

**Minutes**  
**North Star Charter School**  
**Board of Directors**  
**February 15, 2017**

**REGULAR MEETING**

- A. The regular meeting called to order at 6:05 PM By Chair Russell
- B. Roll Call:
  - a. Present: Chair Russell, Vice Chair Cross, Director Dukelow, Director Gittings
  - b. Absent: Director Lloyd (Due to arrive at 6:45 from airport)
- C. Approval of Agenda
  - a. Chair Russell moved Executive Session to end of meeting to wait for Mr. Borton.  
***Motion to approve agenda, Director Dukelow. Seconded by Vice Chair Cross. All in favor. Motion passes.***

**CONTINUING SCHOOL BUSINESS**

- A. School Report
  - a. Ms. Davis and Ms. Andersen provided updates for the elementary and secondary schools. Ms. Andersen spoke of impressive SAT data.
  - b. NSAT Recommendation of Changes
    - i. Students from The Ambrose School interested in coming to North Star. The Ambrose School is not an accredited high school. North Star's current policy states students from non-accredited high schools cannot be accepted because credits would not transfer.
    - ii. Discussion whether to allow these students on an interim basis.  
***Motion to waive our policy in regard to this specific credit transfer and allow, on an interim basis, the transfer of credits from a non-accredited school (The Ambrose School specifically) with some quality assurance built in, Director Gittings. Seconded Director Dukelow. All in favor. Motion passes.***
  - c. Ms. Drain provided update on testing. Students are making growth with new math program. Teachers are going to be using interim assessments to get students prepared for the ISAT.
    - i. Fourth grade students NAEP assessment this month
- B. Development Report
  - a. Ms. O'Donnell provided an update on the Sports Complex and Playground Campaign, and presented a proposed giving chart vs. actual giving chart.
  - b. 22% current parent participation
  - c. Currently focusing on grants, local businesses, sponsorships, and planning a phone-a-thon for March to encourage more participation.

- d. Discussion on the need for regular on-going updates to the board, but planning and execution can be delegated with provision that updates become a regular agenda item for monthly updates at Board Meetings.

***Motion to delegate responsibility of the project planning and execution process to business manager, director of development, and chair of the board with regular reporting back to the board, Vice Chair Cross. Seconded by Director Gittings. All in favor. Motion passes.***

C. PTO Report

D. Safe School Issues

- a. Chair Russell discussed safe school issues. North Star has strong practices in place, but looking to improve even more.
- b. Ms. Davis discussed policies and practices that are currently in place, assessed weak spots, and is now looking at next steps and additional layers that can be added for school safety, specifically bring on a security position with a wide array of qualifications.
  - i. Tom Weber has joined the Crisis Management Team
- c. NSAT will start looking at options for possible security position, and bring back recommendations to the March Board Meeting.

**BOARD BUSINESS**

A. Succession Planning

- a. Chair Russell provided update to the board.
  - i. Currently working on succession planning at the staff level.
  - ii. Marcia Jedry starting work February 27<sup>th</sup>, and will be training with Mr. Coburn.
  - iii. Board positions to fill have been posted on the North Star website and with Idaho School Board.

**BOARD COMMITTEE REPORTS**

A. Academic Excellence Committee

- a. Mr. Dukelow, Ms. Cross, and Ms. Drain had their first meeting. Ms. Drain provided lots of information for review. Will meet again in March.

B. Commercial Tours Policy No. 503.7

- a. Discussion Postponed

C. Policy Issues Related to Transfer Students

- a. Policy No.

**CONSENT AGENDA**

- A. Contracts
- B. Check Register
- C. Minutes 1-25-17

*Motion to approve consent agenda, Vice Chair Cross. Seconded by Director Gittings. All in favor. Motion Passes.*

#### **EXECUTIVE SESSION**

*Motion to move to Executive Session pursuant to code 74-206 A and 74-206 B Director Gittings, Seconded by Director Dukelow.*

- a. Executive Session called to order at 7:32pm.

*Motion to adjourn Executive Session and move back into open session, Vice Chair Cross. Seconded by Director Dukelow. All in favor. Motion passes.*

- a. Executive Session adjourned 8:17pm

#### **ADJOURNMENT**

*Motion to adjourn, Director Dukelow. Seconded by Director Gittings. All in favor. Motion Passes.*

The Regular Meeting of the Board was adjourned at 8:18pm.

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**Chair of the Board**

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**Clerk of the Board**