

NORTH STAR CHARTER SCHOOL

IB World School – International School of Business & Economics

NORTH STAR CHARTER SCHOOL JOB OPENING

POSITION: 3rd grade Paraprofessional

LOCATION: Eagle, Idaho

JOB TYPE: 2023-2024 School Year, Part-Time, 10:30am-2:15pm (approx.), M-F

JOB DESCRIPTION: North Star Charter School is seeking a dedicated and compassionate Elementary Paraprofessional to join our team. The Elementary Paraprofessional will work closely with teachers and other staff members to provide support and assistance to students in third grade. This position is an excellent opportunity for individuals who are passionate about education and making a positive impact on young learners.

Responsibilities:

- Assist teachers in implementing lesson plans and instructional activities.
- Provide one-on-one or small group support to students, reinforcing learning concepts.
- Assist with classroom management and behavior management strategies.
- Monitor students during recess, lunch, and other non-instructional periods.
- Collaborate with teachers and other staff members to develop and implement interventions for students with special needs or learning challenges.
- Maintain a positive and inclusive classroom environment.
- Assist with grading and record-keeping, as needed.
- Assist with student supervision on school grounds, bus, lunch and other monitoring and safety duties, as assigned
- Participate in professional development activities and training sessions.
- Perform other duties as assigned by the school administration.

Qualifications:

- High school diploma or equivalent (minimum requirement).
- Experience working with elementary-age children is preferred.
- Ability to establish positive relationships with students and staff members.
- Strong communication and interpersonal skills.
- Patience, flexibility, and the ability to adapt to varying student needs.
- Ability to maintain confidentiality and professionalism.
- Basic computer skills.
- CPR and First Aid certification is desirable.

To apply, please submit a cover letter, resume, certified application and three professional references. We are an equal opportunity employer and welcome applications from all qualified candidates.

CONTACT: Shay Davis, Principal, sdavis@northstarcharter.org and Joanna O'Donnell, Human Resources jodonnell@northstarcharter.org

Classified Application available at: <https://www.northstarcharter.org/employment-opportunities/>