

**MINUTES  
NORTH STAR CHARTER SCHOOL  
GOVERNING BOARD  
July 18, 2013  
ANNUAL MEETING**

**OPENING OF MEETING**

- A. Meeting called to order: by Chairman Miller at 6:09 p.m.
- B. Roll Call: Chairman Miller, Trustee Russell, Trustee Tiel, Trustee Dukelow and Trustee Ledesma were present.

**BOARD BUSINESS**

- A. Approval of Minutes: Trustee Russell moved and Trustee Tiel seconded the motion to approve the minutes for 4-18-13, 5-16-13, 5-21-13 and 7-10-13. Motion passed 4-0.

**ANNUAL BUSINESS**

- A. Oath of Office: Dan Hullinger was given the oath of office.
- B. Code of Ethics: Trustee Hullinger signed the North Star Charter School Code of Ethics for Board Members.

Chairman Miller entertained a motion to go into Executive Session at 6:12 p.m. for the purpose authorized in Section 67-2345 (1) (a) Idaho Code, to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Section 67-2345 (1) (b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and Section 67-2345 (1) (f) Idaho Code, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Trustee Russell moved and Trustee Ledesma seconded the motion to go into executive session. Roll call vote: Chairman Miller – aye; Trustee Russell – aye; Trustee Tiel – aye; Trustee Dukelow – aye; Trustee Hullinger – aye; Trustee Ledesma – aye.

At 7:30, Trustee Ledesma moved and Trustee Russell seconded the motion to go into public session.

## **OPEN OF MEETING, CONTINUED**

C. Approval of Amended Agenda: Chairman Miller requested the following amendments to the agenda: move item C and D from Annual Business after executive session; remove Letter of Engagement for Gibbons, Scott and Dean from Board Business; remove Futures Committee Report from Board Committee reports. Trustee Ledesma moved and Trustee Tiel seconded the motion to approve the amended agenda. Motion passed 5-0.

## **ANNUAL BUSINESS, CONTINUED**

C. Board Reorganization/Election of Officers: Chairman Miller turned the floor over to Clerk Bates. Clerk Bates requested nominations for Chairman of the Board. Trustee Russell moved to nominate Trustee Miller for Chairman of the Board. The motion was seconded by Trustee Tiel. Motion passed 5-0, Trustee Miller abstained. The floor was turned back over to Chairman Miller.

Trustee Hullinger moved to nominate Trustee Russell for Vice-Chair. The motion was seconded by Trustee Tiel. Motion passed 5-0, Trustee Russell abstained.

Trustee Russell moved to nominate Trustee Tiel for Treasurer. The motion was seconded by Trustee Dukelow. Motion passed 5-0, Trustee Tiel abstained.

Trustee Ledesma moved to nominate Trustee Dukelow for Secretary. The motion was seconded by Trustee Russell. Motion passed 5-0, Trustee Dukelow abstained.

D. Establish Regular Meeting Date/Time: Trustee Tiel moved and Trustee Ledesma seconded the motion to establish the regular meeting during the third Thursday of the month at 6:00 p.m. Motion passed 5-0.

E. Designation of Public Places for Posting of Public Notices: Trustee Ledesma moved and Trustee Hullinger seconded the motion to post meeting notices at the following locations: website, school, (fax to) Meridian School District, Idaho Statesman, Eagle Library and the Meridian Library. Motion passed 5-0.

F. Authorization to Sign Checks: Trustee Russell moved and Trustee Ledesma seconded the motion to authorize Chairman Miller, Trustee Tiel and Trustee Dukelow to sign checks and be added to the bank accounts. Motion passed 5-0.

## **CONTINUING SCHOOL BUSINESS**

A. HOS Report: HOS Rogien presented the HOS Report, see attached. Trustee Russell moved and Trustee Tiel seconded the motion to give the Admin team authority to go forward with the all-day kindergarten program as long as the program is financially net positive and as long as APS is not opposed to it. Motion passed 5-0.

Tentative schedules sent out with students at the end of last year, office staff is up to date, schedules should be ready for registration.

B. Myon Reading Program: Ryan Cantrell presented information on the Myon Reading program. A discussion ensued.

C. Marketing Committee Report: Lisa Szentes stated that the new website will be up tomorrow; communication will be sent to stakeholders. Online applications and attendance is something that will be looked at for online services. The golf tournament held on July 15<sup>th</sup> turned out well and participants had a great time. The committee will continue to work on signage and a newsletter template.

## **BOARD BUSINESS, CONTINUED**

A. APS Recommendation: Trustee Russell moved and Trustee Ledesma seconded the motion to approve the updated recommendation from Carolyn Sharette of APS, dated July 19, 2013, regarding the formation of an Executive Committee comprised of Larry Rogien, Ellen Bates, Ryan Cantrell, George Coburn, Shay Davis and Sheri Drain. Motion passed 5-0.

Carolyn stated that the Board's willingness to support this idea is positive and she will seek input from staff. She believes the new structure should be communicated to staff as soon as possible, hopefully within about a week.

Trustee Russell stated that he believes when APS makes recommendations, the Board should implement them unless they were clearly unreasonable. This recommendation does not appear to be an unreasonable request.

B. Update on Meridian School District: Trustee Russell stated that there has been analysis on the Notice of Revocation; there are some different options available to North Star, and the Long Term Planning Committee will be reviewing them. Joe Borton will stay involved and Tom Dvorak with Givens Pursley is also assisting. Mr. Dvorak will be working pro-bono; the remaining associates will be billed at 65%. A discussion ensued. Trustee Russell and the Board expressed their gratitude to Givens Pursley for their willingness to help North Star.

## **BOARD COMMITTEE REPORTS**

A. Finance Committee Report: George Coburn presented, see attached. Trustee Russell moved and Trustee Tiel seconded the motion to approve the operating financial report and check register for June 2013. Motion passed 5-0.

Teacher contracts were sent out the week of July 1<sup>st</sup> and are due back by July 19<sup>th</sup>.

The Board discussed a contract with G & A Foods for a North Star Food Vendor Program. Joe Borton reviewed the contract. Trustee Ledesma moved and Trustee

Dukelow seconded the motion to approve the contract with G & A Foods. Motion passed 4-0, Trustee Hullinger abstained.

B. Fundraising Committee Report: Trustee Ledesma stated that the committee has raised \$45,195. At the last meeting, the committee talked about a back to school social scheduled for August 23<sup>rd</sup>.

C. Futures Committee: Trustee Dukelow stated that the committee has worked on the Mission Statement. It has been sent to the teachers and the Committee has received positive feedback.

Trustee Dukelow moved and Trustee Ledesma seconded the motion to approve the new mission statement. Motion passed 4-1, with Trustee Russell voting nay.

D. Policy Committee Report: Trustee Tiel presented policy information and the Board discussed.

Trustee Russell moved and Trustee Ledesma seconded the motion to approve Policy #702. Motion passed 4-0, Trustee Hullinger abstained.

Trustee Tiel presented the first reading for Policy for 504.12, 602.90, 401.15, 602.70, 501.10, 501.30, 603.20, 603.30.

There was a proposed change to policy #501.40.

E. PTO Report: Trustee Elizarras stated there was a meeting yesterday, there was an approval for purchase for an additional math program, PTO will discuss the art program with admin.

## **ADJOURNMENT**

Chairman Miller asked for a motion for adjournment. After a full and complete discussion, a motion was made by Trustee Ledesma and seconded by Trustee Tiel. The meeting adjourned at 10:07 p.m. with all members voting aye.

**The above minutes represent a true and accurate summary of this meeting.**

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Chairman

Authored by: Ellen Bates

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Clerk