

**MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
JUNE 21, 2012**

REGULAR MEETING AND BUDGET HEARING

- A. Meeting called to order: by Chairman Miller at 6:08 p.m.
- B. Roll Call: Chairman Miller, Trustee Russell and Trustee Hullinger were present.

Chairman Miller entertained a motion to go into Executive Session at 6:09 p.m. for the purpose authorized in Section 67-2345 (1) (a) Idaho Code, to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Section 67-2345 (1) (b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and Section 67-2345 (1) (f) Idaho Code, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Trustee Hullinger moved and Trustee Russell seconded the motion to go into executive session. Roll call vote: Chairman Miller – aye; Trustee Russell – aye; Trustee Hullinger – aye.

At 7:25 p.m., Trustee Russell moved and Trustee Hullinger seconded the motion to go into public session. Motion passed 3-0.

- C. Approval of Agenda: Trustee Russell moved and Trustee Hullinger seconded the motion to amend the agenda, adding under the consent agenda the dates for the minutes: 4-19-12, 5-10-12, 5-24-12, 5-31-12, 6-06-12 and the contract for Summer lawns. Motion passed 3-0.

CONTINUING SCHOOL BUSINESS

- A. HOS Report: HOS Rogien presented the HOS report, see attached. Heidi Adams presented information on ISAT scores, see attached. A discussion ensued.

Trustee Russell moved and Trustee Hullinger seconded the motion to approve the amended 2012-2013 school calendar with 167 school days starting on August 27, 2012 and ending May 31, 2013. Motion passed 3-0.

BOARD BUSINESS

A. Finance Committee Report: Trustee Hullinger presented the Finance Committee Report, see attached. The ISEE reporting did not get finished, information in Powerschool was not updated.

Trustee Russell moved and Trustee Hullinger seconded the motion to approve the transfer for up to \$200,000 from the reserve accounts to cover payroll. Motion passed 3-0.

B. May Financial Report: George Coburn presented the May financial report, see attached. He will give the Athletic fund final reconciliation for the year at the meeting next month. Trustee Russell moved and Trustee Hullinger seconded the motion to approve the financial report for May 2012, including the check register. Motion passed 3-0.

C. Approval of Teacher Contracts: The Board discussed teacher contracts. Trustee Hullinger moved and Trustee Miller seconded the motion to approve the teacher contracts and the administrator contracts for 2012-2013 school year. Motion passed 3-0.

D. 2011-2012 Amended Budget: George Coburn presented the amended budget for 2011-2012, see attached. Trustee Hullinger moved and Trustee Russell seconded the motion to approve and adopt the 2011-2012 Amended Budget. Motion passed 3-0.

E. 2012-2013 Proposed Budget: George Coburn presented the proposed budget for 2012-2013, see attached. A discussion ensued. The Finance Committee recommended the adoption of the budget presented. Trustee Hullinger moved and Trustee Miller seconded the motion to approve and adopt the 2012-2013 Proposed Budget as presented. Motion passed 2-1, with Chairman Miller and Trustee Hullinger voting aye and Trustee Russell voting nay.

F. Letter of Engagement with Gibbons, Scott and Dean: George Coburn presented the letter of engagement with Gibbons, Scott and Dean, see attached. This firm has performed the financial audit for North Star for several years. Trustee Russell moved and Trustee Hullinger seconded the motion to approve the letter of engagement with Gibbons, Scott and Dean. Motion passed 3-0.

G. Liability Insurance Quote: George Coburn presented the liability insurance quote for the 2012-2013 school year. The premium has gone up a couple thousand dollars. Trustee Russell stated that he would like to review the coverage to make sure it is sufficient. He asked Mr. Coburn to check into raising the limits of the insurance coverage. A discussion ensued. Trustee Russell moved and Trustee Hullinger seconded the motion to approve the renewal of the liability insurance. Motion passed 3-0.

CONSENT AGENDA

Trustee Hullinger moved and Trustee Russell seconded the motion to approve the following items in the consent agenda: Minutes for 4-19-12, 5-10-12, 5-24-12, 5-31-12, 6-06-12; the contract for Summer Lawns. Motion passed 3-0.

ADJOURNMENT

Chairman Miller asked for a motion for adjournment. After a full and complete discussion, a motion was made by Trustee Hullinger and seconded by Trustee Russell. The meeting adjourned at 9:02 p.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Authored by: Ellen Bates

Clerk