce Dukelow from the account by Director Broadbent. Second by Director Elledge. Vote taken, all in favor. Motion passes.

CONTINUING SCHOOL BUSINESS

School Report

Melissa Andersen presented the IB results; this year had one of North Star's highest scores. The teachers were pleased by the results. Overall the students did really well, 81% passed for the Diploma. Andersen presented the Board with an overview of the Capstone program and the forward motion of the High School to continue to help the students be their best by the time they graduate from North Star. She informed the Board of the two programs IB and Capstone where

IB has a senior project, which includes an extended essay, and Capstone has all installed a senior project that starts during the junior year and concludes with a project that works with DECA. The Secondary Administration is starting a program this year in 8th grade using the book-Launch. The author is coming to North Star to help train. They are hoping to move this program into the 6th and 7th grades in the future.

Shay Davis and Laiena Leatherman were able to attend a principal conference in Chicago. They were excited to meet other principals and share their experience from the previous school year. The conference spoke about seeing that problems are starting to show with the stress of the past year. This summer many teachers at North Star are participating in an online conference through Solution Tree about personal well ness. Davis and Leatherman have been working on a school theme with the emphasis on bringing back the joy of education for teachers, staff and students.

The Board acknowledges the efforts and leadership skills of the Administration and Staff. They recognized Administration and Teachers who worked so diligently with all of the staff and families to make the school work during the past school year.

Finance Update

Finance presentation included in the agenda packet

Auditing is under way. Operating cash is tight, which is normal for this time of the year. Received the last of the State 2020-2021 payment. The proposed building changes are underway.

The Budget required adjusting since the Budget Hearing in June. There have been changes in Secondary Teachers page 7, which required adjustments to the budget. End result- the budget is very tight. On page 9, the Elementary Budget more was added to the Leadership Premiums. Secondary also added more to the Leadership premiums and added teachers with higher salary. SPED is steady, however, North Star does not receive much by way of State funding for this department. Eric is proposing that the administration be given responsibility for their budgets, which has not been the practice of North Star.

Eric is requesting the approval of the new budget.

Motion to approve the modify budget numbers by Director Forman. Second by Director Broadbent. Vote taken, all in favor. Motion passes.

Consent Agenda

Motion to approve the Consent Agenda by Director Elledge. Second by Director Forman. Vote taken, all in favor. Motion passes.

Motion to adjourn by Director Forman. Second by Director Elledge. Vote taken, all in favor. Motion passes.

The Board adjourned at 7:08 pm.


Jenna Balch (Aug 20, 2021 12:12 MDT)

Jenna Balch
Madam Chair of the Board


Sheri Craig
Sheri Craig
Clerk of the Board

7-15-2021_Unsigned Minutes

Final Audit Report

2021-08-20

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