

MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
REGULAR MEETING
APRIL 15, 2025

Chairman Wheeler called the meeting to order at 6:04 pm. The following Directors were in attendance Wheeler, Van Beek, Gregg, Anderson, Balch, and Huffaker. Director Dumas wasn't able to attend due to a delay in his flight.

Motion to approve the agenda by Director Van Beek. Second by Director Huffaker. Vote taken, all in favor. Motion passes.

GOOD NEWS NORTH STAR

Senior Project

Four Seniors presented their Senior Project which focused on the reasons why eighth graders leave before High School. They presented their findings and suggestions on how to retain eighth graders at North Star.

Building/Admin Reports

- PTO President, Denise Baar, gave a brief report on the current events planned for the remainder of the school year.
- Laiena Leatherman and Shay Davis gave a quick report for elementary which included the start of ISATs and the collaboration with Rolling Hills to get to know the new students next year. Last, they have hired four great new teachers for next year.
- Justin Durflinger reported for Secondary that ISATs are underway and Prom was held last weekend. Working on hiring new staff for the new classes and changes that are occurring with the merger. Continuing looking at creative ways to offer new electives that have been requested by the students through surveys.

BOARD BUSINESS

Board Election Update

The board announced in March regarding the acceptance of nominations for the three seats that were up for re-election. Only one nomination was received and that person did not return the needed documentation by the deadline. The election process has concluded and all three board members will remain for another two years.

No action, no vote.

Title VI Certification

The board needs to approve the Title VI Certification acknowledging North Star's board agreement to adhere to all aspects of Title VI for any federal money North Star receives.

Motion to affirm as Board of Directors of North Star our commitment to Title VI and the implementation to it at North Star by Director Van Beek. Second by Director Anderson. Vote taken, all in favor. Motion passes.

North Star Rolling Hills Merger

Financing Update-presentation included in the packet

Jonathan Gillen reported on the successful visit with the Bondholders regarding the Merger.

Refinance, Enhancement Application, Lease

Jonathan presented an additional agreement between North Star and Raymond James Associates. This agreement states that Wes can communicate with the school board.

Motion to approve the Raymond James engagement letter by Director Huffaker. Second by Director Balch. Vote taken, all in favor. Motion passes.

Performance Certificate Amended

The board approved the location and increase in enrollment on the Performance Certificate at the previous meeting. The board is being asked to approve the school boundary changes to include the area around the new North Star High School site

Motion to approve the amended Performance Certificate by Director Balch. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Financial Review

25-26 Certified Pay Scale

Pay Scale document included in the agenda packet

The current pay scale is going through changes on the state level. Jonathan and Joanna are asking to approve the pay scale of a 2% increase in addition to the change on the minimum base rate; with an understanding that the minimum amount from the state may change.

The Grandfather pay scale which only has a few teachers remaining on this career ladder is being considered for a 1.5% increase for living.

Motion to approve the Grandfather pay scale increase of 1.5% as well as what the state required minimums are for R1, P1 and AP1 levels including a 2% increase by Director Balch. Second by Director Huffaker. Vote taken, all in favor. Motion passes.

Bus RFP Timeline

Timeline included in the agenda packet

A new bus contract going through the RFP process is underway. The board is being asked to approve the bus RFP timeline and then the administration will select the bus contract with the

lowest bid and has fulfilled all requirements of the bid process. The start date will be Aug 1, 2025.

Motion to approve the bus RFP timeline associated with the bid process by Director Huffaker. Second by Director Balch. Vote taken, all in favor. Motion passes.

ERC Contract

This is part of the IRS refund program which charters can qualify for. North Star is asked to submit financial information and IRS forms. If North Star qualifies, they will receive a certain amount of money with a 9.5% fee that is paid to CFOMW Tax, LLC. Forms have been submitted asking the board to ratify the contract in the consent agenda.

Financial Update

Presentation included in the agenda packet

Jonathan Gillen gave an overview of upcoming expenses and revenues. He also shared the budget timeline for the May workshop and June Budget Hearing.

Motion to approve the Financial Update by Director Van Beek. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Authorize Issuance of Teacher Contracts

The board is being asked by Andy Horning to authorize the issue of teacher contracts.

Motion to approve the issuance of the teacher contracts by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

2nd Reading Bylaws

The board is reviewing the question about a grandparent being on the board. The current Bylaws does not state if a grandparent can serve on the board. After discussing the question, the board asked to table the conversation while additional research can be done.

No action, no vote.

CONTINUING BOARD

Annual Fund Update

Presentation included in the agenda packet

Joanna presented the current use of the annual fund money. At this time \$14,700 has been used to fulfill classroom requests, Secondary will have the carpet replaced this summer, and the roof shingles are 100% covered by insurance leaving North Star to cover the remaining \$26,000 and both gyms will have the floors resurfaced.

CONSENT AGENDA

There was a quick discussion on the ACHD document and when that project will start.

Motion to approve the Consent Agenda by Director Van Beek. Second by Director Huffaker. Vote taken, all in favor. Motion passes.

ADJOURNMENT

Motion to adjourn by Director Balch at 7:53 pm. Second by Director Van Beek. Vote taken, all in favor. Motion passes.


Bryan Wheeler (May 21, 2025 17:30 MDT)

Bryan Wheeler
Chairman of the Board

Sheri Craig
Clerk of the Board

4-15-2025_Unsigned Minutes

Final Audit Report

2025-05-21

Created:	2025-05-21
By:	Sheri Craig (scraig@northstarcharter.org)
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Signer wheeler.bryanjohn@gmail.com entered name at signing as Bryan Wheeler

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Document e-signed by Bryan Wheeler (wheeler.bryanjohn@gmail.com)

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