**Minutes**

**North Star Charter School**

**Board of Directors**

**September 27, 2018**

**Regular Meeting**

1. The regular meeting was called to order at 6:06 pm by Chair Russell.
2. Roll Call:
   1. Present: Chair Russell, Director Dukelow, Director McMurray, Director Balch, Director Forman
   2. Not in Attendance: Director Lloyd
3. Approval of Agenda.
   1. Changes to the agenda: Move Audit to the beginning of the agenda.
   2. **Motion to approve the agenda with above changes, Director McMurray. Seconded by Director Dukelow. All in favor. Motion passes.**

**BOARD BUSINESS and ACTION ITEMS**

1. Annual Audit Approval

Jordan Zwygart from Zwygart, John and Associates presented the 2017 audit.

**Motion to approve 2017 audit by Director Dukelow. Seconded by Director McMurray. All if favor. Motion passes.**

**EXECUTIVE SESSION**

1. **Motion to enter Executive Session made by Director Balch. Seconded by Director McMurray. All in favor motion passes.**
2. Roll Call
   1. Present: Chair Russell, Director Dukelow, Director McMurray, Director Balch, Director Forman
   2. Not in Attendance: Director Lloyd
3. **Motion to adjourn Executive Session and enter back into public session made by Director Forman. Seconded by Director McMurray. All in favor. Motion passes. 7:35pm.**

**CONTINUING SCHOOL BUSINESS**

1. School Report

Administration reported out on back to school nights, IB information nights, Chamber meetings, visit from Idaho lobbyists and legislators.

1. Development Report

Ms. O’Donnell reported on the progress of the field and noted that we are still in the process of gathering estimates for the parking lot, track and outdoor classroom/plaza area.

Presented partnership opportunity with the City of Eagle/Parks and Recreation to utilize a classroom for their spring break camp and summer camp. Still in conversation around future partnership usage of our field.

1. PTO Report

Ms. O’Donnell read report from PTO President Katie Pugh-Smith updating on Pizza Friday, Fall Festival, committees, teacher appreciation day, and box tops.

**BOARD BUSINESS and ACTION ITEMS**

1. NSAT Membership

**Motion to confirm NSAT membership as Melissa Andersen, Will Bogdanoff, Shay Davis, and George Coburn by Director McMurray. Seconded by Director Dukelow. All in Favor. Motion Passes.**

1. School Athletic Raffle

Discussed the importance of clearing any raffle through legal and considering the optics that go with raffles.

1. Moss Adams Contract

**Motion to terminate Moss Adams Contract per NSAT recommendation by Director Balch. Seconded by Director Forman. All in favor. Motion Passes.**

1. Continuous Improvement Plan

Ms. Andersen discussed the Continuous Improvement Plan. The Academic Excellence committee reviewed it and it was released to the NS community for feedback. Will be sent to the state.

1. Office Staff Evaluations

Ms. Davis presented the office staff evaluation format.

**Motion to approve the presented forms for performance evaluations by Director Dukelow. Seconded by Director Balch. All in favor. Motion Passes.**

G. Establish Board meeting dates/times to update bylaws

**Motion to adopt the 5th amended bylaws by Director Balch. Seconded by Director Forman. All approved. Motion passes.**

**BOARD COMMITTEE REPORTS**

A. Finance Committee

Mr. Coburn reported out on enrollment, variance analysis and detailed financials.

1. Academic Excellence Committee

Director Balch reported out the committee has reviewed the CIP plan and discussed the importance of starting a strategic planning process.

1. Safety Committee

Director McMurray presented the committee’s safety recommendations.

Discussion was had regarding the non-lethal safety recommendations.

**Motion to approve the safety task force recommendations for non-lethal items in order of priority, subject to budget availability by Director Balch. Seconded by Director Forman. All in favor. Motion passes.**

**CONSENT AGENDA**

**Motion to approve the consent agenda by Director Balch. Seconded by Director Dukelow. All in favor. Motion passes.**

**ADJOURNMENT**

**Motion to adjourn by Director Balch. Seconded by Director Dukelow. All in favor. Motion passes.**

The regular meeting of the board was adjourned at 9:05pm.

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Chair of the Board Clerk of the Board