

**MINUTES  
NORTH STAR CHARTER SCHOOL  
GOVERNING BOARD  
DECEMBER 20, 2012**

**REGULAR MEETING**

A. Meeting called to order: by Chairman Miller at 6:06 p.m.

B. Roll Call: Chairman Miller, Trustee Tiel, Trustee Ledesma, Trustee Potter and Trustee Dukelow were present.

Chairman Miller entertained a motion to go into Executive Session at 6:07 p.m. for the purpose authorized in Section 67-2345 (1) (a) Idaho Code, to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; Section 67-2345 (1) (b) Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and Section 67-2345 (1) (f) Idaho Code, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Trustee Tiel moved and Trustee Potter seconded the motion to go into executive session. Roll call vote: Chairman Miller – aye; Trustee Tiel – aye; Trustee Ledesma – aye; Trustee Potter – aye; Trustee Dukelow – aye.

Trustee Potter moved and Trustee Ledesma seconded the motion to go into public session at 7:30 p.m. Motion passed 3-0 (Trustee Dukelow stepped out of the meeting).

C. Approval of Agenda: Trustee Tiel requested an addition to the agenda, adding Policy Committee report as item C1 under Board Business. Trustee Tiel moved and Trustee Ledesma seconded the motion to approve the agenda as amended. Motion passed 4-0.

**CONTINUING SCHOOL BUSINESS**

A. HOS Report: HOS Rogien stated that he and Trustee Potter have been in discussion regarding adding Chemistry to the curriculum and the possibility of providing a summer course in Chemistry as an option for high school students. A discussion ensued. The Board directed HOS to further research whether or not offering Chemistry is a viable option. HOS Rogien presented the Elementary report for Ms. Adams and the HOS report see attached. A discussion ensued about the ISAT results and 9<sup>th</sup> grade math. The Board is still waiting for the IB letter that is to go out to parents; the Marketing Committee is now working on it.

B. Enrollment Application: HOS Rogien stated that we received a positive legal opinion concerning listing the expectations for North Star's students on our enrollment form, as stated on the HOS report. A discussion ensued. Trustee Ledesma moved and Trustee Potter seconded the motion to accept the addition of the proposed language on the enrollment application. Motion passed 4-0.

C. Marketing Committee Report: Lisa Szentos submitted the report, see attached.

## **BOARD BUSINESS**

A. PTO Report: Trustee Baker was not present and did not submit a report.

B. Fundraising Committee Report: Trustee Ledesma presented, see attached.

C. Finance Committee Report: Trustee Tiel presented, see attached. George Coburn stated that Mountain States has submitted a draft appraisal of our land and building; he would like another board member to review; Chairman Miller volunteered.

The Long Term Planning Task Force is exploring a couple of consultants with regard to development of a long term plan. Chairman Miller and George Coburn will pursue.

The Meridian School District requested information on enrollment, HOS Rogien provided this week; a cash forecast is in process; pay for performance was paid out last week, a few days early; the finance office has investigated a possible change in life insurance companies to get a lower premium and to provide employees an opportunity to purchase additional insurance if they choose to do so.

C1. Policy Committee Report: Trustee Tiel stated that some work needs to be done regarding course requirements and other policies. There also needs to be clear documentation regarding the process of approval of policies. The Policy Committee will begin meeting again after the first of the year.

D. Financial Reports: George Coburn presented, see attached. Trustee Potter moved and Trustee Tiel seconded the motion to approve the November financial reports including the October and November check register. Motion passed 4-0.

E. Futures Committee Report: Trustee Potter presented, see attached.

F. Charter/Bylaw Amendments: HOS Rogien will send out draft language received from Eberharter, Maki (legal counsel) regarding recommended changes to our Charter with regard to special education for administration and the Board to review. Chairman Miller stated that Joe Borton also sent out language regarding the Charter and Bylaws changes necessary to accommodate the Board's decision to change the type of representation for the 7<sup>th</sup> board seat. A discussion ensued. Chairman Miller proposed that the Board make the changes requested by MSD as soon as can be done.

G. Code of Ethics: The Code of Ethics for administration was presented at the last meeting. Trustee Tiel moved and Trustee Dukelow seconded the motion to approve the Code of Ethics for Administration as written. Motion passed 4-0.

H. Background Checks: Chairman Miller reminded the Board to complete their background checks.

### **CONSENT AGENDA**

Trustee Ledesma moved and Trustee Tiel seconded the motion to approve the following items in the consent agenda: Minutes for 10-18-12 and 11-15-12. Motion passed 4-0.

### **ADJOURNMENT**

Chairman Miller asked for a motion for adjournment. After a full and complete discussion, a motion was made by Trustee Ledesma and seconded by Trustee Tiel . The meeting adjourned at 10:18 p.m. with all members voting aye.

**The above minutes represent a true and accurate summary of this meeting.**

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Chairman

Authored by: Ellen Bates

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Clerk