



# NORTH STAR CHARTER SCHOOL

**Job Title:** High School Paraprofessional

**Location:** Eagle, ID

**Position Type:** Full Time

**Reports to:** Head of School

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## **SUMMARY:**

The High School Paraprofessional supports classroom teachers by assisting with instructional and intervention support for students in grades 9-12. This role includes working with individual students and small groups, reinforcing academic and social-emotional learning, and helping maintain a safe and positive learning environment.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The High School Paraprofessional plays a vital role in supporting the academic and social success of students by working closely with teachers and school staff. This position requires the ability to follow lesson plans, provide instructional reinforcement, and assist with classroom management. The paraprofessional is expected to support students with varying needs by offering guidance, supervision, and encouragement in both academic and non-academic settings. The paraprofessional must also foster a positive and inclusive classroom culture, communicate effectively with students and staff, and ensure a safe and respectful learning environment at all times.

## **ESSENTIAL DUTIES:**

- Assist the teacher with daily classroom activities and instructional tasks.
- Support students in understanding and completing classroom assignments.
- Provide one-on-one or small-group support to students who need additional help.
- Supervise students in classrooms, hallways, lunchrooms, playgrounds, or other settings as assigned.
- Implement behavior management plans and support students' social-emotional development.
- Assist with data collection, documentation, and reporting of student progress.
- Adapt and modify instructional materials as directed by the teacher.
- Collaborate with teachers, specialists, and support staff to meet individual student needs.
- Maintain confidentiality regarding student records and information.
- Attend training and professional development sessions as required.



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## **APPLICATION PROCESS:**

To apply for a teaching position at North Star Charter School, please submit a resume, cover letter, and three professional references to:

Andy Horning, Head of School, [ahorning@northstarcharter.org](mailto:ahorning@northstarcharter.org) and  
Belle Garner, Business Manager, [bgarner@northstarcharter.org](mailto:bgarner@northstarcharter.org)

Applications will be reviewed on a rolling basis until the position is filled.

### Equal Opportunity Employer

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North Star Charter School is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.