



**Position Title:** Secondary Special Education Teacher

**Location:** Eagle, ID / Boise, ID

**Position Type:** Full time

**Reports To:** High School Principal

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**SUMMARY:**

To provide leadership and direction to enable special education pupils to benefit from educational opportunities to the fullest by eliminating or ameliorating problems that interfere with student learning. To assist the district in providing an educational program that is sensitive to the needs of all students within the requirements of federal and state law, administrative rules, and Board policy.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

**High School Special Education Teacher**

- Maintain accurate special education records according to IDEA.
- Meet and instruct students at designated times and locations.
- Establish and maintain standards of student behavior.
- Maintain the physical environment of the classroom for organization and presentation purposes.
- Maintain inventory of equipment and supplies.
- Follow curriculum, instruction and assessment practices as approved by the Board of Directors.
- Plan curriculum, lessons, special education programs and teaching methods to facilitate the education of children with learning, emotional, and behavioral needs while utilizing consultation, inclusion, group instruction and individual learning systems.
- Evaluate student progress based on student work, test scores, observation and experience; communicate the findings to everyone involved with the child and suggest alternative diagnosis as necessary
- Participate in case conferences concerning individual students and maintain all required records.
- Complete appropriate reporting requirements in a timely manner.
- Evaluate and suggest revisions to the program, as needed.
- Any other duties as directed by the Building Administrator
- Case manage IEP processes.
- Follow district and state special education guidelines and procedures.



# NORTH STAR CHARTER SCHOOL

## APPLICATION PROCESS:

To apply for this position at North Star Charter School, please submit a resume, cover letter, and three professional references to:

Andy Horning, Head of School, [ahorning@northstarcharter.org](mailto:ahorning@northstarcharter.org)

Belle Garner, Business Manager, [bgarner@northstarcharter.org](mailto:bgarner@northstarcharter.org)

Applications will be reviewed on a rolling basis until the position is filled.

## Equal Opportunity Employer

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North Star Charter School is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

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