

**MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
April 18, 2013**

REGULAR MEETING

A. Meeting called to order: by Chairman Miller at 6:03 p.m.

B. Roll Call: Chairman Miller, Trustee Russell, Trustee Tiel, Trustee Potter, Trustee Dukelow and Trustee Ledesma were present.

Trustee Russell moved and Trustee Tiel seconded the motion to go into executive session pursuant to Idaho Code Section 67-2345 (1) (b) to consider the evaluation, dismissal of, to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and pursuant to Idaho Code Section 67-2345 (1) (f) relating to controversies not yet being litigated but imminently likely to be litigated regarding a deed of trust on the school property and a possible forbearance solution on such litigation. Roll call vote: Chairman Miller – aye; Trustee Russell – aye; Trustee Tiel – aye; Trustee Potter – aye; Trustee Dukelow – aye; Trustee Ledesma – aye.

Trustee Ledesma moved and Trustee Potter seconded the motion to go into public session at 7:33 p.m. Motion passed 5-0.

C. Approval of Agenda: Chairman Miller requested an amendment to the agenda: to remove the consent agenda from the regular agenda; add contract approval under Item G in Board business as #4; remove the Fundraising, Policy and Futures Committee reports. Trustee Ledesma moved and Trustee Tiel seconded the motion to approve the agenda, as amended. Motion passed 5-0.

CONTINUING SCHOOL BUSINESS

A. HOS Report: HOS Rogien presented the report, see attached. A discussion followed. There are a couple of prospective applicants for teaching chemistry next year. Sharon Ledesma stated she thought that HOS Rogien was going to present information to the Board regarding how best to meet the requirements to have an administrator for summer chemistry class; doesn't understand why the need for additional administration help just to handle the summer chemistry class. Trustee Dukelow stated that his recollection was that HOS Rogien was going to provide a list of tasks to be completed in the summer. HOS Rogien stated that the list was in the meeting packet and led a discussion about what types of duties were required to be performed by administration over the summer. Trustee Russell stated he thought existing administration could perform the necessary work related to a summer chemistry class.

Trustee Russell moved and Trustee Ledesma seconded the motion to approve the summer chemistry course utilizing existing administrative staff, provided that we have checks in hand in the amount of \$400 each from at least twelve students, ten days from today, and using existing textbooks. Motion passed 5-0.

The 2013-2014 school calendar was presented, and HOS Rogien requested approval, contingent upon the budget. A discussion followed.

Trustee Russell moved and Trustee Tiel seconded the motion to adjust the start date of school to August 22nd with the appropriate adjustments to be made to the calendar, taking into account staff development while maintaining the same number of teaching days and hours. The budget should proceed on this basis and a revised calendar should be presented to the Board at the next regular board meeting. Motion passed 5-0.

HOS Rogien spoke about having an 8th grade graduation ceremony; the Board encouraged the HOS to proceed.

- B. Marketing Committee Report: Lisa Szentes presented, see attached.

BOARD BUSINESS

- A. Update on Notice of Defect: Chairman Miller stated that there is not much to update. Trustee Russell stated he sent an email to Meridian School District and to the State of Idaho stating the financial gap in April has been resolved. The Finance Committee will work on the formal response to the Meridian School District with regard to the Notice.

- B. Review of Nominees for Board Election: The following nominees have submitted applications to run in the upcoming Board election: Elysianna Ashcraft, Dan Hullinger, Angelina Mettillie, David Potter, James Miller, Michelle Welch and Chris Tiel. Trustee Potter moved and Trustee Russell seconded the motion to approve the above applicants to run in the upcoming 2013 North Star Charter School board election.

Trustee Russell moved and Trustee Ledesma seconded the motion to declare Chris Tiel the winner of community seat #6 due to the fact that he is running unopposed. Motion passed 5-0, with Trustee Tiel abstaining from the vote and Chairman Miller voting aye.

- C. PTO Report: Jitka Elizarraras, vice president of the PTO presented the report, see attached.

- D. Finance Committee Report: Trustee Tiel presented, see attached. Trustee Russell gave the update on the investor situation. At the last special meeting, the finance committee was given authority to continue negotiations, which they are doing. A proposal was sent out to the investors; they responded this week. They are proposing a short-term solution for one year to provide adequate time for a long-term solution to be worked out. There have been a number of actions by the investors that indicate they are

trying to work out solutions, such as \$50,000 that was released from the repair and replacement reserve fund. There are some conditions the investors are requesting that will need to be addressed; the negotiating team will try to have another conversation with the investors tomorrow. We believe the bondholders have a full understanding of the urgency of the situation; we appreciate the local counsel the investors have engaged, Larry Prince. This has been a constructive process to this point.

Trustee Russell also had discussion with a community bank regarding a short-term bank loan as a solution for the cash flow situation. Our idea to borrow from a commercial bank would be a non-standard arrangement because there is no collateral, the loan would be backed by future payments from the State of Idaho; the interest earned by the bank would likely not cover the expenses incurred.

The Finance Committee directed administration to put together a budget of ordinary and necessary expenses from now until the end of the school year.

The committee reviewed the following contracts: Extreme Chess; Debi Warnick; Heirs & Graces Cotillion; Wally Bashaw and Marcel Bailey.

Trustee Russell moved and Trustee Potter seconded the motion to approve the above contracts. Motion passed 5-0.

E. Financial Reports: George Coburn presented, see attached. Trustee Russell moved and Trustee Potter seconded the motion to ratify the transfer of \$99,000 from the operating reserve account to the general operating account. Motion passed 5-0. Trustee Potter moved and Trustee Ledesma seconded the motion to approve financial reports for February and March and the check register for March. Motion passed 5-0.

F. Planning 2013-2014: George Coburn presented the draft budget process, parameters and key assumptions for the next school year. A discussion followed. We are still seeking two teacher volunteers to help with the budget process. Trustee Potter moved and Trustee Ledesma seconded the motion to approve the timeline and parameters as submitted. Motion passed 5-0. The Board had further discussion regarding donations and pledges for the school.

G. Charter/Bylaw Amendments: Chairman Miller stated there was nothing to report at this point. There will be further discussion on this topic at the next meeting.

H. Background Checks: Chairman Miller reminded Trustee Russell to get his background check submitted.

ADJOURNMENT

Chairman Miller asked for a motion for adjournment. After a full and complete discussion, a motion was made by Trustee Tiel and seconded by Trustee Russell. The meeting adjourned at 9:58 p.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Authored by: Ellen Bates

Clerk