

# **NORTH STAR**

## **CHARTER SCHOOL**

AMENDED MAY 27, 2003

PETITION

# NORTH STAR CHARTER SCHOOL

Petition for a Charter School

Submitted To:

The Board of Trustees  
Joint School District No. 2  
Meridian School District  
911 North Meridian Road  
Meridian, Idaho

Submitted By:

Gale Pooley, Ph.D., Chairman  
Board of Directors  
North Star Charter School, Inc.

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## Executive Summary

School Name	North Star Charter School
Grades	<i>Startup:</i> K-6 <i>Permanent:</i> K-8
Enrollment	<i>Startup:</i> 175 <i>Stabilized:</i> 225
Opening Date	September 2002, Pending Facilities
Mission	Our mission is to develop virtuous citizen leaders.
Distinguishing Features	The school will be distinguished by five features: <ol style="list-style-type: none"><li>1. Character and Leadership Development</li><li>2. American History Emphasis</li><li>3. Small Environment for Middle School Grades</li><li>4. Second Language</li><li>5. Music Training</li></ol>
Method	Harbor School Method of discipline and instruction.
Location and Facilities	<i>Startup Phase:</i> We are analyzing several sites in the Star-Eagle-North Meridian area. We will lease portable modular classrooms.  <i>Permanent Phase:</i> We will purchase a permanent site in the Star-Eagle-North Meridian area and construct a permanent building.
Attendance Area	<i>Startup Phase:</i> Primary - Star and Eagle Secondary - Meridian School District Tertiary - Open to all Idaho students  <i>Permanent Phase:</i> To be determined based upon final site selection.
Transportation	<i>Startup:</i> Parents will be responsible for transportation <i>Permanent:</i> May consider contracting bus service
Food Service	<i>Startup:</i> Parents will be responsible for food service <i>Permanent:</i> May consider contracting food service

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## I. Mission and Educational Philosophy

### A. Mission Statement

The mission of the North Star Charter School is to develop virtuous citizen leaders.

*Virtue* – In 1837, Horace Mann, the father of the common school, insisted that public schools should help students develop what he called “reason and conscience.” “The highest and noblest office of education,” Mann said, “...pertains to our moral nature. The common school should teach virtue before knowledge, for...knowledge without virtue poses its own dangers...” William J. Bennett lists ten virtues in his Book of Virtues: self-discipline, compassion, responsibility, friendship, work, courage, perseverance, honesty, loyalty, and faith. Others have added love, morality, civility, learning, forgiveness, mercy, thrift, industry, and gratitude to this list. Of course there are many more. Schools must not only help students become literate and well informed, they must also help them develop the capacity to live responsibly and to judge wisely in matters of life and conduct.

Author William Kilpatrick makes this point very powerfully: “Children need courage to tackle difficult assignments. They need self-discipline if they are going to devote their time to homework rather than television...If they don't acquire virtues such as commitment to learning, objectivity, respect for the truth, and humility in the face of facts, then critical thinking strategies will only amount to one more gimmick in the curriculum.”

What distinguishes great leaders is their moral strength and intellectual qualities. Instilling and developing virtue is accomplished by exposing one to the lives of noble and great people. A study of the Great Books provides the basis for this process. The classical method is to learn of these virtues and then to strive to emulate them in one's own life.

We will develop the intellectual capacity in our students with a solid foundation in reading and writing. Mathematics extends cognitive development. The scientific method can then be taught and applied to real problems. An appreciation for classical art and music will enhance sensitivity and respect for ideal forms. Studies have suggested that early musical training can dramatically increase cognitive development in abstract thinking and logical skills. We will also offer a second language. Research indicates that the study of a second language boosts English proficiency and enhances verbal and problem solving skills.

*Citizenship* – We are citizens not subjects. We believe that America occupies a unique place in the history of mankind. Perhaps now more than ever citizenship requires that one possess a knowledge and understanding of the principles of the American Founding. This can only occur as one studies the original founding documents, and the lives and writings of the Founders.

*Leaders* – The greatest threat to a free and open society is the lack of virtuous citizen leaders. Our program will endeavor to develop each student into a leader that can be trusted to serve the interests of his family, community, profession, and nation with the strength of character and depth of knowledge to stand for the time-honored principles and ideals of a free and open society.

As part of our mission we will seek to help our students develop the following academic and personal habits:

- curiosity;
- lifelong learning;
- clear oral and written communication;
- creative thinking;
- logical thinking and the ability to make informed judgments;
- effective use of technology as a tool;
- adaptability to new situations and new information;
- problem-solving skills;
- the ability to find, select, evaluate, organize, and use information from various sources;
- the ability to make easy and flexible connections among various disciplines of thought; and
- respecting others' individuality and creativity, as well as one's own, while seeking to work within teams to create common solutions.

In addition we hope to help them develop the following personal habits and actions:

- accepting responsibility for personal decisions and actions;
- academic honesty and the ability to face challenges with courage and integrity;
- a healthy lifestyle;
- empathy and courtesy for others and respect for differences among people and cultures;
- self-confidence and willingness to risk setbacks in order to learn;
- concentration and perseverance;
- managing time in a responsible manner;
- seeking a fair share of the workload; and
- working cooperatively with others, which includes the ability to listen, share opinions, negotiate, compromise, and help a group reach consensus.



## B. Underlying Scope and Purpose

### 1. Target Student Population

North Star Charter School intends to serve students of Kindergarten through Grade 6 in its first year, with the potential to expand to Grade 8 in the future. Expansion will be at the discretion of the Charter School Board of Directors based on enrollment demand and adequate finances. Class size will range from 25 to 33 students.

### 2. Distinguishing Features

The Idaho State Department of Education's curriculum serves as a starting point. The school will be distinguished by five features: character and leadership development, American history emphasis, a small environment for the middle school grades, study in a second language, and music training.

*Character and Leadership Development* - We intend to reprioritize character development as the fundamental purpose of education. The curriculum by purpose and design is a survey of the best of the moral, intellectual, and cultural traditions of the West as they have been refined and developed over the generations. This is generally accomplished with a curriculum based upon the Great Books and a study of the lives of great leaders.

*American History* - We desire to instill in our students a love of history, particularly the history of America. Our students will be distinguished as historians in general and students of American history in particular. Our students will study the original founding documents, and the lives and writings of the Founders. The histories of Greece and Rome are essential to understand and appreciate the unique position of America. The purpose of history is the idea of emulation in one's own life the best features of an historical person's life.

*Small School Environment for Middle School Grades* - Not all students thrive in middle schools with large student populations. Our small school offers a safe and small alternative for these students. Our students and faculty will come to know each other on a much more personal basis.

*Second Language* - There are two major languages spoken in the Western Hemisphere; Spanish and English. At a minimum one ought to be fluent in both. Knowledge of a second language will become more and more important to effective leadership in the 21<sup>st</sup> century. Research has suggested that knowledge of a second language boosts English proficiency, improves memory and self-discipline, and enhances verbal and problem-solving skills. We will begin the program with Spanish. Latin, French, and German will be considered as future offerings

*Music Training* - A number of studies have found a strong correlation between cognitive development and musical training. Further studies have shown that the best time to boost intellectual development through music is between the ages of two and ten. Therefore, we will create a piano lab within the first two years of the inception of North Star Charter School where primary students (grades K - 3) will learn the basics of playing the keyboard.

These five features distinguish our program and establish the basis for offering a unique learning program and environment.

### 3. Core Values

North Star Charter School's core values are reflected in its philosophy and mission statement. It is highly important for students to be challenged, to be taught as individuals, and to learn in a safe, kind environment that allows them to learn about the world's history, today's problems, and equips them with the tools to reshape and improve the world of tomorrow.

### 4. Goal Attainment

North Star Charter School intends to meet the goal of producing students who possess the academic and personal habits and attitudes desired of an educated citizen in the 21<sup>st</sup> century. Goal attainment will be assessed by ongoing student testing and staff professional development. The student enrollment at the School will be small in size, with generally one class in each grade so that students move up together. The receiving teacher will have intimate knowledge about what has been taught and about which students struggle with which concepts. The school will know if it accomplishes its goals by the continuing success rate of its students and by their scores on standardized tests.

### 5. School Status

North Star Charter School will be a public charter school. It will not be a religious school, a conversion of a private or parochial school, or a school operated for profit.

## C. Core Educational Philosophy

No matter how skilled the teacher, or elaborate the classroom, learning takes place in the mind of the student. The most educational environment, therefore, is the one that stimulates and engages the mind of the student. The core educational philosophy of the North Star Charter School is grounded in the belief that a highly challenging content in a safe environment creates the setting for accelerated learning. North Star Charter School's core educational philosophy is that learning occurs when:

- learners construct meaning;
- learners see the connection between what they learn and the real world;
- learners are actively engaged in purposeful tasks;
- activities are integrated and meaningful;
- learners work individually and as members of a group;
- learners work side by side with community members to develop solutions and opinions on issues that can be presented to local policy makers;
- learners are expected and encouraged to learn;
- learners internalize that what they learn and do in school makes a positive change in the community;
- challenged learners have an individual plan, and support is an intrinsic part of the educational program;
- learners are supported with coaches, mentors, and advocates;
- all learners have advanced learning opportunities; and
- learners see themselves as part of the community and find ways to serve the community.

North Star Charter School represents a partnership among its students, parents, faculty, administration, and staff. The North Star Charter School is committed to the concept that each child has the right to come to school without fear of taunting, teasing, or violence. Parents have the right to expect a school to provide a safe, kind environment for their children. Teachers have the right to

teach in an orderly environment without fear of violence. We also believe that a kind environment should be extended through the potentially tumultuous middle school years.

We draw not only on time-honored practices, but also on many valuable insights into childhood cognitive and developmental processes realized in recent decades. Moreover, we place strong emphasis on the relationship between the school and the home, recognizing the critical role of parents in fostering children's education.

Above all else, we see ourselves as allies of the family, reinforcing parents' efforts to guide the intellectual, emotional, and moral development of their children. By providing moral and ethical standards, the school prepares its students to accept the privileges and responsibilities of citizenship. Every child is capable of achieving his potential to the fullest extent when afforded respect, fairness, kindness, discipline, and appropriate instruction.

II. Charter School Board of Directors

A. Governance Structure

North Star Charter School, Inc. is a non-profit organization organized and managed under the *Idaho Nonprofit Corporation Act*. The School’s Bylaws, and Articles of Incorporation are provided in Appendix B. The Board of Directors will be the public agents who control and govern the Charter School. North Star Charter School shall be responsible to identify and comply with all statutory requirements affecting the operation of a public school. The Board of Directors’ meetings will follow the open meetings laws, keep accurate minutes, and make the minutes available to the public, according to the Bylaws of the Charter School corporation.

1. Organizing Group or Advisory Board

The organizing group for the Charter School comprises several committees that make up the Advisory Board. The Advisory Board elects the initial Board of Directors, writes the Charter petition, recruits candidates for the position of school Principal, and establishes a preliminary operating budget. Following the election of the Board of Directors, the function of the Advisory Board is to serve as a data-gathering resource and to provide input and advice to the Board of Directors. Advisory Board members are listed in Appendix C. The following individuals serve as chairs of the Advisory Board committees:

Dr. Gale L. Pooley	Ph.D., University of Idaho, President, Analytix Group Faculty, Albertson College of Idaho Parent
Dr. Bob L. Haley	Ed.D., University of Idaho Former Meridian School District Superintendent Education Consultant
Kim Wessinger	BS, Merchandise Marketing, Michigan State University Former Personnel/Trainer, Nordstrom Parent of Hidden Springs Student Hidden Springs Communications Committee Parent
Jonathan Wood	MBA, Brigham Young University Marketing Manager, Cypress Semiconductor Parent

Letters of reference will be provided upon request.

2. Board of Directors

a. Initial Formation

The Board of Directors of North Star Charter School will consist of no less than five (5) and no more than seven (7) members, of whom two (2) may be parents at the Charter School. The Chair of the Advisory Board will sit on the initial Board of Directors for the first year of operation. In the spirit of partnering with the Meridian School District, one Director shall be designated by the Meridian School Board.

The Advisory Board has elected the following individuals to serve as the school’s initial Board of Directors:

<u>Name</u>	<u>Occupation</u>
1. Gale L. Pooley, Ph.D	President, Analytix Group, Faculty, Albertson College
2. Tobey Pafundi, CPA	Certified Public Accountant, Travis Jeffries, PA
3. Don Myers	Vice-President, SCP Global Technologies
4. Shanna Liles	Teacher, Hidden Springs Charter School
5.	Meridian School Board Designee

Two additional Directors may be added subject to the Bylaws of North Star Charter School, Inc.

A State of Idaho criminal background check on the Chair of the Board of Directors will be provided to the Meridian School District prior to the opening of the school.

b. Selection and Replacement

Yearly elections for members of the Board of Directors will be held according to the Bylaws of the Charter School Corporation (refer to Articles of Incorporation and Bylaws attached as Appendix B of this petition).

c. Powers and Limitations

North Star Charter School will be a legally and operationally independent entity established by the nonprofit corporation’s Board of Directors. The elected Board of Directors will be legally accountable for the operation of the Charter School. North Star Charter School acknowledges that upon approval of the petition and the contract, the school's Board of Directors will be public agents required by the Meridian School District to control the Charter School. North Star Charter School commits to compliance with all federal and state laws and rules and acknowledges its responsibility for identifying essential laws and regulations, and complying with them.

The Board of Directors will have the responsibility to approve the selection of the school Principal, who may not be one of its members. The Board also will be responsible for hearing, and approving or disapproving, the recommendations of the school Principal with respect to changes in staffing, program, or curriculum. The Board will, when necessary, adjudicate disagreements between parents and the administration. North Star Charter School commits to keeping complete and accurate Board of Directors' meeting minutes and to making them available to the public.

North Star Charter School will not extend the faith and credit of the Meridian School District to any third person or entity. North Star Charter School will not contractually bind the Meridian School District with any third party.

#### **d. Relationship between Board of Directors and School Administration**

**Principal** - The Principal will be empowered to provide educational direction, administration, and on-site day to day operation as well as certain decisions concerning but not limited to:

- vision and mission of school
- instructional materials and supplies
- resource allocation
- state charter school requirements
- school-wide community building
- special services
- contracted services
- disciplinary support
- public and media relations
- business and community partnerships
- curriculum, instruction, and assessment
- professional development
- employment and personnel issues
- enrollment and attendance
- formative/summative staff evaluations
- facility conditions
- transportation
- climate for innovation and growth
- staff and school morale
- district/board liaison
- treasurer/keep budget and financial records
- annual report to the Meridian School District

**Standing Committees and Ancillary Support Personnel.** Standing committees will be formed in accordance with the bylaws of the corporation. These committees will include, but are not limited to, Parent-Faculty Association (PFA), fundraising, and the like.

Ancillary support personnel, including clerical and custodial, will be hired and supervised by the Principal. The state funding formula will be used for funding to hire staff through the regular budgetary process. Additional resources will be sought through volunteer and fundraising efforts.

#### **e. Teacher/Parent Decision Making**

The PFA and Board of Directors of North Star Charter School will provide consultation to the Principal regarding ongoing plans for the school. The PFA will also work with the Board of Directors on school improvement. Having the head of the PFA sit on the Board of Directors will facilitate the involvement of teachers and parents in decision-making matters.

Parents of students who attend North Star Charter School will be involved in the education of their children and in the school at many levels. Parents bring an in-depth understanding of their children's personalities, learning styles, and strengths and weaknesses, which is essential for the continuing educational development of their children. The process to ensure parental involvement will be as follows:

1. Parents will receive a student/parent handbook at registration.
2. Parents will fill out an in-depth profile of their child.

3. Parents will be encouraged to attend two parent teacher conferences per year.
4. Parents will be asked to complete surveys throughout the school year addressing the following issues: safety of students, classroom discipline, school-wide discipline, child's response to classroom atmosphere, and parents' perception of learning environment.
5. Parents will be encouraged to be involved in the Parent-Faculty Association and to volunteer for school projects, programs, and committees, and to work specifically with students who are challenged academically.
6. Parents will be encouraged to provide an appropriate learning environment at home for study.

**f. Community and Business Partnerships**

North Star Charter School has no formal business arrangements or partnerships with other schools, educational programs, businesses, or non-profit organizations at this time.

### III. Instruction

#### A. Educational Program

The educational program of North Star Charter School is described in the following Sections B through J.

#### B. Thoroughness Standards (Idaho Code 33-1612)

North Star Charter School will fulfill the thoroughness standards identified in Idaho Code. It has been established that a thorough system of public schools in Idaho is one in which the following standards are met:

##### **Standard a. A safe environment conducive to learning is provided.**

*Goal:* Maintain a positive and safe teaching and learning climate. Every student has the right to attend a school that encourages positive and productive learning, provides a safe and orderly environment, and promotes student respect for themselves and others.

*Objectives:* North Star Charter School will:

- Follow the general philosophy of the Harbor School method.
- Develop a staff/student handbook to provide rules and guidelines for physical safety. These guidelines will include and not be limited to the procedures for fire drills, reporting unsafe equipment, methods for checking students in and out of school, notification of parents' rights, and staff monitoring responsibilities.
- Provide a facility and adopt policies that meet all required city, state, and federal health, accessibility, safety, fire, and building codes for public schools, and is inspected as required to ensure the safety of students and staff.
- Establish, publish, and enforce policies that define acceptable and unacceptable behavior, including zero tolerance for weapons, violence, gangs, and use or sale of alcohol and drugs.
- Create an environment that encourages parents and other adults to visit the school and participate in the school's activities.
- Provide a resource officer from Ada County may be assigned to provide support for a safe environment.

##### **Standard b. Educators are empowered to maintain classroom discipline.**

*Goal:* Create a positive teaching and learning environment with an emphasis on high expectations of behavior and performance.

*Objectives:* North Star Charter School will:

- Follow the general philosophy of the Harbor School method.
- Develop a student handbook providing a code of conduct including clear expectations and consequences for unacceptable behavior, and a process for teachers to handle minor and major infractions in the classroom setting.
- Teach appropriate behaviors and foster responsible decision-making skills.
- Establish and maintain consistent rules aligned throughout the school.

##### **Standard c. The basic values of honesty, self-discipline, unselfishness, respect for authority, and the central importance of work are emphasized.**



*Goal:* Offer opportunities for students to develop and express exemplary character traits in concert with the overall educational program.

*Objectives:* North Star Charter School will:

- Follow the general philosophy of the Harbor School method.
- Emphasize the importance of adults modeling important values at school.
- Help students build personal bonds and carry out responsibilities to one another and to the faculty and staff.
- Develop a sense of community and service within the school, and between the school and the larger community. Community service instills a sense of individual, social, and civic responsibility and enables the student to use newly found knowledge to solve community problems.

**Standard d. The skills necessary to communicate effectively are taught.**

*Goal:* Teach students a range of effective communication skills appropriate for the 21st century.

*Objectives:* North Star Charter School will:

- Emphasize meaningful language experience in reading, writing, and spelling, enhanced by dramatization and memorization.
- Provide a technology-rich environment that enhances communication.
- Provide instruction in a foreign language. Knowledge of a second language is essential in many occupations. In addition, knowledge of a second language boosts English proficiency, improves memory and self-discipline, and enhances verbal and problem-solving skills.

**Standard e. A basic curriculum necessary to enable students to enter academic or professional-technical post-secondary educational programs is provided.**

*Goal:* Develop an educated citizenry for the 21st century through a dynamic, interactive academic program where student capabilities rather than textbooks drive pacing. Students must be well grounded in the basics such as reading writing, mathematics, science, and social studies.

*Objectives:* North Star Charter School will:

- Use the Idaho State Department of Education's Curriculum as a starting point to be enhanced by unifying themes and other creative methods.
- Use a variety of methods to ensure student learning, including but not limited to Spalding's method as detailed in *Writing Road to Reading* (language arts); the Shurley method (grammar); teaching of mathematics through direct instruction, mathematics manipulatives, timed tests, and Saxon mathematics for homework; hands-on experimentation for science learning; and emphasis on community service in social studies.
- Student, parent, and educator together develop a Personalized Learning Goal for each student considering the student's strengths and weaknesses. The faster learner is continuously presented with new challenges. The slower learner benefits from extra adult help, multiple methods, and multiple environments.
- Emphasize American history and the lives and writings of the Founders.
- Field trips and career development discussions will be used, as needed.

**Standard f. The skills necessary for the students to enter the workforce are taught.**

*Goal:* Provide students with basic skills that prepare them for future employment using learning tools such as computers, scientific equipment, and networks linked to local and nationwide resources. These tools assist students in learning how to learn so that they become lifelong learners and are prepared to enter the workforce with a solid foundation of knowledge and skills.

*Objectives:* North Star Charter School will:

- Provide a strong foundation in basic reading, writing, science, social studies, and computational skills.
- Provide a technology-rich environment, encouraging the effective use of technology as a tool in the workplace of the 21st century.
- Enable students to develop the following intellectual habits important in the work place: adapting to new situations and responding effectively to new information; solving problems; locating and evaluating information from a variety of sources; making flexible connection among various disciplines of thought; thinking logically and making informed judgments.
- Enable students to develop the following personal habits important in the work place: accepting responsibility for personal decisions and actions; honesty, courage, and integrity; a healthy lifestyle; empathy, courtesy, and respect for differences among people; self-confidence; concentration and perseverance; responsible time management; assuming a fair share of the work load; and working cooperatively with others to reach group consensus.

**Standard g. The students are introduced to current technology.**

*Goal:* Provide students with a technology-rich environment using tools such as computers, scientific equipment, and networks linked to local and nationwide resources.

*Objectives:* North Star Charter School will:

- Use interactive technology as tools in an integrated educational program rather than as primary instructional delivery systems.
- Emphasize the acquisition of basic computer skills as a supplementary medium of communication and research to complement other approaches.
- Use computers as tools for such activities as accessing research information, authoring, computation, record keeping and data storage, and communication.

**Standard h. The importance of students acquiring the skills to enable them to be responsible citizens of their homes, schools, and communities is emphasized.**

*Goal:* Provide students with the skills and understanding necessary to become responsible citizens in their respective jobs and communities of the 21st century.

*Objectives:* North Star Charter School will:

- Provide a comprehensive program of community service that reflects responsible citizenship in a democratic society and an interdependent world.
- Enable students to develop the following habits of responsible citizens: accepting responsibility for personal decisions and actions; honesty, courage and integrity; empathy, courtesy and respect for differences among people; assuming a fair share of the work load; and working cooperatively with others to reach group consensus.
- Enable students to understand and apply concepts and principles embedded in each of the social studies: history, geography, political science, and economics.

North Star Charter School will achieve the Thoroughness Standards through its basic curriculum and the unique aspects of the school. Instruction of the curriculum will be accomplished using an aligned proactive method. A combination of a strong emphasis on kindness, the “golden rule,” and a reward system which honors children who are hard working, responsible, honest, and respectful creates an environment allowing for student peace of mind which then maximizes learning potential. We will focus on the memorization and dramatization of classic poetry, which, through daily recitation, discussion, and application to life situations, will create sensitivity for humankind in staff and students.

### C. Instructional Methods

North Star Charter School is distinguished by the multiplicity of ways in which it seeks to ensure student learning. Some of these are highlighted in the sections that follow. The Charter School uses uncommon means to achieve common ends. Through its multiple methods, all students are potentially successful and capable of fulfilling their individual potential. North Star Charter School plans to use the specific methods mentioned earlier (see “Standard e” in Section III.B. Idaho Thoroughness Standards) and the following instructional methods:

- a. The *Subject Matter Method* presumes that an educated learner needs to know clearly defined skills and concepts that can best be learned in an organized sequential fashion. Traditionally, this approach has been predominately lecture-based. The Charter School plans to add computer-based learning to increase the efficiency of this method and to provide the opportunity for drills, which are sometimes necessary.
- b. The *Inquiry and Problem-Solving Method* suggests that learning occurs when individuals think critically and solve problems. The predominant premise of this method is that it is important to know how to retrieve and use the information, not just to have instant recall and possession of the information.
- c. The *Individualized Learning Method* attempts to personalize the learning process to the interests of the individual by allowing students to develop goals for their self-study. The reasons for learning thus become intrinsic--one’s own curiosity and personal applicability of the information learned.
- d. The *Discussion Method* encourages learning through sharing of information and concepts within a group, with the thinking process playing an important role. A discussion leader is prepared to recognize each learner’s level of understanding and can respond at the level most helpful to the learner.

#### 1. Curriculum Overview

All students will participate in a common core of learning that will fulfill the school’s mission to develop virtuous citizen leaders. It is the intent of the North Star Charter School to remain aligned with the general goals and curriculum of the Meridian School District and the exiting standards of the Idaho State Department of Education as they are adopted.

Our students will learn to:

- develop oral and written skills;
- use knowledge and skills, think logically, and solve problems related to mathematics;
- have sufficient knowledge of science to be responsible users of scientific information;
- develop their aesthetic talents in music, visual arts, or performance;
- develop oral and written skills in a non-native language;
- participate in a comprehensive program of community service that reflects responsible citizens in a democratic society and an interdependent world;
- understand and apply the knowledge, concepts, principles, and themes embedded in each of the social studies--history, geography, political science, and economics.

In keeping with North Star Charter School's mission, we recognize that education is more than the assimilation of facts. Proficiency in a discipline means that the learner becomes a capable practitioner and has a sufficient foundation to pursue advanced study. The Charter School emphasizes both the acquisition and application of knowledge.

The North Star Charter School curriculum contains both traditional academic subjects and additional language areas that make the Charter unique. The Idaho State Department of Education's curriculum serves as the starting point and is enhanced with unifying themes and other creative methods. The subjects that make up the curriculum are listed and briefly discussed below. Traditional core curriculum areas--language, mathematics, science, arts, and social studies--remain strongly emphasized. The core curriculum will be enhanced with American history studies, a second language, and music.

*Language Arts (English and Foreign).* The goal is to develop learners who are effective communicators, who love literature, and are lifelong readers and writers. The curriculum is literature based. Comprehensive skills, grammar, and vocabulary are integrated within the literature program. Dramatization and memorization of accelerated vocabulary is a motivational aspect of the language arts experience. Writing includes self-analysis connected with student learning goals through a personal journal, as well as creative and expository writing. Communication skills include speaking and writing, and expand into presentation skills, using modern technological tools. The innovative teaching methods used in language arts are Spalding's method as described in *Writing Road to Reading* and the Shurley method.

*Mathematics.* Kindergarten through Grade 8 students will master the arithmetic processes of addition, subtraction, multiplication, and division of whole numbers, fractions, and decimals, as well as algebra and geometry. Concept and manipulative experiences that engage students in exploring, conjecturing, and thinking will continue in these grades. Students will view and use mathematics as a tool for reasoning and problem solving in purposeful ways.

*Science and Health.* The science curriculum is a multiyear sequence that emphasizes hands-on experimentation and functional knowledge of scientific phenomena. Science must take students beyond the factual approach or reading, reciting, drilling, and testing science to actual field work with instruments. This process approach lets students experience the excitement of science so they can better understand facts and concepts. Kindergarten through Grade 3 students will focus on the basic science process skills of observing, inferring, measuring, communicating, classifying, and predicting. Grades 4 through 8 students will add the integrated science process skills of identifying variables, constructing tables or data, constructing graphs, describing relationships between variables, acquiring and processing data, constructing hypotheses, and designing investigations.

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*Social Studies and Community Service.* Kindergarten through Grade 8 will follow the basic elements of the Meridian School District curriculum in social studies. In addition there will be a strong emphasis on community service in Grades 6 through 8 as students apply their understanding of and their contributions to the world around them. We will seek out ways for the students to discover and experience responsibilities and rights as members of our democratic community.

*Technology.* Technology will be used to support a child's natural way of learning through individual and group discovery and seeking solutions to real-life challenges. North Star Charter School will provide our learners with technology skills that prepare them for future employment.

*Grade 8 Curriculum.* The curriculum will be aligned with the Meridian School District so that students in Grade 8 can easily transition to Grade 9 in the school district.

## **2. Improvement of Student Learning**

Multiple learning opportunities are afforded the Charter School students. Some are familiar, some are novel, but all strive to make learning relevant and purposeful and to actively engage the learner. Problem-solving groups apply knowledge they have acquired and practice new skills by tackling both real-world problems and problems stimulated to model the current work world. For example, the school's requirement for students to perform genuine community service not only informs students about real needs our community has, but also encourages them as a group to decide which needs they can reasonably address, plan an approach, implement the plan, and then evaluate the result. Peer teaching, when appropriate, provides an opportunity for learners to become educators and reinforce their own knowledge and mastery of new skills through presentation of their own work and through working with a "learning buddy." Projects will include a balance of individual effort and group collaboration to ensure mastery of important basic skills, content, and interaction skills.

North Star Charter School's learning program is built on the belief that all children can learn, but not in the same way or equally well, from the same sources. It recognizes that children are variously gifted and may excel in the following areas: linguistic; mathematical/logical; intrapersonal (self); interpersonal (others); bodily-kinesthetic; spatial; and musical.

Although all seven areas will be examined and encouraged through instruction and the gifted and talented program (described later in this petition in Section III.E.2.), the Charter School will retain the traditional focus on linguistic and mathematical / logical areas, and implement a unique musical component, a piano lab.

Use of the Personalized Learning Goal concept will encourage learners to take responsibility for their own learning, while encouraging teachers, parents and the community to share in that responsibility. Working together, student, parent, and educator will consider learner strength and weaknesses. They will then identify an academic and personal goal for each learner. These goals capitalize on learner strength and shore up areas of weakness, while enhancing parental involvement.

Through the use of personalized goals, the North Star Charter School ensures that children are not penalized for the rate at which they learn. The faster learner is continuously presented with new challenges, while the slower learner benefits from extra adult help, multiple methods, and multiple environments. The learning program supports North Star Charter School's goal of developing lifelong learners. It is designed to stimulate the desire to learn, and is based on the belief that all learners possess an innate and unique creativity that can be developed given the appropriate environment. It allows for the joy of knowledge, self-expression, and the thrill of exploration. It is

flexible to accommodate the individuality of learners and to evolve as North Star Charter School learns and grows.

The staff and parents of the North Star Charter School believe that children do not develop character in a vacuum. Our plan for character education provides expectation training through memorization and dramatization of classic poetry, historical passages, the Great Books, studying the lives of great leaders, as well as staff who model essential traits of good character. The staff at North Star Charter School will ensure a safe, kind environment allowing students to acquire essential information and attitudes that will help them lead productive lives.

### 3. Curriculum Requirements

It is the intent of the North Star Charter School to remain aligned with the general goals and curriculum of the Meridian School District and the exiting standards of the Idaho State Department of Education as they are adopted.

### 4. Curriculum Development and Approval

Curriculum development will be an ongoing process directed by the Principal with the approval of the Board of Directors. The curriculum will be implemented and evaluated through observations of teachers and students, with follow-up discussions with the Principal to include written future goals.

### 5. Copies of Curriculum and Textbooks

North Star Charter School will generally follow the Idaho Department of Education curriculum, with specifics outlined by the Principal; copies will be provided prior to the opening of the school. Textbooks for the school are not yet chosen and will be selected by the Principal with input from teachers and parents.

### 6. Educational Programs and Services

Provision of educational programs and services such as physical education, HIV/AIDS education, family life/sex education, occupational education, driver education, guidance and counseling services, Safe/Drug Free Schools programs, summer school programs, parent education programs, social work, and psychological services will be identified based on need. The Board of Directors, Principal, and PFA will work together to determine the need for, and estimated cost and value of, these programs. The school makes no guarantees to offer these programs.

There will be reciprocal agreement between the Charter School and Meridian School District to meet dual enrollment requirements.

### 7. Academic Freedom, Controversial Issues, and Religion

The North Star Charter School shall offer an educational program appropriate to the level of student understanding which:

- allows students to study and discuss controversial issues.
- provides opportunities to examine evidence, facts, and differing viewpoints.
- teaches the importance of fact, the value of judgment, and the respect of conflicting opinions.

## D. Student Assessment

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## 1. Student Educational Standards

The Charter School's Board of Directors, in cooperation with the school Principal, will clearly define the essential knowledge and skills for student learning in each program area, making standards subject-specific within the first year of operation, focusing on one subject area at a time beginning with language arts. Students will be evaluated for progress in the following areas in addition to academic skills:

*Personal Responsibility.* Students will have positive attitudes and perceptions about creating quality work, striving for excellence and interpersonal skills.

*Expanding and Integrating Knowledge.* Students will acquire and integrate knowledge and experiences from different subject areas. Students will gather and use subject-area information effectively in order to gain new information knowledge, classify and organize information, support inferences, and justify conclusions appropriate to the context and audience.

*Communication Skills.* Students will communicate with clarity, purpose, and an understanding of audience using a variety of communication forms and skills. Students will develop their talents in music, visual arts, and/or performance. Students will develop oral and written skills in a non-native language.

*Thinking and Reasoning Skills.* Students will utilize, evaluate, and refine the use of multiple strategies to solve a variety of problems.

*Social Responsibility and Skills.* Students will deal with disagreement and conflict caused by diversity of opinions and beliefs. Students will evaluate and manage their behavior as group members. Students will participate in community service that reflects responsible citizens in a democratic society.

## 2. Assessment of Student Educational Progress

Standards and standardization are the basis of assessment. Performance will be assessed on at least three levels: 1. student progress relative to previous performance will be assessed through portfolios of video taped oral presentations, written reports, individual and group projects and via computer learning packages; 2. attitudes and personal/academic habits will be assessed through teacher evaluations of projects and parental input; 3. performance will be assessed relative to district and state developed standards.

Self-assessment will provide a unique learning opportunity for North Star Charter School students. As active participants in assessment of their own work, learners are encouraged to develop an understanding of their strengths and deficiencies, and an objective view of their accomplishments. In addition, an individual score on a piece of work can be improved if the learner is willing to accept the challenge for improvement put forth by the assessment.

We will meet the school goals when students demonstrate the following:

- write at grade level by Grade 4
- read at grade level by Grade 3
- compute mathematics at grade level by Grade 4

Student performance will be assessed relative to other learners of the same age, up to the Grade 8, through district, state, and national testing. We will coordinate the time, within a four-week period, when it will give the state-mandated assessments with the Meridian School District's timelines for administering their assessments. A student baseline will be established during the first year of testing and evaluated each year thereafter, using a composite assessment in comparison to the previous year's results.

The goals for students enrolled at North Star Charter School for two (2) years will be to:

- meet the statewide performance standards developed by the Idaho State Department of Education. These standards include the subjects of Language Arts, Mathematics, Science, Social Studies, and Physical Education.
- achieve Meridian School District standards for age levels, content areas, and outcomes not addressed by the Idaho State Department of Education. These standards will be measured by student products, performances, exhibitions, and tests that are directly related to locally developed expectations.

Student assessment evaluation, reported annually to the Meridian School District, will consist of:

1. a student baseline developed during the first year using testing results;
2. a comparison of annual results with baseline scores to assess progress;
3. grade-level and school composite scores;
4. a graph of annual results showing year-to-year change;
5. a graph of school scores relative to state and national averages; and
6. disaggregation analysis to identify areas for improvement.

Monitoring the progress of our students and evaluating innovations in education procedures are an important part of our curriculum development process. North Star Charter School welcomes members of the Meridian School District to monitor the administration of these standardized tests. The annual report of student progress will be made to the Meridian School District no later than September 15 of each year for the previous school year. In addition to the data listed above, it will provide formative and summative data to demonstrate that the school is meeting performance standards prescribed by the state. These data may also include emerging Idaho State Department of Education standards and/or North Star Charter School-developed criteria.



## E. Special Needs Students

### 1. Special Education Services

The North Star Charter School will provide all special education services to students with disabilities who are enrolled. The school will cooperate with the district, following district guidelines and implementing necessary procedures to ensure that students with disabilities attending the Charter School will receive special education and related services that meet all the requirements of the Individuals with Disabilities Education Act (IDEA).

The North Star Charter School agrees to the following provisions required by the District adopted Idaho Special Education Manual:

- a. *Nondiscriminatory enrollment procedures.* North Star Charter School will not deny enrollment to a student with a disability solely because of that student's need for special education or related aids and services. Students with disabilities have the opportunity to meet the minimum eligibility criterion for enrollment describable elsewhere in this Charter petition, consistent with the mission of the Charter School and civil rights requirements.
- b. *Child Find Activities and evaluations.* The North Star Charter School will conduct Child Find activities and evaluations in the same manner as prescribed by the Idaho Special Education Manual. The District special education referral procedure will be made available to North Star personnel, upon request. The referral procedure would be similar to those used in all District school sites.
- c. *Develop, review and revise IEPs.* The Charter School will participate, according to IDEA timelines and the Idaho Special Education Manual, with the development, review and revision of any IEPs.
- d. *Provide special education and related services identified on student IEPs using qualified personnel.* The North Star Charter School will provide appropriately certified staff to provide the related services as identified on a student's IEP.
- e. *Meet LRE requirements.* The North Star Charter School will provide special education and related services to eligible students in the Least Restrictive Environment as identified on each student's IEP. In many cases the LRE will be specified as North Star Charter School. In other cases, the LRE might be a District school site or an alternative site depending on the needs of the student. The North Star Charter School and the District would be required to meet, review and recommend a more appropriate placement for the student. This may involve a student being either dually enrolled or being enrolled in a District school.
- f. *Implement IDEA discipline procedures.* The North Star Charter School will adopt the disciplinary procedures as identified by the Idaho Special Education Manual. These adopted policies and procedures meet the requirements of the IDEA.
- g. *Protect student and parent rights.* The North Star Charter School will extend the same protection of rights to eligible students and parents that it affords students and parents in any District School.
- h. *Transportation.* The North Star Charter School will provide, when necessary, all students the opportunity for transportation, including those students entitled to specialized transportation

as a related service

In compliance with the Americans with Disabilities Act (ADA), North Star Charter School ensures that its facility and program, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities. The Charter School ensures that the construction planned for the facility will meet the standards specified in Title II of the ADA and Section 504 of the Rehabilitation Act.

The Meridian School District will extend an invitation to the North Star Charter School personnel to any professional development opportunity pertaining to special education and related services. This effort would help ensure the continuing accountability and compliance required under IDEA for all students.

The Meridian School District will provide all federal VI-B funds afforded to North Star Charter School as verified by the December 1 Count of identified students on IEPs. These Flow Through monies can be spent on materials, travel, equipment and personnel, as deemed necessary by the North Star Charter School.

The North Star Charter School may request the Meridian School District to help provide guidance in the event that a formal complaint or due process hearing request is filed by or on behalf of a charter school student. It remains the responsibility of the North Star Charter School to encumber any costs required in resolving the formal complaint.

## 2. Other Special Needs Student Services

Students attending North Star Charter School who are identified as limited English proficient, disadvantaged to the extent that they may require Title I services, gifted and/or talented, or require other accommodations will be afforded access to Meridian School District programs and services that address the needs of these special populations. Such services may be offered at North Star Charter School or at a District school site. Transportation to such services, if necessary, will be the responsibility of North Star Charter School.

## 3. Corrective Action

Those students not reading at grade level or computing grade level mathematics will be identified and receive a variety of services including Special Education, Title 1 (if funded), tutoring by volunteers, and the opportunity with parental support to attend school during one or more intercessions.

## F. Instructional Arrangements

North Star Charter School plans to open in August of 2002. Grade organization will generally consist of traditional single-grade classrooms. The Principal will determine the school calendar, schedule, and hours of operation. The Charter School calendar will be similar to the Meridian School District's nine-month calendar, with similar beginning and ending dates. Within that general format, the Principal, in consultation with the Board of Directors, will establish the school year calendar in compliance with the requirement of providing 900 hours of instruction. The school day is initially planned to begin at 8:30 AM and end at 3:30 PM. This schedule will be reviewed on an annual basis and may be changed, as necessary, by the Principal in consultation with the Board of Directors. Copies of the school's calendar, the school day schedule, and hours of operation will be provided to the Meridian School District prior to the opening of school. State and District-required

hours of attendance will be met. Minimum and maximum enrollment levels for each grade are discussed in Section IV.B.

## G. Instructional Resources

North Star Charter School's Principal and staff will determine the school's library services and how materials will be selected and challenged, based on the American Library Association's guidelines. The Principal will determine how technology will be integrated with the instructional program and the type and level of technology to be used by students. The school's plans for field trips will be determined by the Principal and staff as appropriate. Parents and the public will have input in the school's instructional resources through the PFA.

## H. Grading, Homework, and Promotion

North Star Charter School's Principal will establish policies and procedures for grading, homework, promotion, and retention. A parent committee will be formed to develop these policies in coordination with the Principal.

## I. Audit of Programmatic Operations

An annual educational program and financial audit will be conducted after the completion of each charter school year. North Star Charter School will conduct a programmatic audit through information obtained via its own instruments, timeline, and processes. An independent auditing firm will conduct a financial audit. The Meridian School District may choose to do an independent audit at the District's expense. An independent audit may be performed as specified for the Renewal Audit or at such time as revocation or non-renewal of the charter may be initiated.

## J. Accreditation

North Star Charter School will obtain accreditation in accordance with Idaho Code 33-1612. An accreditation committee appointed by the Principal will choose the appropriate accreditation standard and oversee the accreditation process. After accreditation, the Principal will submit annual accreditation reports to the Idaho State Department of Education. The accreditation standard will be chosen from among the Idaho Elementary/Secondary Accreditation Standards, Northwest Accreditation standards, or the Idaho Accreditation School Improvement Model.

## IV. Students

### A. Admission Procedures

North Star Charter School has identified the following admission procedures:

1. Prospective students will be given the opportunity to enroll regardless of race, color, national or ethnic origin, religion, sex, social or economic status, or special needs.
2. Prior to enrollment each year, North Star Charter School will advertise in a local newspaper and make application cards available at the Charter School office or other designated location in Eagle, Idaho. The application will include information pertinent to filling a limited number of positions in each classroom.
3. For the first year, four priority admission groups based upon location will be established. The first group consists of the addresses of the organizing families. This list can be found in appendix H. The second group consists of the Meridian School District north of Chinden Boulevard. The third group consists of the remaining area of the District. The fourth and final area consists of the remainder of the state. The lottery will be drawn beginning with 8th grade and moving down to kindergarten.
4. Siblings are given priority admission as the lottery is drawn.
5. After the first year there will be three priority admission groups; siblings, applicants from the Meridian School District, and all other applicants.
6. Once enrolled in North Star Charter School, students will not be required to reapply each year thereafter.

#### 1. Public School Attendance Alternative

Because North Star Charter School is a new entity and not a conversion of an existing school, the attendance alternative would be the same as for those presently residing within the Meridian School District. Students located within the attendance area of the Charter School would have the option to enroll in existing public schools presently serving the area. No student will be required to attend North Star Charter School.

## 2. Over-Enrollment Procedures

North Star Charter School has established the following over-enrollment procedures:

- a) The first year lottery process will create rank-order waiting lists if the number of applicants exceeds the number of available seats.
- b) There will be waiting lists established for each grade.
- c) Applicants from the sibling waiting list are given first priority then all other applicants.
- d) As students are admitted, their siblings are moved into the sibling waiting list for their respective grade level.
- e) Those on the waiting list may be placed in the school any time during the year when an opening occurs.
- f) Applicants who do not accept placement are removed from the waiting list.
- g) All non-siblings applicants will be redrawn by June 15th of each year to establish rank admission order for the following school year.
- h) Once on a waiting list, students will remain eligible for placement within the school indefinitely and will not be required to reapply each year thereafter. Students wishing to be removed from the waiting list must make their request known to North Star Charter School.
- i) Once the enrollment period is complete and waiting lists have been established through lottery as described above, subsequent applications will be added to the waiting lists on a first come-first served basis until the annual lottery redrawing.
- j) The lottery selection will be conducted by a staff member of the Superintendent's Office by June 15th of each year.

## 3. Non-Discrimination

Prospective students will be given the opportunity to enroll regardless of race, color, national or ethnic origin, religion, sex, social or economic status, or special needs as required by federal state and local laws. The number of special education students that the school expects to have depends upon the application of students and the number of special education students in the attendance area.

## B. Minimum Enrollment

The minimum enrollment for financial viability depends on the financial status of the school at the moment. It is expected that the minimum enrollment for financial viability is approximately 120 students, or about an average of 20 students per class, extending for longer than six months. An enrollment report will be provided to the District office by July 1.

As enrollment approaches the minimum for financial viability, the Board of Directors shall take action including, but not limited to, the following:

- Increase enrollment demand through a marketing campaign.
- Request that the Board allow enrollment from outside the district.
- Increase fund-raising from external sources through the PFA.
- Request voluntary donations from parents.
- Eliminate or defer expenses.
- Prepare for the termination of operation as necessary.

## 1. Attendance Requirements

**School Attendance Philosophy.** Students, parents, and educators recognize the importance of attendance and punctuality at school. Key reasons for regular and punctual attendance are employability, educational benefits, and success in school.

- **Employability.** Punctuality and attendance are important skills for employment identified by employers. Developing these skills is critical whether students plan to work during the school year, after graduation, or after college.
- **Educational Benefits.** Regular attendance assures that students stay current in academic skills, personal management skills, and teamwork skills.
- **Success.** Students must be present in order to experience success. Further, each student's presence enhances the success of the entire class.

**Excused Absences.** Absences from school with the knowledge and approval of a student's parents/guardian are excused absences, but such absences are counted toward the maximum allowed per semester. In order for an absence to be excused, oral or written communication from the student's parents/guardian must be received within 48 hours of the last day of the absence, except for school approved activity absences.

**Make-up Work.** Make-up work is allowed for students who have excused absences. The classroom teacher will provide the student or the parent/guardian who requests make-up work with: a. a list of pages covered during the absence; b. information about assignments or special projects; c. a copy of all handout materials given during the absence. Credit for make-up work is not allowed for an unexcused absence.

**Tardies.** A student is tardy if he or she is not in the assigned classroom when the bell rings. In general, tardiness will be dealt with on an individual basis. For Grade 7-8 students, parents will be notified of the 4th, 5th, and 6th tardies during each semester. A loss of class credit may occur if the student is tardy a 7th time unless it is successfully appealed.

**Attendance Requirements.** Students may have a maximum of six (6) absences per semester, or the number of absences permitted by the Meridian School District, whichever is fewer. Absence from class for any reason, including family convenience, shall be counted when the percentage of attendance and eligibility for promotion or credit is being considered.

**Notification of Absences and Discipline.** Parents/guardians will be notified of the 3rd, 5th, and 7th absences from class during a semester. Notice of the 7th absence will inform the parent/guardian of the loss of credit, and include the appeal rights to challenge the loss of credit. The school Principal may deny a promotion to the next grade or deny credit for a class to any student who exceeds the maximum number of absences.

**Grounds for an Appeal.** Those students who have valid reasons to believe that all or part of their absences are the result of extraordinary circumstances may request a review of their case following the attendance appeal process below. Extraordinary circumstances may include, but are not limited to, verified illness or medical treatment, death in the family or death of close friends, and medical or dental professional appointments.



**Attendance Appeal Process.** If a parent/guardian wishes to appeal the loss of credit or a denial of promotion to the next grade due to the attendance requirement, truancies, or the number of tardies, the following policy applies:

1. The parent/guardian has five (5) school days from the date shown on the notification to appeal the loss of credit or denial of promotion.
2. The appeal process starts with the Principal. An adverse decision may be appealed to the Board of Directors. The decision of the Board of Directors is final.
3. In each situation, representatives of the school and the parent/guardian have five (5) days in which to respond to the appeal or the ruling. Appeals and responses shall be in writing.

### C. Student Rights and Responsibilities

North Star Charter School will assemble a student handbook, following state law, that outlines a Code of Conduct including expectations and consequences for unacceptable behavior. Suspension or expulsion will be considered only as the final option in a series of efforts to avoid such measures including but not limited to the following steps:

*Step 1:* Parent/Guardian Incident Notification Procedure (Written and/or Verbal)

*Step 2:* Peer Mediation and/or Principal Intervention in addition to Step 1.

*Step 3:* Suspension with parental notification – 3 days. Re-admission after a conference with student, parents, and team or its designee (s).

*Step 4:* Suspension with parental notification – 5 days. Re-admission after a hearing within five (5) school days with the Board of Directors.

*Step 5:* Expulsion until the next calendar break/semester/rest of year. Hearing within five (5) days with the Board of Directors.

*Step 6:* The Board of Directors shall have the right to deny enrollment for disciplinary or attendance reasons.

### D. Health and Safety

North Star Charter School will comply with the following health and safety procedures:

1. Conduct criminal history checks for all employees in compliance with Idaho Code 33-130. This requirement is a condition of employment.
2. Require that all students show proofs of immunization before being enrolled at the North Star Charter School.
3. Require that all visitors sign in at the office and receive and wear a visitor's pass when visiting the school building.
4. Provide for inspection of the facility in compliance with Section 39-4130 of Idaho Code. Adopt policies to meet all required city, state, and federal health, accessibility, safety, fire, and

building codes for public schools. Fire and safety officials using the same guidelines for all public schools will inspect the facility.

5. Adopt and implement a comprehensive set of health, safety and risk management policies. These policies will be developed in consultation with the North Star Charter School's insurance carriers and at a minimum address the above and the following items:

- policies and procedures for response to natural disasters and emergencies, including fires and bomb threats.
- policies relating to preventing contact with blood-borne pathogens.
- a policy requiring that all staff receives training in emergency response, including appropriate "first responder" training.
- policies relating to the administration of prescription drugs and other medicine.
- a policy that the school will be housed in a facility that has received fire marshal approval and has been evaluated by a qualified structural engineer who has determined the facilities present no substantial safety hazard.
- policies establishing that the school functions as a gun-free, drug, alcohol and tobacco free workplace.

Policies will be incorporated as appropriate into the school's student and staff handbooks and will be reviewed on an ongoing basis in the school's staff development efforts.

#### E. Student Activities

North Star Charter School's Principal and staff will determine the school's student activities, as appropriate and necessary, including student government, student organizations, trips, before and after school care, interscholastic and intramural sports and activities, band, orchestra, and choir.

#### F. Student Fees

No fees from students are planned at this time. Some fees may be identified in the future by the Principal, as appropriate, and as allowed by the state law. Accommodations for low-income students will be made through fundraising efforts of the Parent-Faculty Association. North Star Charter School is a public charter school and will not charge tuition.

## V. Community Relations

### A. Public Relations

As outlined in the following sections, North Star Charter School intends to implement a solid plan to attract a sufficient and diverse student body, to provide for open communication, and to convey information about the school competently and accurately.

#### 1. Recruiting and Marketing

North Star Charter School will actively recruit students for enrollment during the first year through an advertisement in a local newspaper to attract a sufficient pool of potential applicants that include disabled, low-income, and racially diverse students.

#### 2. Information Sharing

North Star Charter School's Principal will determine plans for sharing the school's annual report and other relevant information on the school's performance.

#### 3. Public Information Personnel

The Principal will administer the public information program, under the direction of the Board of Directors.

### B. Parental Participation

As described earlier, parents of students who attend North Star Charter School will be involved in the education of their children and in the school at many levels. The process to ensure parental involvement will be as follows:

1. Parents will receive a student/parent handbook at registration.
2. Parents will fill out an in-depth profile of their child.
3. Parents will be encouraged to attend two parent teacher conferences per year.
4. Parents will be asked to complete surveys throughout the school year addressing the following issues: safety of students, classroom discipline, school-wide discipline, child's response to classroom atmosphere, and parents' perception of learning environment and achievement.
5. Parents will be encouraged to be involved in the Parent-Faculty Association (PFA) and to volunteer for school projects, programs, and committees, and to work specifically with students who are challenged academically.
6. Parents will be encouraged to provide an appropriate learning environment at home for study.

## 1. Complaint Process

North Star Charter School's procedures for a complaint process for parents/guardians and the public will be similar to that of the Meridian School District, with the ultimate authority residing with the Board of Directors of the North Star Charter School.

## 2. Public Accountability

The Board of Directors of North Star Charter School will determine the process for addressing issues related to public accountability.

## C. Public Access

North Star Charter School's policies regarding the ways in which the public may have access to the school's students, staff, and facilities will be similar to that of the Meridian School District. The Charter School will comply with Idaho statutes relating to public records and public meetings, as indicated in the Bylaws (Appendix B). North Star Charter School gives permission for public inspection.

## D. Public Conduct for Safe Schools

North Star Charter School's plans and policies for public conduct in the school that protects the safety, welfare, and education of students, will be aligned generally with that of the Meridian School District.

## VI. Personnel

### A. Employment Practices

North Star Charter School's full-time staff will meet or exceed qualifications required by state law. Staff will be required to possess personal characteristics, knowledge, and experience consistent with the philosophy, mission, and expectations of North Star Charter School as outlined within this petition. The Principal will make recommendations to the Board of Directors for approval of instructional staff.

North Star Charter School reserves the right to seek waivers or limited certification options as provided by rule of the Idaho State Board of Education when deemed in the best interests of the educational program. Additionally, North Star Charter School reserves the right to hire any person for temporary assistance under the direct supervision of certified staff members. These provisions are intended to allow various community experts and other specialized persons who may not hold certification to contribute to the school according to their talents, experience, creativity, or expertise on a short-term or seminar basis.

Fingerprinting and background checks will be required for all employees who come to the Charter School from outside the Meridian School District.

Job announcements and all other hiring practices will be free of discriminatory language.

#### 1. Professional Opportunities

Faculty at North Star Charter School will work in an environment where they have opportunities to work with other faculty to align subject areas. The Principal will determine in-service training days in order to provide teachers with training in the teaching methods described in this petition.

#### 2. Background Checks

All employees will undergo State of Idaho criminal background checks and FBI finger-printing checks.

#### 3. Potential Applicants

Names and positions of potential employees of the charter school, their backgrounds and experiences, and three (3) professional references for each are not available at this time.

#### 4. Targeted Staff Size

North Star Charter School will employ one teacher per class, with additional staff for music, art, physical education, and foreign language. The goal is to have 1 teacher per 25-33 students per class. Education assistants or other adults will be considered for classes in excess of 25 students.

#### 5. Teacher Certification

A copy of the certificates for all certified teachers/staff members will be provided to the Meridian School District.

### B. Employee Benefits

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All employees will participate in the following programs and benefits: group health insurance, leave benefits, Public Employee Retirement System, Federal Social Security, Unemployment Insurance, and Worker's Compensation Insurance to the extent allowed and required by law.

### C. Transfer Rights

Employees of North Star Charter School are not employees of the Meridian School District. Employees of North Star Charter School retain the following transfer rights:

1. A Meridian School District-certificated employee who leaves the District for employment at the Charter School, but requests to be re-employed by the District within one (1) year of the date when he/she was last employed by the District shall be provided, if appropriate, with a position similar to the one held prior to leaving the District.
2. A Charter School certificated employee who requests to be re-employed by the Meridian School District after one (1) year of the date that he/she was last employed by the District must apply through the District's equal opportunity employment procedures.
3. Return of a former Meridian School District employee to the District during an academic year shall be at the sole discretion of the District.

### D. Experience for Salary Schedule

Certified teachers at North Star Charter School shall be considered public school teachers. Educational experience shall accrue for service at the school, and such experience shall be counted by the Meridian School District if a teacher returns after employment in the charter school. Certificated employees who are hired by the Meridian School District from the Charter School shall have their charter school experience count on the salary schedule the same as the certificated employees hired from other school districts. Charter School certificated employees who are re-employed by the Meridian School District shall receive full credit for their years of service in the district.

### E. Collective Bargaining

North Star Charter School's employees will be a separate unit for purposes of collective bargaining.

### F. Staff Development

North Star Charter School's Principal will ensure that the school's employees understand and are able to implement the school's vision upon hiring and through in-service training. North Star Charter School plans to meet the state's accreditation requirement for technology competencies for all certified staff.

## VII. Administration

Administrative services will be provided by the North Star Charter School Principal supplemented by other contracted services as needed. Annual programmatic and financial reports will be presented to the Board of Directors as outlined in section VIII.D.2. of this petition. The Principal will also serve as the liaison between the Charter School and its Board of Directors, the Meridian School District, and parents.

Financial operations will be contracted out to licensed and bonded entities. Funding sources will include state allocation per pupil, federal start-up grants, private grants, business partnerships, and donations.

### A. Day-to-Day Operations

The Principal in coordination with the Charter School Board of Directors will determine the day-to-day operations of North Star Charter School.

### B. Administrator Qualifications

Refer to Appendix D for the job description and qualifications for Principal of the North Star Charter School.

VIII. Financial Management

A. Budget

The budget for North Star Charter School will be prepared in compliance with section 33-801, Idaho Statutes and policy of the State Board of Education, will be presented at a public hearing in June of the year the school will open, and will be delivered to the State Department of Education as required on or before July 15 prior to the start of the school year. Copies of the budget will be provided to the Meridian School District. The budget will be prepared, approved and filed using the Idaho Financial Accounting Reporting Management System (IFARMS) format.

1. Start-Up Budget

A summary of the five-year budget is summarized below. Although North Star Charter School anticipates additional revenue, this budget only includes State Allocations and Federal Title X Grant funds. The first year budget includes both startup and operations expenses.

	FY01	FY02	FY03	FY04	FY05
Students	175	200	225	225	225
Revenue					
State Allocations	\$667,860	\$864,418	\$1,075,633	\$1,118,659	\$1,163,400
Federal Title X Funds	\$150,000	\$100,000	\$100,000	\$0	\$0
Total Revenue	\$817,860	\$964,418	\$1,175,633	\$1,118,659	\$1,163,400
100 Salaries	\$366,153	\$513,611	\$632,012	\$657,293	\$683,560
200 Employee Benefits	\$98,984	\$137,870	\$169,662	\$174,529	\$179,500
300 Purchased Services	\$198,500	\$138,840	\$141,274	\$143,805	\$146,400
400 Supplies & Materials	\$38,320	\$18,120	\$20,580	\$13,922	\$15,360
500 Capital Objects	\$98,380	\$36,000	\$22,700	\$4,000	\$4,000
Total Expenses	\$800,337	\$844,441	\$986,228	\$993,549	\$1,028,900
Reserve/(Deficit)	\$17,523	\$119,977	\$189,405	\$125,110	\$134,400

2. Long-Term Budget

A detailed five-year budget is provided as Appendix E.

B. Income Sources

Funding sources will include state allocation per pupil, federal start-up grants, private grants, business partnerships, and donations.

1. Working Capital and Assets

North Star Charter School does not expect to have working capital and assets until after the Charter is approved.

2. Fundraising

A committee has been established to conduct fundraising efforts to generate capital or to supplement the per-pupil allocations.



## C. Expenditures

Expenditures will be handled as described in the following sections.

### 1. Purchasing Process

North Star Charter School's Principal will determine procedures for procuring goods and services, with approval of the Board of Directors.

### 2. Payroll Processing

North Star Charter School intends to outsource its payroll processing as determined by the Principal, with approval of the Board of Directors.

## D. Reports and Audits

North Star Charter School will provide the following audits and reports.

### 1. Cash-Flow Projection

North Star Charter School will provide a monthly cash-flow projection, to the Meridian School District, detailing revenues and expenditures for the first year of operation.

### 2. Annual Audit and Reporting

North Star Charter School will conduct an independent financial audit annually. The Meridian School District may choose to do an independent audit at the District's expense. An independent audit may be performed as specified for the Renewal Audit at such time as revocation or non-renewal of the charter may be initiated. North Star Charter School will follow the requirements set forth by Idaho statute regarding audit reporting.

## E. Financial Operations

Financial operations of the North Star Charter School are outlined in the following sections.

### 1. Financial Management

The accounting records will be kept in accordance with generally accepted accounting principles. North Star Charter School will follow the requirements set forth by the Idaho State Department of Education, including formats for account numbering.

### 2. Financial Management Personnel

The Principal of North Star Charter School will be responsible for financial management.

### 3. Bonding

Documentation of bonding of all personnel involved in the school's financial operations will be provided prior to the opening of the school.

## IX. Noninstructional Operations

### A. Insurance and Liability

To the fullest extent permitted by law, North Star Charter School, Inc. agrees to indemnify and hold harmless the state of Idaho, the Meridian School District, or any other sending districts, and their officers, directors, agents, or employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from any action of the school, provided that such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of use resulting therefrom; and (b) is issued in whole or in part by any negligent act or omission of the school, any contractor of the school, or anyone directly or indirectly employed by any of them who may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation will not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph. No host, or receiving district, will be held liable for damages in an action to recover for bodily injury, personal injury, or property damage arising out of the establishment or operation of the school.

The Meridian School Board of Trustees and the Meridian School District shall have no liability for the acts, omissions, debts or other obligations of any charter schools, except as may be provided in an agreement or contract between the District and North Star Charter School.

#### 1. Types of Insurance

North Star Charter School will procure and maintain a policy of general liability insurance and errors and omissions insurance in the amount required by state law. Insurance will be provided by insurance companies who have and maintain a rating of "A" according to the A.M. Best Company. North Star Charter School will have the same role as a public school in matters of civil liability. The appropriate insurance and legal waivers of all district liability will be obtained as required of other nonprofit users of district resources and facilities. Liability and property insurance will be similar to the coverage purchased by the district. A copy of the proof of insurance will be given to the Board of Trustees of the Meridian School District each time it is renewed to insure continuous coverage. In addition the Independent School District of Meridian will be listed as an additional insured.

The North Star Charter School will provide a list of all other types and amounts of insurance required by the district to the Board of Trustees of the Independent School District of Meridian prior to the opening of the school.

### B. Transportation

During the initial operation of the school, no student transportation will be provided. Transportation arrangements may be included at a later date if the need is indicated.

### C. Food Service

During the initial operation of the school, no food service will be provided. However, the Charter School may contract with the Meridian School District for food service in the future.

#### D. Clerical Services

North Star Charter School's Principal will determine plans for clerical services, including preparing and submitting state reports.

##### 1. School Records

North Star Charter School's Principal will determine how the school will maintain school records and required information.

##### 2. Attendance Reporting

North Star Charter School will follow similar procedures to Meridian School District methods for reporting attendance and enrollment information to the state for funding purposes.

##### 3. IRS Regulations

North Star Charter School will comply with all Internal Revenue Service (IRS) regulations and reporting requirements.

#### E. Custodial Services

North Star Charter School's Principal will determine plans for custodial services.

## X. School Facilities

### A. Facility Description

North Star Charter School intends to begin operation in the Star-Eagle-North Meridian area. Prior to the start of school, the facilities will be inspected to ensure compliance with applicable state and federal guidelines as provided in Section 39-4130, Idaho Code and the *Americans with Disabilities Act*.

#### 1. Site Suitability

North Star Charter School will begin operations in temporary facilities with the long-term goal of building a permanent facility on a permanent site. The Charter School has a proposal from the property owner for a permanent site. We will enter into a lease agreement on the startup site once this charter petition is approved.

#### 2. Financing Partnerships

North Star Charter School will most likely finance the purchase of the permanent site and the construction of the permanent building. When negotiations are complete, North Star Charter School will provide the Meridian School District with a copy of the results.

#### 3. Use of District Facilities

At this time, there are no District facilities that North Star Charter School wishes to use.

### B. Lease/Purchase Documentation

North Star Charter School will provide complete documentation for the lease or purchase of the facilities prior to the opening of the Charter School and by the date stipulated in the contract.

### C. Inspection Reports

North Star Charter School will provide certification that the facilities meet all requirements for health, safety, fire, and accessibility for the handicapped prior to the opening of the school and by the date specified in the contract. The Charter School also will provide regular inspections of the facilities for health, safety, and fire compliance and provide copies of those reports to the district.

## XI. Relations with the District

### A. District/Charter School Communications

North Star Charter School will engage in periodic discussions with the Meridian School District concerning the implementation of the charter contract. The intent of these discussions would be to work out the concerns of both parties early and to be proactive. The Superintendent of the Meridian School District or designee will appoint an administrator to act as a liaison to provide good communications with the Charter School.

### B. Length of the Contract

The proposed length of the initial charter contract is five (5) years of school operation.

### C. Contract Renewal

#### 1. Renewal Application

The Meridian School Board may grant a renewal of the contract for one (1) or more subsequent years. Each renewal shall not exceed five (5) years. North Star Charter School will complete and submit a renewal application provided by the Meridian School District during the last academic year of the charter term, no later than 180 days prior to the beginning of the next school year. Person(s) who have the authority to negotiate for North Star Charter School a renewal of the contract with the district will be made available. The Meridian School Board may require, or the charter school may request, a public hearing prior to a decision on the renewal of the contract.

### D. Project Timeline

A project timeline for opening the school will be provided to the Meridian School District after approval of the Charter. It will include the steps that must be accomplished before the Charter School opens, including marketing, recruiting students, buying equipment, remodeling the building, and training the staff.

### E. District-Provided Services

The following services may be requested from the Meridian School District and provided under a separate annual contract agreement: payroll, accounting, purchasing, food service, special education, activity programs, and health insurance.

### F. Policy Manual

North Star Charter School will develop a policy manual with approval of the Board of Directors. A copy of the policy manual will be provided to the Meridian School District.

#### 1. State Compliance

North Star Charter School will comply with the rules of the State Board of Education and Superintendent for Public Instruction as they relate to Charter Schools and all state statutes applying to public education unless exempt through charter legislation.

## 2. Meridian School District Waivers Requested

At this time, the Charter School requests no waivers from Meridian School District policies, but reserves the right to request waivers in the future.

### G. Additional Reporting

Additional reports may be provided at the discretion of the Charter School as information that may be useful to the Meridian School District is discovered.

### H. Meridian School Board's Right to Evaluate Contract Compliance

The Meridian School Board, Superintendent, or designee shall retain the right at any time to evaluate the degree to which North Star Charter School is meeting the terms of the contract. The Board, Superintendent, or designee may choose to have a district representative(s) or an independent evaluator(s):

1. visit the Charter School;
2. review the Charter School's records and data;
3. directly survey the Charter School's parents/guardians, students, or employees;
4. audit the books of the Charter School;
5. pursue other reasonable means of determining accountability for the Charter School contract.

To enact any of the above measures, the Board, Superintendent or designee must state the specific nature of the concern and that the concern must be substantial. The request must be reasonable in terms of the timing and the amount or types of information required.

### I. Dispute Resolution

The Meridian School District Board of Trustees, or designee, and North Star Charter School will meet annually, if necessary, to discuss relations in an effort to be proactive concerning disputes that may arise relating to provisions of the charter contract. This group would use a procedure agreeable to both parties to address disputes. If impasse is reached and no mutually agreeable procedure is possible, then non-binding mediation shall occur.

### J. Amending the Contract

A material revision of the terms of the Charter School contract requires the approval of the Meridian School District Board of Trustees and the Charter School's Board of Directors.

## K. Termination or Non-renewal

North Star Charter School understands that the Meridian School District Board of Trustees may terminate during the term of the charter or refuse to renew the charter if it finds that the Charter School has:

1. Committed a material violation of any condition, standard or procedure set forth in the charter petition or contract;
2. Failed to substantially meet one or more of the student educational standards identified in the charter contract;
3. Failed to meet generally accepted accounting standards of fiscal management;
4. Failed to submit required reports to the district;
5. Lost substantial support of the school's students, parents, staff, and/or community;
6. Shown that it is not in the best interest of students for the school to continue operation;
7. Violated any provision of law;
8. Filed for bankruptcy or financial reorganization and is unable to pay its creditors.
9. Except in emergency situations, the Board will provide thirty (30) days written prior notice and an opportunity for the school's board of directors to be heard by the Board before the Board can terminate the charter contract.
10. A decision to terminate or not to renew a charter may be appealed directly to the Idaho State Board of Education.

## L. Dissolution

In cases of termination or non-renewal, the Chair of the Board of Directors of North Star Charter School is responsible for the dissolution of the business and affairs of the school. North Star Charter School will fully cooperate with the Meridian School District for the dissolution process. All records of students residing in the District will be immediately transferred to the District.

Appendix A:  
Petition to Establish  
A New Idaho Public Charter School



# Petition to Establish a New Idaho Public Charter School

## Elector Petition

North Star

Name of Proposed New School: ~~Hillsdale~~ Charter School Date: March 13, 2002  
 School Region: 3 School District #: Meridian District No. 2

\* I am currently a qualified elector in the above-named school district where the new charter school is to be established.  
 \* I agree that the above-named school in the above-named district should be approved as an Idaho charter school.

Printed Name	Signature	Street Address	City	Telephone	Date
REGINA DARRNE	<i>Regina Darrne</i>	<i>4422 N. Highway 100</i>	Star	286-9066	03/13/02
George Paparudi	<i>George Paparudi</i>	5791 N. Star Ridge Way	Star	286-9461	3/13/02
Jonathan Wood	<i>Jonathan Wood</i>	11950 W. Louisa Gulch	Star	286-9988	3/13/02
Robin Clark	<i>Robin Clark</i>	10170 Deep Canyon Dr.	Star	286-0822	3/13/02
Donald S. Clark	<i>Donald S. Clark</i>	"	"	"	"
Sally Firmage	<i>Sally Firmage</i>	950 W. Hills Gate Dr.	Star	286-0806	03/13/02
Deborah Wood	<i>Deborah Wood</i>	9424 W. Hills Gate Dr.	Star	286-9239	3/13/02
Tobey Paparudi	<i>Tobey Paparudi</i>	5791 N. Star Ridge Way	Star	286-9461	3/13/02
Tiffany Sine	<i>Tiffany Sine</i>	10336 W. Deep Canyon	Star	286-9979	3/13/02
<i>Regina Darrne</i>	<i>Regina Darrne</i>	<i>4422 N. Highway 100</i>	Star	286-9066	3/13/02
Nardi Hersey	<i>Nardi Hersey</i>	962 N. Can-Am Rd	Star	286-7307	3-13-02
Cheryl Brunzel	<i>Cheryl Brunzel</i>	5247 Floating Feather	Eagle	939-0918	3-13-02
Joanne Love	<i>Joanne Love</i>	4506 N. Trotter Ln	Star	286-9931	3-13-02
Steven Love	<i>Steven Love</i>	"	"	"	"
Steve Brunzel	<i>Steve Brunzel</i>	5247 Floating Feather	Eagle	939-0918	3-13-02

# Petition to Establish a New Idaho Public Charter School

## Elector Petition

Name of Proposed New School: North Star Charter School Date: March 19, 2002  
 School Region: 3 School District #: Meridian District No. 2

\* I am currently a qualified elector in the above-named school district where the new charter school is to be established.  
 \* I agree that the above-named school in the above-named district should be approved as an Idaho charter school.

Printed Name	Signature	Street Address	City	Telephone	Date
OLIVER CLEAVER	<i>Oliver Cleaver</i>	1709 W SPANISHWAY	EALE	939-9777	
DEBBIE CLEAVER	<i>D. Cleaver</i>	"	"	"	
Justin Toothman	<i>J. Toothman</i>	5391 N. High Country Way	Star	286-9464	3-19-02
Wendy Smith	<i>Wendy Smith</i>	1274 N. Basal Pl.	Eagle	938-0722	3-19-02
Katie Kirkpatrick	<i>K. Kirkpatrick</i>	5101 Golden View Dr.	Star	286-0110	3-19-02
Sharon Carreau	<i>Sharon Carreau</i>	5135 N. High Country	Star	286-7551	3-19-02
Sharon Bivie	<i>Sharon Bivie</i>	8478 W. McMillan	Meridian	286-7030	3-19-02
Christy Albion	<i>Christy Albion</i>	11921 W. Laketree Blvd	Star	286-0733	3-19-02
Konya Weber	<i>Konya Weber</i>	1018 W. Deep Run	Star	286-9668	3-19-02
Claudia Glover	<i>Claudia Glover</i>	10511 W. Ackland	Star	286-0103	3-19-02
Merlinda Haweter	<i>Merlinda Haweter</i>	6280 N Black Cat Rd	Meridian	887-0823	3-19-02
Philip Haweter	<i>Philip Haweter</i>	"	"	"	"
Sally Crane	<i>Sally Crane</i>	248 S. Kestrel Pl.	Eagle	939-1197	3-19-02
Johanna Payne	<i>Johanna Payne</i>	5161 Golden View	Star	286-0585	3-19-02
Ed Scott	<i>Ed Scott</i>	3627 W. Spruce Creek Dr	Meridian	846-8182	3-19-02

KATHY



# Elector Petition

\* I am currently a qualified elector in the above-named school district where the new charter school is to be established.

\* I agree that the above-named school in the above-named district should be approved as an Idaho charter school.

[illegible]

Appendix B:

Articles of Incorporation  
and  
Bylaws of the Charter School Corporation

## Articles of Incorporation North Star Charter School, Inc.

The undersigned, being a mature person of full age and a citizen of Idaho and the United States, naturally acting as the incorporator of a corporation under the Idaho Nonprofit Corporation Act, adopts the following Articles of Incorporation for such corporation:

### *Article 1*

The name of the corporation is North Star Charter School, Inc.

### *Article 2*

The corporation is organized exclusively for educational purposes within the meaning Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provisions of any future Federal income tax code.

Notwithstanding any other provision of these Articles to the contrary, the corporation shall not carry on any activities not permitted of:

- (a) a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provisions of any future Federal income tax code, or
- (b) a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, or the corresponding provisions of any future Federal income tax code.

### *Article 3*

The principal office of the corporation is located in Ada County, Idaho. The street address of the registered office is: 5713 N. Hill Haven Place, Star, Idaho 83669

The registered agent for the corporation at such address is: Gale L. Pooley.

### *Article 4*

The initial mailing address of the corporation is:

Gale L. Pooley  
5713 N. Hill Haven Place  
Star, ID 83669

*Article 5*

The corporation is a nonprofit corporation under the laws of the state of Idaho. The corporation shall have all powers allowed by law including, without limitation, those powers described in Section 30-3-24 of the Idaho Code, as amended and supplemented.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its officers, trustees, employees, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 2 hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

*Article 6*

The corporation shall exist perpetually or until dissolved according to law.

*Article 7*

The corporation shall have no members.

*Article 8*

Provisions for the regulation of the internal affairs of the corporation shall be set forth in the Bylaws as adopted from time to time by the Board of Directors.

*Article 9*

The number of directors constituting the Board of Directors of the corporation shall be fixed by the Bylaws, but in no event shall there be less than five (5) nor more than seven (7) directors.

*Article 10*

The procedure for appointing and replacing Directors shall be set forth in the Bylaws.

*Article 11*

These Articles may be amended only upon the unanimous consent of all Directors.

*Article 12*

The corporation shall not issue certificates of stock and no dividends or pecuniary profits shall be declared or paid to the Incorporators and Directors thereof.

**Article 13**

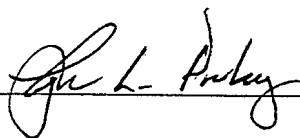
The names and address of the Incorporator is:

Gale L. Pooley  
5713 N. Hill Haven Place  
Star, ID 83669

**Article 14**

Upon dissolution of the corporation, assets shall be distributed to creditors pursuant to Sections 30-3-114 and 30-3-115 of the Idaho Code. After paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to one or more nonprofit funds, foundations, or corporations which are organized and operated exclusively for educational purposes and which have established their tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, or to a state or local government for public purpose as determined by the Board of Directors.

**Signature of Incorporator:**

Gale L. Pooley  \_\_\_\_\_



**BYLAWS  
OF  
NORTH STAR CHARTER SCHOOL, INC.  
An Idaho Nonprofit Corporation**

**ARTICLE 1  
OFFICES**

Section 1.1 Offices

The Corporation's principal office shall be fixed and located in the County of Ada, State of Idaho as the Board of Directors ("Board") shall determine. The Board is granted full power and authority to change the principal office from one location to another within the County of Ada, State of Idaho.

**ARTICLE 2  
PURPOSE**

Section 2.1 Purpose

The Corporation is organized exclusively for educational purposes within the meaning Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding provisions of any future Federal income tax code.

Notwithstanding any other provision of these Bylaws to the contrary, the Corporation shall not carry on any activities not permitted of:

- (a) a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provisions of any future Federal income tax code, or
- (b) a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986, or the corresponding provisions of any future Federal income tax code.

**ARTICLE 3  
NO MEMBERS**

Section 3.1 No Members

The Corporation shall have no members. Any action which would otherwise by law require approval by a majority of all members or approval by the members, shall require only approval of the Board. All rights, which would otherwise by law vest in the members, shall vest in the Board.

Section 3.2 Associates

Nothing in the Article 3 shall be construed to limit the Corporation's right to refer to persons associated with it as "members" even though such persons are not members, and no such reference by the Corporation shall render anyone a member within the meaning of Section 30-3-34 of the Idaho Nonprofit

Corporation Act. Such individuals may originate and take part in the discussion of any subject that may properly come before any meeting of the Board, but may not vote.

## **ARTICLE 4 BOARD OF DIRECTORS**

### Section 4.1 Board of Directors

The Board shall consist of Directors elected or appointed for a two (2) year term of office as set forth below. The number of Directors constituting the Board of the Corporation shall be not less than five (5) or more than seven (7) Directors. The function of the Board can be described as policy making, advising and evaluating. The Board shall have the further duty of directing the financial means by which the educational program is conducted. They shall also ensure that the community be informed of the needs, purposes, values and status of the charter school.

### Section 4.2 Powers of the Board of Directors

The Board, as a board, shall have the full power and duty to manage and oversee the operation of the Corporation's business and to pledge the credit, assets and property of said Corporation when necessary to facilitate the efficient operation thereof. Authority is given to the Charter School Board of Directors by the State of Idaho as provided in the "Public Charter Schools Act of 1998." (I.C. 33-5201)

### Section 4.3 Election of Directors

- (a) During the initial year of operation, the Board shall be comprised of the Directors listed in the Articles of Incorporation and any other Directors elected by the then current Board or appointed in accordance with provisions of Section 4.3 (c).
- (b) No more than two (2) Directors may be a parent with one or more children attending the North Star Charter School.
- (c) One of the Directors may be appointed by the Board of Trustees of the Joint School District No. 2, Meridian Idaho.
- (d) After the initial year of operation, Directors will be elected to fill vacancies on the Board by vote of stakeholders of the Corporation at the Corporation's annual meeting. As used herein, "Stakeholders" shall mean the parents and guardians of pupils then attending North Star Charter School, faculty and employees of North Star Charter School, members of the North Star Charter School Parent-Faculty Association and such other persons and entities as the Board determines to be stakeholders of the Corporation.

### Section 4.4 Term

- (a) Directors shall be elected or appointed to a two (2) year term of office. However, during the initial year of operation half of the Directors, other than the Director appointed by the Board of Trustees of the Joint School District

No. 2, Meridian Idaho, shall be selected by lottery or other method to serve an initial term of only one (1) year.

- (b) Each Director shall serve until the stakeholders at the annual meeting of the Corporation duly elect his/her successor.

#### Section 4.5 Resignation and Removal

Subject to the provisions of Section 30-3-69 of the Idaho Nonprofit Public Corporation Act, any Director may resign effective upon giving written notice to the Chairman of the Board, or the Secretary of the Board, unless the notice specifies a later effective time. If the resignation is effective at a future time, a successor may be selected before such time, to take office when the resignation becomes effective. A Director may be removed without cause by a majority of the Directors then in office.

#### Section 4.6 Vacancies

- (a) A Board vacancy or vacancies shall be deemed to exist if any Director dies, resigns, or is removed, or if the authorized number of Directors is increased.
- (b) The Board may declare vacant the office of any director who has been convicted of a felony, or has been found to have breached any duty arising under Article 30-3-85 of the Idaho Nonprofit Public Corporation Act or to be of unsound mind, by any court of competent jurisdiction, or has failed to attend four (4) or more meetings of the Board in any calendar year.
- (c) Removal of a Director for one or more of the reasons listed in Section 4.6(b) above may be initiated by any member of the Board or by a majority vote petition of the Stakeholders. The Board shall hold a public meeting within ten (10) school attendance days of receiving such a request or petition. Such meeting shall be conducted with regard for the reasonable due process rights of all parties and in public, except where either the Board or the Director whose removal is sought requests a closed session. Where a closed session is held, the final action of the Board shall be taken in public.
- (d) A vacancy on the Board may be filled by a majority vote of the remaining Directors, although less than a quorum. Each Director so elected shall hold office until the next annual meeting of the Corporation.
- (e) No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

#### Section 4.7 Compensation of Directors

Directors shall not receive any compensation for their services; however, the Board may approve the reimbursement of a Director's actual and necessary expenses incurred in the conduct of the Corporation's business. The Corporation shall carry liability insurance covering the Corporation's business.

#### Section 4.8 Employees

The Board shall have the power to hire employees of the Corporation whose duties shall be specified by the Board.

#### Section 4.9 Voting

Voting by the Board shall be in person and no proxy voting on the Board may occur. Tie votes will be broken by the Chairman of the Board.

#### Section 4.10 Quorum

A quorum consisting of a majority or more of the then current Directors must be assembled to vote and conduct business.

#### Section 4.11 Rights of Inspection

Every Director has the right to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Corporation provided such inspection is conducted at a reasonable time after reasonable notice, and provided that such right of inspection and copying is subject to the Corporation's obligations to maintain the confidentiality of certain books, records and documents under any applicable federal, state or local law.

### **ARTICLE 5 BOARD MEETINGS**

#### Section 5.1 Place of Meeting

The place of all meetings of the Directors shall be the principal office of the Corporation in the County of Ada, Idaho, or at such other place as shall be determined from time to time by the Board; and the place at which such meetings shall be held shall be stated in the notice and call of meeting. No change in the place of meeting shall be made within three (3) days before the day on which an election of directors is to be held.

#### Section 5.2 Annual Meeting

The annual meeting of the Directors of the Corporation for the election of Directors and Officers to succeed those whose terms expire and for the transaction of other business as may properly come before the meeting, shall be held each year on the third Monday of July, if not a legal holiday, and if a legal holiday, then on the day following, at 7:00 o'clock P.M. If the annual meeting of the Directors be not held as herein prescribed, the election of Directors and Officers may be held at any meeting called thereafter, pursuant to these Bylaws.

#### Section 5.3 Monthly Meetings

Monthly meetings of the Directors of the Corporation will not be mandatory, but will be scheduled for the third Monday of each month if a Director sees the need to have a meeting during the month.

#### Section 5.4 Notice of Meeting

Notice of the time and place of the annual meeting of the Directors or of any monthly meetings of the Directors shall not be given by mailing written or printed notice of the same but shall be posted at the school bulletin board and at the Joint School District No. 2, Meridian Idaho Office at least three (3) days, and not more than ten (10) days, prior to the meeting.

## ARTICLE 6 OFFICERS AND DUTIES

### Section 6.1 Officers

The Officers of the Corporation shall be Chairman of the Board, Vice Chairman, Secretary, and Treasurer. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the Chairman of the Board. Officers of the Corporation shall also be Directors of the Corporation. The Officers shall be elected each year at the annual meeting by the Board and serve a one (1) year term.

### Section 6.2 Chairman of the Board

The Chairman of the Board is the general manager and chief executive officer of the Corporation and has, subject to the control of the Board, general supervision, direction and control of the business of the Corporation. The Chairman of the Board shall preside at all meetings of the Board. The Chairman of the Board has the general management powers and duties usually vested in the office of President and General Manager of a corporation as well as such other powers and duties as may be prescribed from time to time by the Board.

### Section 6.3 Vice Chairman

In the absence or disability of the Chairman of the Board, the Vice Chairman will perform all the duties of the Chairman of the Board and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Chairman of the Board. The Vice Chairman shall have such other powers and perform such other duties as the Board may prescribe from time to time.

### Section 6.4 Secretary

- (a) The Secretary shall keep or cause to be kept, at the principal office or such other place as the Board may order, a book of minutes of all meetings of the Board and its committees, including the following information for all such meetings: the time and place of holding; whether regular or special; if special, how authorized; the notice thereof given; the names of those present and absent, and the proceedings thereof. The Secretary shall keep, or cause to be kept, at the principal office in the State of Idaho the original or a copy of the Corporation's Articles of Incorporation and Bylaws, as amended to date, and a register showing the names of all Directors and their respective addresses.
- (b) The Secretary shall give, or cause to be given, notice of all meetings of the Board and any committees thereof required by these Bylaws or by law to be given, and shall distribute the minutes of meetings of the Board to all its members promptly after the meetings; shall see that all reports, statements and other documents required by law are properly kept or filed, except to the extent the same are to kept or filed by the Treasurer; and shall have such other powers and perform such duties as may be prescribed from time to time by the Board.

#### Section 6.5 Treasurer

- (a) The Treasurer of the Corporation shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts and disbursements. The books of account shall at all times be open to inspection by any Board member.
- (b) The Treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as may be designated from time to time by the Board. The Treasurer shall disburse the funds of the Corporation as may be ordered by the Board, and shall render to the Board, upon request, an account of all transactions as Treasurer and of the financial condition of the Corporation. The Treasurer shall present an operating statement and report, since the last preceding regular Board meeting, to the Board at all regular meetings. The Treasurer shall have such other powers and perform such other duties as may be prescribed from time to time by the Board.

#### Section 6.6 Removal

Any Officer may be removed, either with or without cause, by a majority of the Directors then in office.

#### Section 6.7 Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

### **ARTICLE 7 FISCAL AFFAIRS**

#### Section 7.1 Fiscal Year

The fiscal year of the Corporation shall be from July 1<sup>st</sup> to June 30<sup>th</sup>.

### **ARTICLE 8 NOTICES**

#### Section 8.1 Manner of Giving Notice

Whenever provisions of any statute or these Bylaws require notice to be given to any Director, Officer or other individual, they shall not be construed to mean personal notice. Such notice shall be given in writing and placed on the bulletin board of the Corporation in sufficient amount of time prior to the meeting or action to be taken as required by Statute, the Articles of Incorporation or these Bylaws; said notice need not be given individually and may be given in one notice document.

### Section 8.2 Waiver

A waiver of any notice in writing, signed by a Director or Officer, whether before or after the time stated in said waiver for holding a meeting, or presence at any such meeting, shall be deemed equivalent to a notice required to be given to any Director, or individual.

## **ARTICLE 9 DISSOLUTION**

### Section 9.1 Dissolution

Upon dissolution of the Corporation, assets shall be distributed to creditors pursuant to Sections 30-3-114 and 30-3-115 of the Idaho Code. After paying or adequately providing for the debts and obligations of the Corporation, the remaining assets shall be distributed to one or more nonprofit funds, foundations, or corporations which are organized and operated exclusively for educational purposes and which have established their tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, or to a state or local government for public purpose as determined by the Board.

## **ARTICLE 10 AMENDMENTS**

### Section 10.1 Bylaws

New Bylaws may be adopted or these Bylaws may be amended or repealed by a majority vote of the Board. Whenever any amendment or new Bylaws are adopted, copies shall be placed in the Book of Bylaws with the original Bylaws, and immediately after them, and shall not take effect until so copied. If any Bylaws are repealed, the fact of repeal with the date of the meeting at which the repeal was enacted must be stated in the book and until so stated, the repeal must not take effect. Whenever any provision of the Bylaws is either amended or repealed, a marginal note shall be made thereon indicating the place or page where the amendment or repeal may be found.

## **CERTIFICATE OF BYLAWS**

I certify that I am the initial agent of North Star Charter School, Inc., an Idaho Nonprofit Corporation, and that the foregoing Bylaws, constitute the Bylaws of such corporation. IN WITNESS WHEREOF, I have signed my name to this

Certificate on  
MARCH 29, 2002 (date).

  
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Gale L. Pooley

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## Professional and Technical Advisors

Dr. Bob L. Haley	Ed.D., University of Idaho Ed. Specialist, University of Idaho MS, University of Idaho, Physical Education BS, University of Idaho, Physical Education/Mathematics
Paul Powell	BS, Mechanical Engineering Senior Vice President, Intermountain Gas Founder, Hidden Springs Charter School
Chuck Ward	M. Ed, University of Idaho Principal, Hidden Springs Charter School
Shanna Liles	MA, Boise State University, Curriculum & Planning/Bilingual BS, University of Idaho, Education Teacher, Hidden Springs Charter School
Rebecca Stallcop	Harbor School Developer Principal, Nampa Charter School
Carolyn Mauer	Bureau Chief, Bureau of Curriculum and Accountability Idaho State Department of Education
Myrna Holgate	Accounting and Finance Idaho State Department of Education
Dr. Robert Barr	Founder, Center for School Improvement Boise State University
Dr. Bill Parrett	Director, Center for School Improvement Boise State University
Mr. Fred Tillman	Chairman, Education Committee Idaho House of Representatives
Jana Nichols	Principal, Meridian Charter High School
John Fiegel	Federal Public Charter Schools Program Department of Education Washington, DC



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## Advisory Members

Cheryl Bruneel	Boise State University Dental Hygienist Parent
Steve Bruneel	Boise State University Owner, SC Construction Parent
Donald Clark	BS, Electrical Engineering, Brigham Young University R&D, Hewlett Packard Parent
Robin Clark	Attended Brigham Young University, Education Parent
Kenneth Firmage	MBA, Westminster College BA, Brigham Young University Vice President-Marketing, Sara Lee Corporation Parent
Sonja Firmage	BS, Accounting , Brigham Young University Certified Management Accountant Parent
Merlinda Haueter	BA, Education, Boise State University AA, Education, Ricks College Former Certified Teacher Parent
Phillip Haueter	BBA, Economics, Boise State University United Parcel Service Parent
Michelle Hitchcock	BA, Education Parent
Cory Hofman	MBA, University of Chicago MS, Japanese, University of Pennsylvania BA, Brigham Young University President, Hofman and Associates Parent
Stacey Hofman	Attended Brigham Young University, Education Parent

Eric Leach	BS, Marketing, Brigham Young University President, Saddleback Shutters Parent
Kimberly Leach	BA, Education, Brigham Young University Former Certified Teacher Parent
Joanne Love	BA, Psychology & Education, University of Washington BS, Nursing, University of Washington Parent
Dr. Steve Love	MD, University of Washington Anesthesiologist, Saint Alphonsus Regional Medical Center Parent
Paul MacDonald	Architect Parent
Dr. Sandy MacDonald	Psychiatrist Parent
Cindy Munson	BS, Accounting, University of Idaho Chief Financial Officer, Pioneer Title Certified Public Accountant Parent
Thayne Munson	BS, Information Technology, University of Idaho IT Manager, Sears Parent
Dianne Myers	Parent of Hidden Springs Student
Don Myers	BS, Electrical Engineering, Santa Clara University Vice President, SPC Global Technologies Parent of Hidden Springs Student
George Pafundi	BS, Economics and Psychology, University of Pittsburgh President, Professional Management Group
Tobi Pafundi	MS, Accounting, University of Indiana BS, Accounting, Franklin College Certified Public Accountant, Travis Jeffries & Co.
David Payne	MS, Electrical Engineering, Stanford BS, Electrical Engineering, Utah State University Research and Development, Hewlett Packard Parent

Johanna Payne	BS, Utah State University, Marketing President, Swing Safe Parent
Dr. Gale L. Pooley	Ph.D., Education, University of Idaho, MS, Economics, Montana State University, BBA, Economics, Boise State University President, Analytix Faculty, Albertson College of Idaho Parent
DeAnna Pooley	Attended Brigham Young University, Music Attended Montana State University, Music Attended Boise State University, Music Parent
Ron Ralphs	Attorney Parent
Dr. Robert Ririe	DMD, Oregon School of Health Sciences Dentist, Private Practice Parent
Tiffany Ririe	BA, History, Brigham Young University School Volunteer Parent
Sharolyn Ririe	BS, Interior Design, Brigham Young University Ed. Cert., Northwest Nazarene University K-12 Certificate Parent
Warren Ririe	MS, Forestry, Michigan state University BS, Forestry, Brigham Young University Range Manager, Boise National Forest Parent
David Smith	MS, Mechanical Engineering, Stanford, MS, Software Engineering, Carnegie Mellon BS, Mechanical Engineering, UC Davis Research and Development, Hewlett Packard Parent
Lorri Smith	Attended Ricks College, Education Attended Brigham Young University, Education Parent

Dr. Randall Smith	DMD, Oregon School of Health Sciences Dentist, Private Practice Parent
Wendy Smith	BA, Sociology, UC Davis K-8 Teaching Credential Former Middle School Gifted and Talented Program State Judging Director - Women's Gymnastics Parent
Angela Stephenson	BA, Education, Brigham Young University Parent
Dr. Glen Stephenson	DMD, Oregon School of Health Sciences Dentist, Private Practice Parent
Ken Tanner	MS, Information Technology, Boston University BS, Brigham Young University Programmer/Developer, Microsoft Parent
Marielle Tanner	Brigham Young University Parent
Rick Tanner	MBA, Brigham Young University BA, Communications, Brigham Young University President, Sage Resource Group Parent
Sherri Tanner	Attended Brigham Young University Chairman, Boise Valley Junior Miss Parent
Konya Weber	MS, Management Information Systems Faculty, Northwest Nazarene University Parent
Brian Wessinger	MIS, Boise State University, currently attending BS, Business, University of Phoenix Attended UCSB, Physics Network Administrator, Zilog Parent

Kim Wessinger	BS, Merchandise Marketing, Michigan State University Former Personnel/Trainer, Nordstrom Parent of Hidden Springs Student Hidden Springs Communications Committee Parent
Deborah Winward	Attended Brigham Young University, Communications School Volunteer, Former Business Owner Parent
Kelly Winward	MS, Occupational Health/Safety, University of Washington, BS, Nursing, Boise State University Project Manager, Hewlett Packard Parent
Jonathan Wood	MBA, Brigham Young University BA, Physics, Brigham Young University Marketing Manager, Cypress Semiconductor Parent
Kristen Wood	Attended Brigham Young University, Engineering School Volunteer Parent

Appendix D:  
Qualifications and Job Description  
Charter School Principal

## Charter School Principal

### QUALIFICATIONS:

- Valid Idaho Administrator's Certificate endorsed for elementary principal
- Successful elementary school teaching experience
- Successful building-level administrative experience
- Demonstrated competence in the skills listed under "Job Description"
- Ability to provide leadership to a large and complex organization
- Ability to establish and maintain an effective working relationship with the Charter School Board of Directors, personnel, students, and the public.

### TERMS OF EMPLOYMENT AND EVALUATION:

**Length of Contract:** to be determined by the Charter School Board of Directors

**Salary:** to be determined by the Charter School Board of Directors

**Evaluation:** annual evaluation by the Charter School Board of Directors

### JOB DESCRIPTION:

**Position Title:** Principal

**Reports to:** Board of Directors

**Supervises:** Directly or indirectly, all employees of the charter school

#### Performance Responsibilities:

1. Coordinates the total educational and operational programs of the Charter School and provides leadership in their development and improvement.
2. Represents the Board of Directors of the Charter School as the liaison between the Board and the charter school community.

3. Attends and participates in meetings of the Board of Directors and its committees, except when his/her employment or salary is under consideration or when there is an executive meeting.
  4. Advises the Board of Directors on the need for new and/or revised rules and policies; exercises the power to carry out such rules and policies after the Board approves them; and provides such instructions to school employees and students as may be necessary to implement charter policy.
  5. Submits to the Board of Directors an explanation of any proposed procedure that would involve either departure from established policy, or the expenditure of substantial sums.
  6. Supervises the preparation of the annual operating budget recommendations and implements the Board-approved budget. Approves and directs, in accordance with law and regulations of the Board, purchases and expenditures within the limits of the budget.
  7. Maintains adequate records for the Charter School, including a system of financial accounts, business and property records, personnel, school population, and scholastic records. Acts as custodian of such records and of all contracts, securities, documents, title papers, books of records, and other papers belonging to the Board of Directors. Management of all assets will be in accordance with the Bylaws of the Charter School corporation, and will be Board-approved.
  8. Prepares and submits to the Board of Directors recommendations relative to all matters requiring Board action, placing before the Board such necessary and helpful facts, information, and reports as are needed to insure the making of informed decisions.
  9. Coordinates the supervision and evaluation of all employees and recommends the appointment, assignment, transfer, promotion, demotion, discharge, and/or suspension of employees as provided by law and the policies of the Charter School.
  10. Holds such meetings of teachers and other employees as necessary for the discussion of matters concerning the improvement and welfare of the Charter School.
  11. Represents the Charter School in its dealings with other school systems, social institutions, business firms, government agencies, and the general public.
  12. Keeps the Charter School community informed about modern educational practices, educational trends, and the policies, practices, and problems.
  13. Supervises, either directly or through delegation, all activities of the Charter School according to the policies of the Board of Directors.
  14. With Board of Directors' approval, keeps informed of changes, developments, and research in education by advanced study, by visiting school systems elsewhere, by attending educational conferences, and by other appropriate means, and keeps the Board informed of trends in education.
  15. Studies and revises, together with the staff, all curriculum guides and courses of study, on a continuing basis.
  16. Recommends to the Board of Directors for its adoption all courses of study, curriculum guides, and major changes in texts and time schedules to be used in the Charter School.
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17. Make recommendations to the Board of Directors regarding building and facility changes.
18. Make recommendations to the Board of Directors concerning the transportation of pupils in accordance with the law and the requirements of safety.
19. Provides suitable instructions and regulations to govern the use and care of school properties for school purposes, in conjunction with the Board of Directors.
20. Performs such other tasks as may, from time to time, be assigned by the Board of Directors.
21. Prepares an annual report to be delivered to the Meridian School District in compliance with the terms of the Charter School Petition.

Appendix E:  
Five-Year Budget

NORTH STAR CHARTER SCHOOL  
5 Year Budget

	FY01	FY02	FY03	FY04	FY05
Students	175	200	225	225	225
Revenue					
State Allocations					
Salary Allowance	\$395,800	\$512,288	\$637,462	\$662,961	\$689,479
Benefits Allowance	\$76,191	\$98,615	\$122,711	\$127,620	\$132,725
Discretionary Funds	\$195,868	\$253,515	\$315,459	\$328,078	\$341,201
	\$667,860	\$864,418	\$1,075,633	\$1,118,659	\$1,163,405
Federal Title X Funds	\$150,000	\$100,000	\$100,000		
Gifts and Grants	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$817,860	\$964,418	\$1,175,633	\$1,118,659	\$1,163,405
Expenses					
100 Salaries					
Administration	\$75,000	\$78,000	\$81,120	\$84,365	\$87,739
Certified	\$273,653	\$417,411	\$513,036	\$533,558	\$554,900
Classified	\$17,500	\$18,200	\$37,856	\$39,370	\$40,945
Total Salaries	\$366,153	\$513,611	\$632,012	\$657,293	\$683,585
200 Employee Benefits					
PERSI, FICA, etc.	\$70,484	\$98,870	\$121,662	\$126,529	\$131,590
Medical/Dental/Vision	\$28,500	\$39,000	\$48,000	\$48,000	\$48,000
Total Benefits	\$98,984	\$137,870	\$169,662	\$174,529	\$179,590
300 Purchased Services					
Services and Contracts					
Legal	\$10,000	\$10,400	\$10,816	\$11,249	\$11,699
Audit Fee	\$7,500	\$7,800	\$8,112	\$8,436	\$8,774
Method & Curriculum Training	\$25,000	\$0	\$0	\$0	\$0
Legal Pub./Advertisement	\$1,000	\$1,040	\$1,082	\$1,125	\$1,170
Student Testing & Assessment	\$7,000	\$7,280	\$7,571	\$7,874	\$8,189
Liability Insurance	\$7,000	\$7,280	\$7,571	\$7,874	\$8,189
Fire & Theft Insurance	\$2,000	\$2,080	\$2,163	\$2,250	\$2,340
Custodial Services	\$5,000	\$5,200	\$5,408	\$5,624	\$5,849
Total Board of Education	\$64,500	\$41,080	\$42,723	\$44,432	\$46,209
Facilities					
Facilities Lease	\$78,000	\$78,000	\$78,000	\$78,000	\$78,000
Site Preparation and Moving	\$35,000	\$0	\$0	\$0	\$0
Building Repairs/Supplies	\$1,000	\$1,040	\$1,082	\$1,125	\$1,170
Utilities Hookup	\$2,000	\$0	\$0	\$0	\$0
Grounds Maint./Supplies	\$6,000	\$6,240	\$6,490	\$6,749	\$7,019
Utilities - Electric	\$7,800	\$8,112	\$8,436	\$8,774	\$9,125
Utilities - Water/Sewer	\$3,000	\$3,120	\$3,245	\$3,375	\$3,510
Utilities - Telephone/DSL	\$1,200	\$1,248	\$1,298	\$1,350	\$1,404
Total Facilities	\$134,000	\$97,760	\$98,550	\$99,372	\$100,227
Total Purchased Services	\$198,500	\$138,840	\$141,274	\$143,805	\$146,437
400 Supplies & Materials					
Text Books	\$15,320	\$6,620	\$9,020	\$2,300	\$3,700
School Supplies	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000
Custodial Supplies	\$3,000	\$1,500	\$1,560	\$1,622	\$1,687
Total Supplies & Materials	\$38,320	\$18,120	\$20,580	\$13,922	\$15,387
500 Capital Objects					
Furniture	\$30,130	\$4,000	\$6,000	\$2,000	\$2,000
School Equipment	\$4,250	\$2,000	\$2,000	\$2,000	\$2,000
Music Lab	\$10,000				
Science Lab	\$3,000				
Computer Lab	\$51,000		\$14,700		
Other		\$20,000			
Library Supplies		\$10,000			
Total Capital Objects	\$98,380	\$36,000	\$22,700	\$4,000	\$4,000
Total Expenses	\$800,337	\$844,441	\$986,228	\$993,549	\$1,028,999
Reserve/(Deficit)	\$17,523	\$119,977	\$189,405	\$125,110	\$134,406

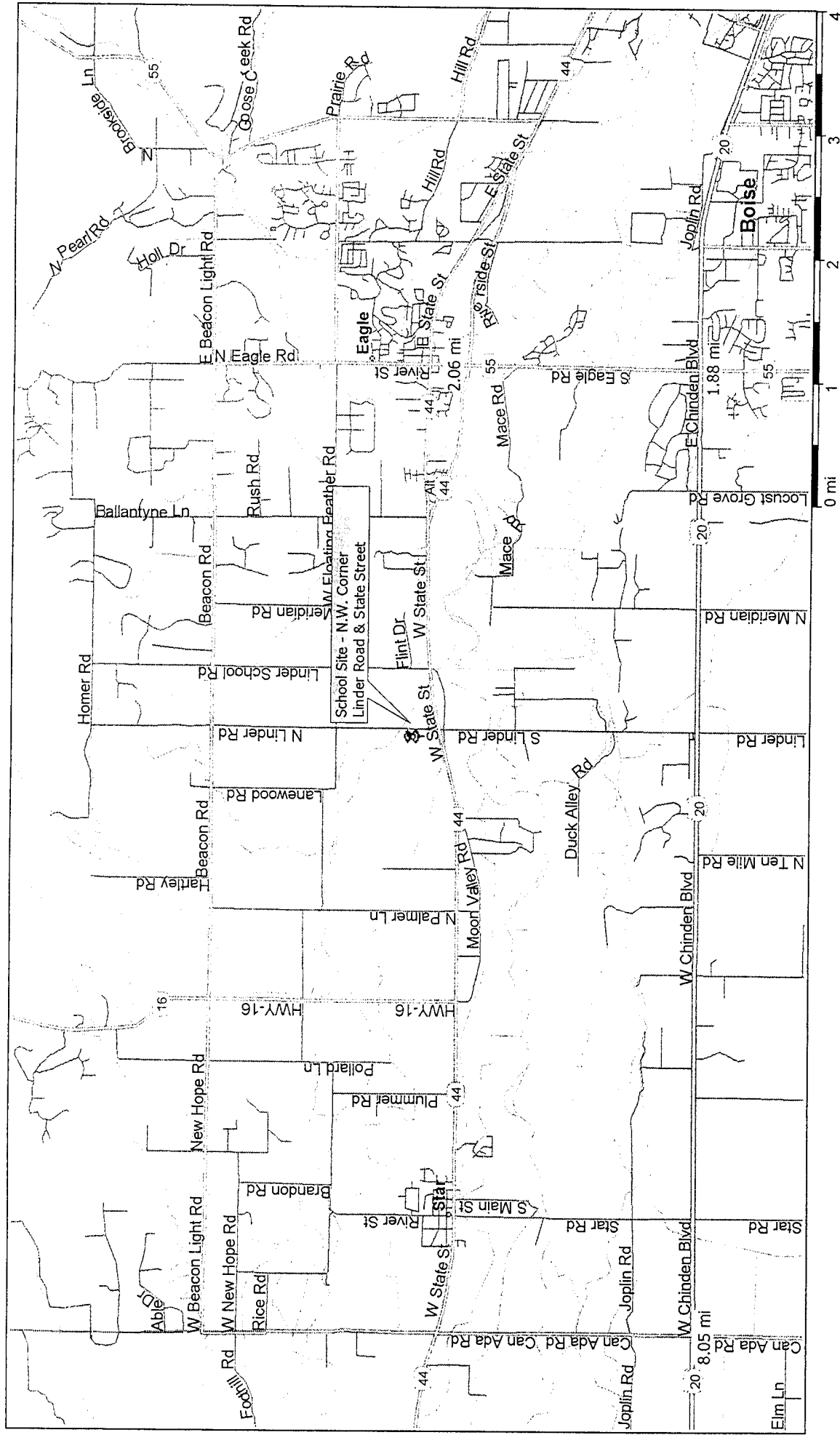
Appendix F:

Statute Index

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## Appendix G:

### Area Map



**Appendix H:**  
**First Year Primary Area Addresses**



## North Star Charter School Primary Boundary List

2044 E. Summerdawn Drive, Meridian, Idaho  
4682 N. High Praire, Star, Idaho  
1639 Lakemoor, Eagle, Idaho  
4411 N. Croft Place, Eagle, Idaho  
492 E. Ridge Drive, Eagle, Idaho  
6280 N. Black Cat Road, Meridian, Idaho  
8990 W. Duck Lake, Garden, City  
111725 W. Langtree Gulch, Star, Idaho  
4506 N. Trotter Lane, Star, Idaho  
2219 E. Shalimar, Drive, Eagle, Idaho  
2675 N. Bobcat Way, Meridian, Idaho  
8478 W. McMillan, Meridian, Idaho  
1274 N. Basil Place, Eagle, Idaho  
539 E. Ridge Drive, Eagle, Idaho  
631 E. Greencreek, Eagle, Idaho  
5993 N. Hill Haven Place, Star, Idaho  
9424 W. Hills Gate Drive, Star, Idaho  
11950 W. Lanktree Gulch, Star, Idaho  
5791 N. Star Ridge Way, Star, Idaho  
2057 E. Glasglow Street, Meridian, Idaho  
10580 N. Palisades, Boise, Idaho  
3791 Woodmont Drive, Meridian, Idaho.