

MINUTES  
NORTH STAR CHARTER SCHOOL  
GOVERNING BOARD  
REGULAR MEETING  
JANUARY 23, 2024

Meeting was called to order by Chairman Young at 6:03 pm. Roll call was taken with Young, Van Beek, Wheeler, Elledge and Dumas in attendance. Director Broadbent arrived at 6:08 pm and Director Anderson was absent due to family obligation.

**Motion to approve the agenda as presented by Director Elledge. Second by Director Dumas. Vote taken, all in favor. Motion passes.**

**BOARD BUSINESS**

Academic Excellence

The Academic Excellence has invited the board to visit the school on Feb. 7<sup>th</sup> to have an opportunity to be introduced to some of the programs and enjoy time mingling informally with teachers.

No action, no vote

Charter Performance Certificate Amendment

North Star administration presented to the Charter Commission the request to remove the IB program from the School Charter. The charter gave approval of this change.

**Motion to approve the amended performance certificate as presented by Director Dumas. Second by Director Wheeler. Vote taken, all in favor. Motion passes.**

2024-2025 Calendar Approval

Andy Horning presented the proposed 24-25 Calendar for the Board's approval. The administration team worked to run close to the other school districts in the area with North Star continuing with the extra break in October and February.

**Motion to approve the calendar as presented by Director Van Beek. Second by Director Broadbent. Vote taken, all in favor. Motion passes.**

Enrollment/Lottery Number

The current enrollment is 1011 students. The administration is proposing to bring the limit up to 1040 for 24-25 school year with increases going to 11<sup>th</sup> and 12<sup>th</sup> grades. The school is getting ready for two informational nights and tours which allow prospective parents an opportunity to

tour the building and meet teachers from all grade levels. The board is invited to attend the tours. The lottery will be held on March 27, 2024.

**Motion to approve the proposed enrollment numbers for school year 24-25 as presented by Director Broadbent. Second by Director Dumas. Vote taken, all in favor. Motion passes.**

Financial Report

*Finance PowerPoint included in the agenda packet.*

Jonathan presented to the board an overview of the financial standing for this quarter. The revenue is being projected to be higher than the original budget. The board has made a request to see an itemized list of the Board's Budgets spending record for the next meeting. Jonathan gave a 6-month plan that included update in February with potential internal adjustments, Quarterly update in April, budget workshop in May and Budget completion in June.

RFP information: There are three contracts that have been rolled out for bids, they include **facility, grounds, and internet**. The bids will be received, reviewed, and ranked by Jonthan and the administration and then presented to the board for approval.

**Motion to approve the financial information as presented by Director Elledge. Second by Director Wheeler. Vote taken, all in favor. Motion passes.**

Copy Machine Contract

Andy is asking permission to negotiate dissolving the agreement between POA and North Star. He is considering another company that works with education and has lower rates and the ability to track the copy usage by teacher. Andy will work with counsel to help exit the contract with POA.

**Motion to authorize Andy Horning to negotiate a change in providers for copier services by Director Broadbent. Second by Director Wheeler. Vote taken, all in favor. Motion passes.**

Restraint/Seclusion Policy

*Policy included in the agenda packet.*

The policy committee is proposing adding a Restraint/Seclusion policy to the North Star Policy Manual, which currently doesn't have such policy. This is the first read for this policy. They compared other schools' policies and found them to be based on the Idaho State policy template. The committee would like to adopt this policy as presented. The board had concerns regarding training, which were answered during the discussion. All teachers are giving basic training and then a specific group including SPED teachers and paras will receive additional training. The board would like all staff to be trained in following policy and understanding North Star's stated practices. Approval of the board will allow North Star to have this policy added to the policy manual and other amendments can be addressed in future board meetings.

**Motion to approve the Restraint/Seclusion policy document suspending the required second read by Director Elledge. Second by Director Van Beek.**

**Vote taken, Broadbent, Elledge, Dumas and Elledge voted yes; Wheeler and Young voted no. The motion passes 4-2.**

#### Gaming Club Proposal

*Gaming rules and proposals included in the agenda packet.*

A group of students are requesting permission from the board to form a Gaming Club. They have followed the policy requirements by getting permission from StuCo, gaining an advisor, Josiah Franks, and creating club bylaws.

**Motion to approve the Gaming Club based on the document provided by Andy by Director Elledge. Second by Director Broadbent. Vote taken, all in favor. Motion passes.**

#### Annual Fund Report

*PowerPoint included in the agenda packet \*\**

Joanna presented the results from the annual fund drive in December. The goal was to raise \$120,000.00 the final amount raised was \$131,613. She gave credit to the two anonymous families that matched donations which allowed many families to donate amounts that aligned with their own budgets. The goal will be to use the money this year for the specified areas chosen and then use the remaining money where it will make the most impact.

No action, no vote.

#### Head of School Report

Andy spoke to the three snow days and the implemented plan for any other snow days for this school year. The internet is still struggling, however the new on-site IT person is helping to solve issues and finding areas where the school can improve the internet bandwidth. Next issue will be to start looking at devices that will need to be retired and replaced. Looking forward to lottery, tours and seeing North Star students shine when they are out and about representing North Star.

#### **CONSENT AGENDA**

Discussion about the consent agenda included questions regarding one MOU with conflicting dates; those dates will be adjusted. State form for Snow Days, dates, why, how many were affected. North Star had three snow days in January. The State requires Board approval of previously executed snow days. Credit card information was included in the consent agenda per the board's request.

**Motion to approve the consent agenda by Director Broadbent. Second by Director Wheeler. Vote taken, all in favor. Motion passes.**

**EXECUTIVE SESSION**

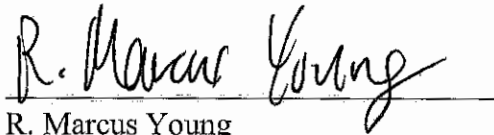
**Motion to move to Executive Session pursuant to Idaho Code 74-206(1) a & b at 8:40 pm by Director Wheeler. Second by Director Elledge.**

**Vote taken: Wheeler-yes, Elledge-yes, Young-yes, Broadbent-yes, Van Beek-yes. Director Dumas left before the Executive Session.**

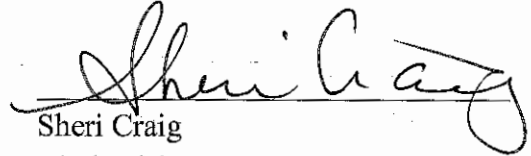
**Motion to adjourn at 9:25 pm by Director Elledge. Second by Director Van Beek. Vote taken, all in favor. Motion passes.**

**No action, no vote after Executive Session.**

**Motion to adjourn the board meeting at 9:26 by Director Wheeler. Second by Director Elledge. Vote taken, all in favor. Motion passes.**



R. Marcus Young  
Chairman of the Board



Sheri Craig  
Clerk of the Board