

Job Posting: Secondary School Paraprofessional, ELA RTI instructor

Part Time: Monday-Friday from 10:30-3:00

Pay Rate: \$10.50 + depending on experience and education

To apply: Go to www.northstarcharter.org and fill out a classified staff application or use this link ([App. Link](#)). Applications can be emailed, brought in or faxed to 208-939-6090.

Position summary: The role of the paraprofessional is to provide additional support in the classroom. Assist in providing a well-organized, smooth functioning classroom environment in which all students can take full advantage of the instructional program and available resource materials. This para will be working with grade levels 6th-8th both in the classroom, during breaks and on occasion in small groups.

- Must be 18 years of age
- Minimum High School Diploma
- 2 year college degree preferred
- Experience with children preferred
- Ability to maintain confidentiality

Duties and Responsibilities:

- Provides assistance to the teacher in the regular education program.
- Assist students individually and/or in small group situations including supplemental instruction to include intervention (RTI ELA) and enrichment.
- Possibly perform substitute teacher duties in absence of teacher.
- Assist teacher in clerical duties.
- Assist in maintaining classroom in clean, neat and orderly status, prepare bulletin boards and displays and maintains classroom supply levels.
- Assist with student supervision on school grounds, lunch and other monitoring and safety duties, as assigned.
- Participate in appropriate training, workshops and in service programs.
- Perform all work duties and activities in accordance with North Star policies, procedures and safety practices.