

**MINUTES
NORTH STAR CHARTER SCHOOL
BOARD OF DIRECTORS
December 18, 2014**

REGULAR MEETING

- A. Meeting called to order: at 7:21 p.m. by Chairman Miller.
- B. Roll Call: Chairman Miller, Director Russell, Director Tiel, Director Ledesma, Director Reberry, Director Hullinger and Director Dukelow were present.
- C. Approval of Agenda: Changes to Agenda: Donor recognition program – Item D under Continuing School Business; Leadership Premium Program—Item E under Continuing School Business; Motion to approve agenda—Director Ledesma moved; Director Tiel 2nd; Motion passed 6-0.

CONTINUING SCHOOL BUSINESS

- A. Elementary School Report: Shay Davis provided the Elementary School Report
- B. Secondary School Report: Melissa Andersen provided the Secondary School Report

School year 2015-2016 calendar was presented by Ms. Andersen
Motion to adopt—Russell moved; Tiel 2nd; motion passed 6-0.

Donor Recognition: Russell recommended we defer decisions relative to this topic until new hire of the Major Gifts Coordinator

Russell so moved; Ledesma 2nd, motion passed 6-0.

Board asked NSAT to come back with a proposal on how to properly acknowledge contributions from past and future donors.

Leadership Premium Program: Discussion of a proposal regarding the type of products that should be used for recognizing school leadership. Director Russell moved to adopt an amended proposal which included editing by Board and with the stipulation that it would be administered by NSAT, Director Hullinger 2nd, motion passed 6-0.

Discussion of a feasibility study performed by Kerri Pickett-Hoffman of the potential for additional income based on marketing NSCS programs: The Board

recommended that the study be passed on to bondholders. Director Russell moved to authorize Mr. Coburn to send the study/report to bondholders and to have NSAT review and provide to the Board their thoughts and recommendations about the study; Ledesma 2nd, motion passed 6-0.

BOARD COMMITTEE REPORTS

A. Finance Committee Report: Enrollment steady, from 995 to 991; 2 families moving out of state, 1 family to MSD

Director Ledesma moved to approve the financial report and check register; Director Reberry 2nd, motion passed 6-0.

B. Policy Committee Report: Director Tiel gave an update on several policy items and reported that Borton Law was reviewing all North Star policies, removing duplication and putting them in electronic format. Borton Law will provide the “draft” policy manual at the January meeting for ratification of a single, complete policy manual for NSCS. Director Tiel presented the 300 series policies regarding administration structure. He recommended we use the Charter revision to revise the 300 series document. Board to review and give feedback.

D. Fundraising Committee Report: Director Ledesma gave report. A discussion followed about the question of “does Fundraising need to be monitored by a board member?” Recommendation is to discontinue the Fundraising Committee as a Board Committee and have it become the responsibility of NSAT.

Motion by Director Russell to abolish the Fundraising Committee and move fundraising responsibilities to NSAT; Director Reberry 2nd; motion passed 6-0.

E. PTO Report: PTO report from Director Elizarraras.

CONSENT AGENDA

Director Reberry motioned to remove contracts from the consent agenda; Director Ledesma 2nd; motion passed 6-0.

Discussion on hiring Veritas to do janitorial work for the balance of the year allowing our current janitorial time for other maintenance work (handyman type), Director Russell moved to approve all contracts as is, Director Tiel 2nd, motion passed 6-0.

ADJOURNMENT

Director Russell motioned to adjourn; Director Ledesma 2nd; motion passed 6-0.

The above minutes represent a true and accurate summary of this meeting.

Chairman
Authored by: Director Bruce Dukelow

Director Dukelow