

**MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
June 30, 2014**

SPECIAL MEETING

- A. Meeting called to order: by Chairman Miller at 6:10 p.m.
- B. Roll Call: Chairman Miller, Director Russell, Director Tiel, Director Hullinger and Director Dukelow were present. Jitka Elizarraras, Melissa Andersen and Sheri Drain were also present.
- C. Approval of Agenda: Chairman Miller requested an amendment to the agenda, adding a consent agenda with minutes from 5-21-14, 6-04-14 and 6-12-14; adding approval of engagement letter for Gibbons, Scott & Dean as item G under Board Business. Director Russell moved and Director Tiel seconded the motion to approve the agenda as amended.

BOARD BUSINESS

- A. 2013-2014 Amended Budget: George Coburn presented the 2013-2014 amended budget, see attached. Director Russell moved and Director Hullinger seconded the motion to approve the 2013-2014 Amended Budget as presented. Motion passed 5-0.
- B. 2014-2015 Proposed Budget: George Coburn presented the 2014-2015 proposed budget, see attached. Director Russell moved and Director Tiel seconded the motion to approve the 2014-2015 Proposed Budget as presented. Motion passed 5-0.
- C. Performance Certificate: Chairman Miller stated he talked to Dr. Linda Clark. The Meridian School District Board of Directors approved the Performance Certificate and sent over the signature pages. Director Russell moved and Director Tiel seconded the motion to authorize Chairman Miller to sign the Performance Certificate. Motion passed 4-0.
- D. Amended By-Laws: Director Dukelow presented the amended by-laws, see attached. A discussion followed. Director Russell moved and Director Tiel seconded the motion to change the wording in Section 4.6 (c) to 33% and delete the wording “who voted in the most recent election.” Motion passed 5-0. Director Russell moved and Director Hullinger seconded the motion to change section 5.4 Notice of Meetings, line 2, adding “in compliance with Idaho Code or...”; change the last approval line to “special” meeting. Motion passed 4-0.
- E. Organizational Structure: Director Russell moved and Director Tiel seconded the motion to approve the administrative structure as presented, with Melissa

Andersen, Secondary Administrator; Sheri Drain, Academic Administrator; Shay Davis, Elementary Administrator; George Coburn, Finance Administrator. Motion passed 4-0.

F. Approval of Direction of Authorizer Fee: Director Tiel moved and Director Dukelow seconded the motion to approve payment of the authorizer fee. Motion passed 4-0.

G. Bond Restructuring Item: Chairman Miller stated that the Board appreciated all of the work done by George Coburn and Director Russell. The Board approved a \$5000 bonus payment to George Coburn to recognize all of his work.

H. Gibbons, Scott & Dean: Director Hullinger moved and Director Dukelow seconded the motion to approve the letter of engagement with Gibbons, Scott & Dean for the annual financial audit. Motion passed 5-0.

CONSENT AGENDA

Director Dukelow moved and Director Tiel seconded the motion to approve the following items in the consent agenda: Minutes for 5-21-14, 6-04-14 and 6-12-14. Motion passed 4-0.

ADJOURNMENT

Director Russell moved and Director Tiel seconded the motion to adjourn. The meeting adjourned at 7:28 p.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman Miller
Authored by: Ellen Bates

Clerk of the Board