

Job Posting: Secondary Special Education Paraprofessional

Full Time: Monday-Friday from 7:30-3:30

Pay Rate: \$11.81 + depending on experience and education

To apply: Go to www.northstarcharter.org and fill out a classified staff application or use this link ([App. Link](#)). Applications can be emailed, brought in or faxed to 208-939-6090.

Position summary: The Special Education Paraprofessional works under the direction of the certified special education teacher providing academic and behavioral support in the general education classroom, resource room, or other educational settings. Paraprofessionals work closely with a multidisciplinary team to ensure that individualized programs are being followed and process towards IEP goals are met.

- Must be 18 years of age
- Minimum High School Diploma
- 2 year college degree preferred
- Experience with children preferred
- Ability to maintain confidentiality
- Able to pass a background check.
- Lift 50 pounds
- Able to work in a team environment under the direction of a special education teacher with collaboration from a team including general education teachers.

Duties and Responsibilities:

- Provides assistance to Special Education teacher.
- Assist students with classroom and homework assignments, tutoring or other supplemental instruction.
- Assist students individually and/or in small group situations.
- Assist teacher in clerical duties.
- Assist in maintaining classroom in clean, neat and orderly status.
- Assist with student supervision on school grounds, lunch and other monitoring and safety duties, as assigned.
- Participate in appropriate training, workshops and in service programs.
- Perform all work duties and activities in accordance with North Star policies, procedures and safety practices.